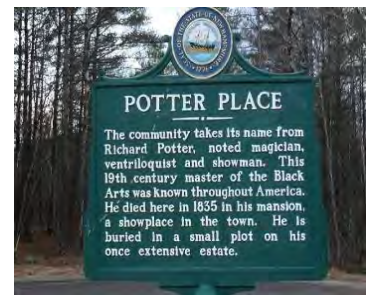


# TOWN OF ANDOVER



# ANNUAL REPORT 2022

ANNUAL REPORT  
FOR THE  
TOWN OF ANDOVER,  
NEW HAMPSHIRE

FISCAL YEAR ENDING  
DECEMBER 31, 2022



**Town Rate Breakdown**  
**Andover**

Net Taxable Valuation: \$322,225,749

Town: \$5.44 per thousand

School District: \$12.02 per thousand

State Education: \$1.30 per thousand

County: \$2.43 per thousand

Population: 2406 (2020 Census)

**Total Tax Rate: \$21.74 per thousand**

## DEDICATION



Priscilla Poulin retired in 2022 after serving as the Andover Public Library Director for 16 years. Priscilla moved to Andover in 1976 with her husband, Gene, and their five children, David, Kevin, Michelle, Amy, and Stacie. She served the town in many ways throughout the years, including volunteering at the libraries. At 65, when most people are thinking about retirement, Priscilla jumped into the role of Library Director and loved every minute of it! She always had a smile on her face as she checked out books for everyone. She especially loved helping the children in town find the perfect book, organizing the Summer Reading Program, and taking part in the 4<sup>th</sup> of July Book Sale. Thank you, Priscilla, for your years of service. Enjoy your retirement!



## IN MEMORIAL



Irene Jewett was the definition of a community pillar. Born and raised in East Andover, she remained steadfast to her family and community throughout her 100 years here. A Gold Star mother, Irene could always be found helping with nearly every endeavor going on around town. To list everything she did throughout her time here would fill the entire report so we selected a few things that many will remember her for; Irene was one of the first members of the Andover Planning Board, served for decades as a supervisor of the checklist, served as a volunteer Nationally Registered EMT with Andover Rescue Squad Inc. until the age of 75, served decades on the annual Independence Day committee dedicating countless hours going door to door collecting donations and recruiting young people to be neighborhood fundraisers, as well planning and coordinating the event. We are all better off thanks to the volunteer work of Irene and the people that she inspired.



Bonnie Jo Wesley, 73, passed away in her home in Andover, NH on August 13, 2022, after a long battle with cancer. Bonnie became Town Clerk for the Town of Andover in 2014, where she faithfully served her community until her retirement in 2021. Bonnie was also an active member at the Andover Congregational Church for many years, where she taught Sunday School and VBS. All who met her were blessed to know her, and she is sorely missed.



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**SELECTMEN**

Michelle Dudek (Chair)	Term Exp 2024
James Delaney (Elected)	Term Exp 2025
Andrew Guptill (Appointed)	Term Exp 2023

**TOWN ADMINISTRATOR**

Marjorie Roy (Retired)	October 2022
Kimberley Brown Edelmann (Appointed)	January 2023

**HIGHWAY SUPERVISOR**

Frank Bryson	Appointed
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**TOWN MODERATOR**

Stuart Green (Appointed)	Term EXP 2023
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**DEPUTY MODERATOR – ELECTION**

Lee Wells	Term EXP 2024
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**TOWN CLERK – TAX COLLECTOR**

Lisa Meier (Elected)	Term EXP 2025
Cynthia Clark, Deputy	Appointed

**BUDGET COMMITTEE (Elected)**

Donna Crisp Duclos, Chair	Term EXP 2025
Dana Swenson	Term EXP 2023
Jessica Rand	Term Exp 2025
Mark Cowdrey	Term EXP 2024
Aimee Herling	Term EXP 2024
Greg Stetson, Fire Dept Ex-Officio	Term EXP 2023
Kayla Chandler, School Board Ex-Officio	Term EXP 2025
Andy Guptill, SB Ex-Officio	Term EXP 2023
James Reed	Term Exp 2023
Toby Locke Water District Ex-Officio	Term EXP 2023

**CEMETERY COMMITTEE (Elected)**

James Reed, Chair	Term EXP 2025
Elizabeth Frost	Term Exp 2024
Dana Swenson (Sexton)	Appointed
Cheryl Swenson (alternate)	Term EXP 2023
Alternate	Appointed



**OVERSEES PUBLIC WELFARE (Appointed)**

Cristy Perkins	Appointed
Elita Reed, Assistant	Appointed

**LIBRARY TRUSTEES**

Janet Moore, Chairperson	Term EXP 2025
Caroline Moulton Ratzki	Term Exp 2024
Susan Chase, Treasurer	Term EXP 2025
Julie Matz	Term EXP 2025

**PLANNING BOARD (Appointed)**

Art Urie, Chairperson	Term EXP 2023
Donna Duclos, Vice Chair	Term EXP 2025
James Delaney, Ex Officio	Term EXP 2025
Patricia Moyer, PB & ZBA Coordinator	
Nancy Robart	Term EXP 2025
Ken Wells	Term EXP 2024
David Powers	Term EXP 2024
Jacob Gilman	Term EXP 2025

