

Highway Dept Advisory Committee Charter

(Established May 2020)

The HDAC is advisory in nature. Ultimately the Select Board makes all final decisions to be presented to the Budget Committee and at Annual Meeting.

Committee Objective: To hold regular meetings whereby a civil discourse of differing opinions are brought forth for consideration, debate, and to be decided by a majority (with the committee chair having the final decision) so as to develop a comprehensive multi-year outline regarding the structure, running, and future of the Highway Department of Andover NH.

Chair: Jim Hanson

Road Agent: Jon Champagne

Members:

- ◆ Steve Barton
- ◆ Dave Barton
- ◆ Patricia Swingle
- ◆ Les Fenton
- ◆ Neil Turton

Goals:

Job descriptions

- ◆ Road Agent
- ◆ Other (potential) employee(s)
- ◆ Approx. Salaries (research comparable positions)

Equipment

- ◆ What / how many
- ◆ Buy vs. lease vs. rent
- ◆ Things to consider: Does the Town have employees to operate the equipment?

Roll out

- ◆ 5 year plan vs. other (multi-year)
- ◆ Order of establishment (ie: garage - equipment - employees)

Garage

- ◆ Site Plan
- ◆ Location
- ◆ Transfer station
- ◆ White Oak
 - Things to consider: Transfer station also requires septic and well. White Oak could eventually be sold or used as a central location for joint Fire / EMS.
- ◆ Size / Expansion potential
- ◆ Type / specs
- ◆ Finances
- ◆ Heat / electric / water
- ◆ Fully equipped (tools)

Budget

- ◆ Bond
- ◆ Budget in operating costs
- ◆ Grants

End