**RECREATION COMMITTEE (Appointed)**

Alan Hanscom, Chair	Term EXP 2024
Brian Reynolds, Vice Chair	Term EXP 2024
Scott Allenby	Term EXP 2025
Heidi Murphey	Term Exp 2024
Stephanie Bendixon	Term EXP 2024
Abigail Webster	Term EXP 2024

**SCHOOL BOARD (Elected)**

Aimee Menard, Chair	Term EXP 2025
Kayla Chandler	Term EXP 2025
Stephen Chella	Term EXP 2024
Shirley Currier, Treasurer	Term EXP 2023
Adriane Summers, Moderator	Elected

**SUPERVISORS OF THE CHECKLIST (Elected)**

Doug Phelps	Term EXP 2026
Cindy Benson	Term EXP 2024
Victoria Mischon	Term EXP 2028

**TOWN TREASURER (Elected)**

Shirley Currier, Treasurer	Term EXP 2024
Gail Parenteau, Deputy	Appointed

**CONSERVATION COMMISSION (Appointed)**

Jesse Schust, Co-Chair	Term EXP 2024
Nancy Robart, Co-Chair	Term EXP 2025
Lee Wells, Secretary	Term EXP 2024
Jerry Hersey	Term EXP 2025
Jenny Boswell	Term EXP 2025
Elizabeth Hodgson	Term EXP 2025
Derek Mansell, (alternate)	Term EXP 2024
Tina Cotton, (alternate)	Term EXP 2025
Susan Hodges, (alternate)	Term EXP 2024

**EMERGENCY MANAGEMENT (Appointed)**

Jane Hubbard, Director	Appointed
Deputy	Appointed

**FOREST FIRE WARDEN (Appointed)**

Jake Otis, Warden	Appointed
Stephen Barton Sr., Deputy	Appointed
Fred Lance, Deputy	Appointed
Jeff Miller, Deputy	Appointed

**FOURTH OF JULY COMMITTEE (Appointed)**

Doug Phelps, Chair	Appointed
Donna Smith, Vice Chair	Appointed
Wood Sutton, Recording Treasurer	Appointed
Beth Frost, Secretary	Appointed
Betty Adams	Appointed
Michael Evleth	Appointed
Christine Frost	Appointed
Michele Gage	Appointed
Kevin Goodwin	Appointed
Lynn George	Appointed
Shawna Otis	Appointed
Judy Perreault	Appointed
Alita Phelps	Appointed
Adam Rand	Appointed
Jane Slayton	Appointed
Renee Wesoja	Appointed
Jen Bent	Appointed

**HEALTH OFFICER (Appointed)**

Designated by Select Board

**TRUST OF TRUST FUND (Elected)**

Joanne Edgar, Chairperson	Term EXP 2023
Jeff Dickinson	Term EXP 2024
Kent Hackman	Term EXP 2023

**VILLAGE DISTRICT (Water District) (Elected)**

Toby Locke, Commissioner	Term EXP 2024
Jeff Dickinson	Term EXP 2023
Dan (Michael) Mori	Term EXP 2023
Lisa Meier, Clerk	Term EXP 2025
Mark Cowdrey, Moderator	Term EXP 2023

**ZONING BOARD OF ADJUSTMENT (Appointed)**

Jon Warzocha, Chair	Term EXP 2025
Jeff Dickinson, Vice Chair	Term EXP 2023
Katherine Stearns	Term EXP 2025
Jeff Newcomb	Term EXP 2025
Lisa Meier, Secretary	

Town Administrator	Marj Roy (Retired in October) Vacant
Finance Director	Elita Reed
Finance Assistant	Cristy Reny-Perkins
Zoning Administrator	Pat Moyer
Administrative Assistant Police Dept	Pat Moyer
Police Chief	Joseph Mahoney III
Police Officer	Kevin Barry
Police Officer	Dan Shaw
Police Officer	Jacob Hubbard
Highway Supervisor	Frank Bryson
Highway Department	Mike Campbell
Highway Department	Stephen Barton Jr.
Transfer Station Attendant	Richard Gross
Transfer Station Attendant	Debra Guinard
Transfer Station Attendant	Jeff Sweet
Transfer Station Volunteer	Billy Benincase
Transfer Station Volunteer	Cecile Bezanson
Transfer Station Attendant (Alternate)	Allan Hitchmoth



**NEW HAMPSHIRE GOVERNOR**

Chris Sununu -R  
Office of the Governor, State House  
107 North Main Street  
Concord NH 03301

**UNITED STATE SENATORS**

Margaret Wood Hassan -D  
330 Hart Senate Office Building  
Washington, DC 20510  
[www.hassan.senate.gov](http://www.hassan.senate.gov)

Jeanne Shaheen -D  
506 Hart Senate Office Building  
Washington, DC 20510  
[www.shaheen.senate.gov](http://www.shaheen.senate.gov)

**NEW HAMPSHIRE STATE SENATE**

David Watters  
Legislative Office Building  
Room 103  
33 North Main Street  
Concord NH 03301  
603-271-2104  
[davidwatters@leg.state.nh.us](mailto:davidwatters@leg.state.nh.us)

**REPRESENTATIVES TO THE GENERAL COURT**

Sherman Packard -R  
[Sherman.packard@leg.state.nh.us](mailto:Sherman.packard@leg.state.nh.us)

Chuck Morse  
[Chuck.morse@leg.nh.us](mailto:Chuck.morse@leg.nh.us)

**MERRIMACK COUNTY COMMISSIONER**

Stuart D. Trachy -R  
333 Daniel Webster Highway, Suite #2  
Boscawen, NH 03303  
603-796-6800  
[strachy@merrimackcounty.net](mailto:strachy@merrimackcounty.net)

## **Annual Report from the Select Board**

2022 has proven to be a year of transitions and growth for the Town Hall and the Town of Andover.

First and foremost, the Select Board would like to recognize and thank Marjorie Roy for her many years of service to Andover. Marj first worked as Town Clerk / Tax Collector, and then for the last several years has been the Town Administrator. In October, Marjorie retired and is now enjoying time with her friends and family. Much appreciation is afforded Marj on behalf of the entire town!

### **Budget:**

The 2023 budget that will be presented at our 2023 Town Meeting comes with increases that are in line with the national cost of living increases. The Select Board and Budget Committee both worked diligently to create a realistic and responsible budget. Highlights include:

1. Modest wage increases to continue closing the gap in comparison to towns similar to Andover.
2. Continued fixed-contract snow removal services to keep that budget line steady.
3. Funds to complete the Highway Garage.
4. Reduction in contributions to some ETFs and CRFs where they were not necessary.
5. Per the direction of last year's annual meeting, the addition of retirement and dental and vision insurance for full-time employees.
6. Continued funding of the highway projects line to move forward with the road maintenance plan.

### **Personnel:**

Andover has been fortunate to hire a new Town Administrator, Kimberley Edelmann, who comes to us with an extensive background in municipal government. Kimberley was hired in December and began her employment in January 2023.

Also new to Town Hall in 2022 is Cristy Perkins. Cristy serves in several roles, and you will likely see her as you walk into the Select Board Office. Cristy acts as the administrative assistant to the Town Administrator and finance assistant to the Finance Director and is also the Town's Welfare Officer.

Frank Bryson was hired in 2022 as the Town's first full-time Highway Supervisor. As Andover continues to grow our highway department, Frank will be an integral part of that development.

The Town of Andover operates with the dedication and hard work of the following personnel:

Town Administrator: Kimberley Edelmann

Finance Director: Elita Reed

Finance Assistant / Administrative Assistant / Welfare Officer: Cristy Perkins

Planning and Zoning Coordinator / Police Department Administrative Assistant: Patricia Moyer

Town Clerk / Tax Collector: Lisa Meier

Deputy Town Clerk / Tax Collector: Cynthia Clark

Highway Supervisor: Frank Bryson

Highway Department: AJ Barton, Mike Campbell

Police Chief: Joe Mahoney

Police Officers: Dan Shaw, Kevin Barry

Transfer Station Attendants: Jeff Sweet, Richard Gross, Al Hitchmoth, Debbie Guinard

### **Transfer Station:**

After years of being out of compliance, the Transfer Station is finally getting a well and septic. That means running water and bathrooms! We are on our way to completing both projects which will be finalized in the spring of 2023. Additionally, through federal grants, we were able to purchase a new, larger trailer to hold and haul Andover's trash.

### **Highway Department:**

In addition to the Highway Supervisor, Andover currently has two full-time highway employees.

In 2022, our growing highway department was able to purchase a new Kubota front-end loader with one-time unanticipated state funds. These state funds were strictly designated for highway use. At this point, our highway department consists of a John Deere backhoe, Caterpillar 143 grader, Ford F-550 dump truck, Ford F-250 pickup truck, International CV-515 dump truck, Kubota front-end loader, and several pieces of small equipment such as mowers, all of which contribute to the maintenance and improvements of our infrastructure.

While our F-550 dump truck has served the Town well, at seven years old it has reached the age at which many municipalities have found that maintenance and repair costs make it not cost effective to continue as a primary piece of equipment. At our 2023 Town Meeting, we are asking to enter into a six-year lease purchase for another International CV 515 AWD with a plow and wing.

The highway garage at White Oak, initial phases of which were approved at last year's annual meeting, is an ongoing project. We continue to work with Dubois & King and have completed site surveys, test pits, land clearing, building design, septic design and permitting, and comprehensive cost estimates. Bidding for the next phase, construction, is expected to begin in February 2023 and construction should commence in the spring. Unfortunately, rising costs in the construction industry were more significant than expected and we are seeking approval for additional funds to complete this essential project.

The Andover Highway Department crew has worked tirelessly to improve our roads and keep us safe in all seasons and all weather. Highlights from 2022 include:

- The application of cold and hot patch to our roads.
- Ditching and gravel additions to several dirt roads.
- Substantial tree work.
- Grading of the gravel roads and continued maintenance on the town grader to keep it running well.
- Multiple culvert repairs and replacements.
- Plowing the largest section of town roads.



- Maintaining gravel roads during mud season.
- The beautification of town properties.
- Clearing land at White Oak for the highway garage.
- And MUCH more!

### **Bridges:**

Andover continues to struggle with multiple, red-lined bridges - bridges in need of significant repair. Currently, Hall Road bridge is open to one-way traffic only until repairs can be made. Kenniston Bridge will soon be undergoing roof repairs and upgrades which is a cost-effective way to decrease potential snow load and increase the longevity of the historic covered bridge. Cilleyville-Bog Bridge, which was open to foot traffic only, has been closed completely as it has been deemed unsafe by the state. Fortunately, the Town received unanticipated state funds to help offset the costs of some of these repairs and we continue to contract with Hoyle & Tanner to regularly evaluate and repair our bridges. Additionally, we are proposing to the Town in a warrant article to contract with Hoyle & Tanner to provide a comprehensive town-wide bridge evaluation and capital improvement plan. The Select Board is proposing to fund these services through the unexpended fund balance.

### **Properties:**

Like any town, Andover has a number of town-owned properties which have not been generating tax revenue. In 2022 and early 2023, working with Lake Farm Realty, the Town sold six of these properties. Selling these properties puts them back on the tax rolls, thus increasing revenue for our town.

As always, communication and participation in town business is of the utmost importance. The Andover Select Board meets in Town Hall at 6 pm on the 2nd and 4th Wednesday of every month. Beginning in 2023, board meetings will be livestreamed in an effort to make them more accessible to residents. Residents are encouraged to attend all meetings. Additionally, we encourage you to access information and provide constructive feedback in the following ways:

1. Phone: 603-735-5332 or 800-999-6343
2. Town website: [www.andover-nh.gov](http://www.andover-nh.gov)
3. Email: [tadmin@andover-nh.gov](mailto:tadmin@andover-nh.gov)

We look forward to continuing service to our Town and thank all those who contribute to making Andover great!

Michelle Dudek (2024), Select Board Chair

Andrew Guptil (2023), Select Board

James Delaney (2025), Select Board



**TOWN OF ANDOVER ANNUAL MEETINGS**  
**March 8, 2022**

**ARTICLE 1: To choose all necessary town officers for the ensuing year. ( By ballot vote during polling hours 11:00 AM to 7:00 PM on Tuesday March 8, 2022)**

**Town Officers**

Budget Committee 3-year term: Donna Crisp Duclos with 226 votes and Jessica Rand with 191 votes

Budget Committee 2-year term: Mark Cowdrey with 251 votes

Budget Committee 1-year term: Vacant

Cemetery Trustee 1-year term: James Reed with 240 votes

Library Trustee 3-year term: Janet Moore with 244 votes and Susan Chase with 257 votes

Select Board 3-year term: James Delaney with 140 votes

Supervisor of the Checklist 6-year term: Victoria Mishcon with 246 votes

Town Clerk / Tax Collector 3-year term: Lisa Meier with 263 votes

Town Treasurer 2-year term: Shirley Currier with 262 votes

Trustee of Trust Funds: Vacant

**School District**

School Board 3-year term: Kayla Chandler with 183 votes and Stephen Chella with 148 votes

School Moderator 1-year term: Adrienne Summers with 256 votes

School Treasurer 1-year term: Shirley Currier with 265 votes

School Clerk 1-year term: Vacant

**ARTICLE 2: PASSED 174 / 107**

**Are you in favor of an amendment to the Andover Zoning Ordinance as proposed by the Planning Board to add Article XVI: Conservation Subdivision? (By ballot vote during polling hours. By law, this amendment cannot be voted on during Town Meeting).**

**Article 3 – PASSED**

**To see if the town will vote to raise and appropriate the sum of \$2,042,422 for general municipal operations. This article does not include appropriations contained in special or individual articles addressed separately. The Select Board does not recommend this article, the Budget Committee does recommend this article. Majority vote required.**

Motion and second to move the article. Chair of the Budget Committee Donna Crisp Duclos introduced the budget. She indicated that the 9-member board spent October 2021



through February 2022 working on the budget, trying to be realistic but cautious. The board came up with a final overall budget which included small changes to what was originally presented to them. Moderator Green advised the community that the final vote by them would be on the bottom line after adjustments voted on during the discussion. Bill Keyser indicated that the budget for the Cemetery Committee was \$32,164; however, the town report indicates \$49,755 for an additional \$17,591 and asked why it was changed. Select Board member Goings responded that the Select Board knew that the mowing of the cemeteries was a concern so the board and Budget Committee added what the boards believed would be the cost of an independent contractor to the budget so that they could hire an independent contractor to do this. Keyser stated that the Committee would have liked to have known this prior to Town Meeting and that the current Road Agent previously stated to him that the town employees would be mowing the cemeteries, and this is a bad time of year to find an independent contractor. Goings responded that the board went by the discussions between them and the committee the prior year that the committee was not happy with the town employees doing the mowing; therefore, money was added to their budget to allow for this. Keyser stated the only unhappiness was the unavailability of the town employees to do the mowing when it was due, and Goings responded that this was the reason it was added to the budget. Keyser said that the committee has been put in a bind with this decision. Steve Barton asked if the salaries of the town employees as well as the budget for printing of the town report come under the General Government portion of the budget. Duclos responded that all town departments are listed separately due to the state form and the cost of printing the town report does come under General Government. Barton asked what the cost to print the town report was and the response was for 2021 the cost was \$1353. Barton recommended increasing it by \$500 to get a decent report that could be understood. Select Board member Kinney responded that the budget for this year is \$2,000 for printing of the town report. Barton asked what item Town Administrator, Town Clerk / Tax Collector and Finance come under and Kinney responded under the Executive line item which also includes Select Board salary, NH Municipal Association dues, training seminars, and the salary for the Select Board Secretary. Barton asked if he proposed to increase the salary for the Select Board, would it come under the Executive line item and Kinney responded that it would; however, he did not believe it was necessary as last years salary was \$4,500 and this year is \$6,000. With no further comments, Green opened up discussion on Public Safety. Karen Brule asked if the ambulance was contracted with Franklin and the response was yes and also includes the towns' ability to maintain and equip its own transporting ambulance in the event that Franklin is unable to respond or a multi-vehicle crash. There being no further discussion on Public Safety, Moderator Green opened up discussion on Highway / Streets. Andy Guptill asked how much of the budget is for the proposed new Road Agent and what kind of benefits would the Road Agent receive. Kinney responded that the proposed salary is \$55,000. Roy responded that it would include full time pay, vacations, health insurance, short-term and long-term disability insurance, a retirement stipend. Roy explained that the employees are not part of the NH Retirement System as the Police Department is. Guptill asked if it is a salaried or an hourly position and the response was salary. Guptill stated that he believes in order to be competitive at \$55,000 he does not see the town hiring a qualified candidate. Guptill proposed adding \$15,000 to the highway portion to go towards the Road Agents salary for a total of \$70,000 as most Road Agents are in the NH Retirement System and does not



believe anyone would give that up to take on this job without retirement benefits. Guptill made a motion to increase the highway budget by \$15,000 to a total of \$70,000. Steve Barton seconded the motion. There being no further discussion it was voted unanimously to increase the Highway / Street budget by \$15,000. Greg Stetson called Point of Order and asked if the overall budget needed to be amended. Green explained that the \$15,000 would be added to the bottom line and that is what would be voted on at the end; however, the Select Board understands what the intent of the legislative body is as far as what the increase is for; however, the board may be forced to reallocate what that money is used for in the coming year. Green also explained that there is a 10% limit of increasing the overall budget. Liam O'Hagan spoke about the advertisement for a Highway Supervisor and asked if it was the same position as the Road Agent or a separate position. The response was they are the same position. Greg Stetson stated he urged the Select Board to look at the NH Retirement System for all eligible town employees for next year as recruitment and retention, especially in this job market and competing with the state and all the other towns that are in that system, is important and this includes office personnel. There being no further comment on Highway / Streets, Moderator Green opened discussion up on Sanitation. There being no discussion on Sanitation, Moderator Green opened up discussion on Health. There being no discussion on Health, Moderator Green opened up discussion on Welfare. There being no discussion on Welfare, Moderator Green opened up discussion on Culture and Recreation. There being no discussion on Culture and Recreation, Moderator Green opened up discussion on Conservation and Development. There being no discussion on Conservation and Development, Moderator Green opened up discussion on Debt Service. There being no discussion on Debt Service, Moderator Green opened up discussion on Capital Outlay. There being no discussion on Capital Outlay, Moderator Green opened up discussion on Operating Transfers Out. There being no discussion on Operating Transfers Out, Moderator Green advised that the total amount for the budget is \$2,057,422. Steve Barton asked if there was a 3% increase in pay for the town employees and the response was yes. Barton asked what the Town Administrators position pays and the response by Kinney was \$64,913 is budgeted for 2022. Steve Barton asked what was budgeted for the Bookkeepers salary and the response was \$45,198. Les Fenton made a comment regarding the level of detail having disappeared in the town report over the years and the format in which the residents receive the information and that the residents have been told that if they want the details of the numbers, to come to the Budget Committee meetings and hearings and can see no reason why that information should not be available in the Town Report. Fenton stated that over the years, the residents have asked for a return to the day when the details could be provided and why this information is not available to the general public. Fenton stated that the level of detail now compared to fifteen years ago has declined dramatically and the level of detail the public is asking for is not being provided and he finds that disappointing. Donna Crisp Duclos, Chair of the Budget Committee stated that at the meetings and public hearings, which next to nobody show up, they go through every line item in detail and state whether they agree or disagree with the line item and the meetings and hearings are for the detail and town meeting is for voting on the budget. Mark Cowdrey of the Budget Committee responded that the budget meetings and hearings are an opportunity for the residents to provide feedback to the committee about what the residents would like to see in terms of whether they support the departments requests – do they agree with the amount; do they believe it should be



increased or decreased. Cowdrey stated that as far as he knows, the level of detail that Fenton is requesting can certainly be done. Cowdrey encouraged the residents to come to the meetings and hearings and provide some guidance to the Budget Committee. Guptill stated he had questions regarding Section 3220 for Motor Vehicle Registrations. The budget indicates that the town received \$0 in revenue last year for this and they were anticipating \$450,000 and asked what the amount was the town received for that item. Town Administrator Marj Roy responded that it was right around \$450,000 which is why they estimated \$450,000 for this year. Guptill stated that if they added the \$450,000 to the \$98,000 from the Highway Block Grant the town will find that our budget is not funded by property taxes at all, it is completely offset by revenue from other sources, the highway budget has been peanuts for years and he urges the Selectmen for next years highway budget so we can have roads that will actually last. Select Board member Dudek explained that there is an RSA that would need to be adopted as a town to be able to use all of those funds strictly and specifically for the Highway Department, but the board can look at that for next year. There being no further discussion on the budget, Moderator Green asked for a motion to vote on the budget. Bill Keyser made a motion to vote on the budget and Morgan Braley seconded the motion. The vote on the total budget of \$2,057,422 was approved. Greg Stetson made a motion to restrict reconsideration on Article III and the motion was seconded. The residents voted unanimously in favor of restricting reconsideration on Article III.

#### **Article 4 – NOT VOTED ON**

Shall we adopt the provisions of RSA 40:13 (known as SB2) to allow official ballot voting on all issues before the towns on the second Tuesday of March? Passage requires a three-fifths (3/5) majority vote of those voting.

Select Board member Kinney stated that the board was advised earlier in the day that because the town failed to make proper notification in a local paper seven days prior to the public hearing on this article and the RSA is very clear that without that notice in a local paper, it could not be just on the website or posted at the Post Office or Town Hall and not meeting that requirement, anything that is voted on regarding Article 4 will not count. Kinney did advise that the Article could not be struck as it is on the Warrant. Kinney quickly explained what SB2 is. It was brought to the Moderators attention that the Article was not read nor was a motion to act on it done. Moderator Green read the Article and there was a motion and second to act on it. Kinney explained that the Article could be tabled and revisited in 2023 or they could proceed with a vote which would be considered a straw vote and if it is voted down, it would not be up for vote in 2023; however, if the majority say yes, it will come before town meeting in 2023. Toby Locke made a motion to table the Article. Locke retracted his motion and made a motion to vote on the Article. Bill Keyser stated that out of the 224 towns in New Hampshire, 63 have SB2 and these towns are in the southern part of the state and have larger populations than Andover and read a quote from Bill Gardner that "town meeting is the purest form of democracy; don't give it up". Jim Delaney seconded the motion to vote on the Article. Moderator Green reminded those present that the vote does not count and a yes vote means the town would adopt it – but it does not count, and a no vote means it would not be adopted. Toby Locke clarified with



Point of Order that no means no and Green replied that is correct – a no vote means no SB2; however, it is not binding. Chuck Keyser asked who failed to do the notification correctly. Kinney stated that he was not aware of this requirement, and that this was simply overlooked. Green called for those in favor of adopting Article 4 to indicate as such and there were no votes in the affirmative. Green called for those not in favor of adopting Article 4 to indicate as such and it was a unanimous vote not in favor.

#### Article 5 – PASSED

To see if the town will vote to raise and appropriate the sum of \$400,000 for the purpose of construction of a Highway Department garage. Said funds will come from the unassigned fund balance. This special warrant article will be a non-lapsing appropriation per RSA 32:7, VI and will not lapse until the garage is completed of by 2025, whichever is sooner. The Select Board and the Budget Committee recommend this appropriation. Majority vote required.

Greg Stetson moved to act on the article and Donna Crisp Duclos seconded. Kinney explained that the funds were discussed and approved last year; however, the town people wanted more detailed plans so they would understand what they were getting for their money regarding the town garage. Kinney stated it was his personal opinion that the \$400,000 was an estimate for the building but not necessarily for the entire amount of work that needed to be put into it. The final figure came in on February 17, 2022, and that figure is \$747,116 which includes the building, concrete, septic, well, heating, electrical, interior carpentry and site work. Kinney stated there is a lot of work that can be done in-house rather than hired out especially the earth work and site prep and the board believes they can decrease the total by \$100,000 bringing the total down to approximately \$450,000. Kinney stated there is \$400,000 in unreserved fund balance so the first \$400,000 of the cost would not come out of new taxes but it would require an additional \$250,000 to complete the project to be raised from taxes. If the town people would like to proceed with this, the article would need to be amended to state \$400,000 from the unreserved fund balance plus to raise and appropriate an additional \$250,000 from taxes to complete the project. Toby Locke asked if the structure would be on top of the dirt or brought down to a grade so they would not be discontinuing use of sand for the roads as it was previously indicated that this purchase of the property was to provide sand for twenty years. Select Board member Goings replied that the engineer indicated that there are two potential sites for the building – one being on the right of the access road and the second being on the left of the access road. After speaking with the board and the Road Agent, the engineers picked the right side of the access road where the trees are, and it won't impact the sand or salt. Dudek stated that the board is actively looking for grant funding but is unsure if any of that will come to fruition but will continue to look. Jim Hanson asked the board to clarify what the \$250,000 would do to the tax rate. The response was it would add approximately \$145 per year for a property assessed at \$200,000. Steve Barton stated this process was started four to five years ago for the road agent and highway garage and recommended spending the money now and move the project forward which is what the towns people want. Janet Moore moved to amend the article to raise and appropriate \$250,000 from taxation. Andrew



Perkins seconded the motion. Joann Hicks stated that the Article is written incorrectly. Toby Locke asked if this gets voted down, what happens, and the response was it would go back to the original article. Locke asked what would happen if that got voted down and the response was as the budget was passed, they town would be looking to hire a Road Supervisor, but the crew would not have a facility to work in or to store the equipment or provide safety and ease of function for the road crews. Ken Wells asked if this exhausts the fund does it put other articles in danger of funding. Kinney responded that this specific \$400,000 is specifically earmarked only for the garage as it comes from the unreserved fund balance. Jeff Newcomb stated that the town needs to consider the line items under Sanitation, Sewage Collection and Disposal, and Electric with this \$600,000 structure that the general public has not had much time to review and is concerned that something might have been missed in the proposed budgets. Is there a ventilation system and such that needs to be considered. Recommends appropriating \$400,000 and come back next year with the actual appropriation of what is remaining to complete the project giving time to review things cautiously as we do in Andover. Chris Caron asked what happened to the town truck that \$30,000 was appropriated for and why has it never been used. Green replied that the meeting has moved beyond that and is now discussing the garage and Caron responded that he is concerned with raising money for nothing and there is stuff missing and there is no discussion about that and the Select Board should speak about this. Goings asked what vehicle he was referring to and Caron replied he was referring to the fire truck that was donated. Goings replied that it was sold two years ago. Caron asked why the truck was never completed and how much money was lost by the town. Point of Order was called by Janet Moore and Moderator Green turned the discussion back to the Warrant Article. Greg Stetson asked if more than one price was received, and the response was yes, and this was the most cost-effective answer. John Thompson stated that nothing has been presented regarding the operation of the building and should more be added to cover this. Dudek stated this would be addressed in next years budget. Andy Guptill asked if this includes a cushion for overages and Goings replied that there are contingencies in the budget. Janet Moore made a motion to call the question. Duncan Coolidge seconded the motion. Jim Delaney asked if there was enough money in the unreserved fund balance to not raise additional taxes and the response was no, as it would put us under the threshold that the state recommends. Moderate Green asked all those in favor to amend the article from \$400,000 to \$650,000 with \$250,000 being raised by taxes and \$400,000 coming from the unreserved fund balance to say aye and all those not in favor to say nay and the ayes won. Moderator Green opened the floor to anyone that wanted to speak about the article in its entirety. A motion was made and seconded to call to question. Article passed. Motion and second to restrict consideration. Motion passed.

#### Article 6 – PASSED

To see if the town will vote to raise and appropriate the sum of \$55,000 to be added to the following Expendable Trust Funds previously established. The Select Board and the Budget Committee recommend this appropriation. Majority vote required.

Forest Fire Labor ETF	\$ 5,000
Town Buildings	\$30,000



<b>Transfer Station Projects</b>	<b>\$15,000</b>
<b>Technology ETF</b>	<b>\$15,000</b>

Greg Stetson moved the article and Kent Hackman seconded. Toby Locke asked what the \$20,000 for the town building includes and the response was this is a maintenance fund encompassing all town buildings. Janet Moore made a motion to call the questions. Ken Wells seconded.

#### **Article 7 - PASSED**

To see if the town will vote to raise and appropriate the sum of \$254,800 to be added to the following Capital Reserve Funds previously established. The Select Board and the Budget Committee recommend this article.

<b>Revaluation CRF</b>	<b>\$ 11,300</b>
<b>Highway Equipment CRF</b>	<b>\$ 15,000</b>
<b>Highway Projects CRF</b>	<b>\$150,000</b>
<b>Police Cruiser Replacement CRF</b>	<b>\$ 13,500</b>
<b>Transfer Station Equipment CRF</b>	<b>\$ 10,000</b>
<b>Bridge Rehabilitation CRF</b>	<b>\$ 50,000</b>
<b>Town Office Boiler Replacement CRF</b>	<b>\$ 5,000</b>

Jim Delaney made a motion to move the article and it was seconded. Jim Delaney stated that he has been asking for a Capital Reserve Fund for the replacement of the F450 one-ton truck since it was purchased for the Highway Department and the fund has still not been started and asked if a new fund for \$10,000 could be added to this Warrant Article for that purpose. Green stated after speaking with Town Counsel, a new fund cannot be added to the Article; however, money can be added to or deleted from specific line items, but a new subject matter cannot be added. Delaney made a motion to add \$10,000 to the highway equipment fund that will be there for that truck when it needs to be replaced. Dudek stated that the highway equipment fund was originally put in place specifically for the grader replacement, but it has been called the highway equipment just generic so the boards consensus is it can be done. Kinney stated that the board has tried hard to honor the intent to limit that fund to the grader, as have past boards, so it is the deciding opinion of the town body to make the decision to include other highway equipment beyond just the grader. Delaney stated that old budgets that had \$15,000 highway funds specifically stated grader and this one does not. Roy stated that what they have to go back to is the original warrant article that established the Capital Reserve Fund, and it just says equipment, but they know the intent was the grader. Delaney rescinded his motion. There being no further discussion, Bill Keyser made a motion to call to question and Janet Moore seconded the motion. Motion passed. Article passed.

#### **Article 8 - PASSED**



To see if the town will vote to raise and appropriate the sum of \$2,954 to be added to the Solar Energy Capital Reserve Fund previously established. Said funds to come from the unreserved fund balance. The Select Board and the Budget Committee recommend this article.

Greg Stetson moved the article, and it was seconded by Duncan Coolidge. Toby Locke asked if it was running and why do we need more. Dudek replied that yes, it is still running and this is the last year of payment for the contract. Locke asked for clarification that this is just for the last payment and the response was yes. Janet Moore made a motion to call to question and the motion was seconded. Article passed. A motion was made and seconded to restrict consideration. Motion passed.

#### **Article 9 – PASSED**

To see if the town will vote to establish a contingency fund for the current year for unanticipated expenses that may arise and further to raise and appropriate \$10,000 to put in the fund. This sum to come from the Unreserved Fund Balance. Any appropriation left in the fund at the end of the year will lapse to the general fund. The Select Board recommends this article. The Budget Committee does not recommend this article. Majority vote required.

Greg Stetson made a motion to move the article and Duncan Coolidge seconded the motion. Toby Locke stated that there is a lot of talk about Unreserved Fund and asked how much money is in it and where did it come from. Roy responded that it is money that is left over at the end of the year from departments that did not use their full budgets and it lapses and goes into the Unreserved Fund Balance which currently has a balance of \$1,136,107. The state has guidelines for what should be retained – a 5% recommendation and 8% recommendation, a 10% and 17% recommendation. There is actually a minimum and a maximum and we are currently over the maximum. Locke asked why it doesn't go to reduce taxes and Roy replied that it often does, and it actually did last year. This year they are hoping to utilize that money to apply towards expenditures rather than raise taxes for things that came out of the ordinary such as the garage. Locke asked if there is a cap on what can be used and Kinney replied that there is a 5% minimum which is 5% of our operating budget meaning the fund cannot drop below approximately \$370,000. There being no further discussion, a motion was made and seconded to call to question. Article passed. A motion was made and seconded to restrict reconsideration. Motion passed.

#### **Article 10 – PASSED**

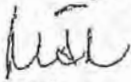
To transact any other business that may come legally before this meeting.

Andy Guptill made a motion to move the article and Greg Stetson seconded the motion. The motion passed. Andy Guptill asked to hear from the board regarding applications for the Road Agent position and what is the plan until a new one is hired. Dudek replied that they are currently working with Municipal Resources Incorporated, a municipal temporary agency out of Plymouth, who will provide the town with a temporary Road Agent that

travels to different towns and would be with us a couple of times a week depending on our needs. Guptill asked how long this might be for and Dudek replied as short as possible. Toby Locke stated he is very disappointed in how short the meeting was, and he believed the meeting was too streamlined. Janet Moore replied that the Budget Committee stated early in the meeting that the purpose of the meeting is to vote on the Warrant Articles and the time to talk and discuss is at public hearings. Steve Barton stated that not everyone can make the meetings due to personal conflicts and asked how difficult it would be to put the information in the town report, so the information is there at town meeting.

Art Urie made a motion to adjourn. Kurt Meier seconded the motion, and the meeting was adjourned at 8:49 p.m.

Respectfully submitted,

A handwritten signature in dark ink, appearing to read 'Lisa Meier', written in a cursive style.

Lisa Meier  
Town Clerk.





## Andover

The inhabitants of the Town of Andover in the County of Merrimack in the state of New Hampshire qualified to vote in Town affairs are hereby notified that the Annual Town Meeting will be held as follows:

### First Session of Annual Meeting (Official Ballot Voting)

Date: March 14, 2023

Time: 8:00 am - 7:00 pm

Location: Andover Elementary School, 20 School St

### Details: Voting in School Gym

**Second Session of Annual Meeting (Transaction of All Other Business)**

Date: March 14, 2023

Time: 7:00 pm

Location: Andover Elementary School, 20 School St

### Details: Voting in School Gym

## GOVERNING BODY CERTIFICATION

We certify and attest that on or before 2/17/2023, a true and attested copy of this document was posted at the place of meeting and at Town Office and that an original was delivered to Town Clerk.

[illegible]



**Article 01 Election of Town Officers**

To choose all necessary town officers for the ensuing year. (By ballot vote during polling hours 8:00am to 7:00pm on Tuesday, March 14, 2023).

Yes No

**Article 02 Planning Board - Workforce Housing**

To see if the Town will vote to make possible construction of brand-new workforce housing. Changes would make possible new construction of two-family dwellings in the Rural Residential district, multi-family dwellings in the Village district, the creation of a single private driveway to access these homes, and multi-use buildings (e.g. dwelling / office / retail) in the Village district. The Planning Board recommends a "yes" vote.

Yes No

**Article 03 Planning Board - Non-conforming Structures or Use**

To see if the Town will vote to clarify the ambiguous language of Zoning Ordinance Article 6 - "Non-conforming Structures or Use". The new language makes a clear distinction between a change of land use and a change to a structure, and provides future guidance to landowners and the Zoning Board. The Planning Board recommends a "yes" vote.

Yes No

**Article 04 Increase Board of Selectmen to 5 Members**

Are you in favor of increasing the Board of Selectmen to 5 members? (Majority ballot vote required)

Yes No

**Article 05 Bond for Construction of Highway Garage**

Passage of this article shall override the 10 percent limitation imposed on this appropriation due to the non-recommendation of the budget committee. To see if the town will vote to raise and appropriate the sum of \$1,963,959 (One Million, Nine Hundred Sixty-Three Thousand, Nine Hundred Fifty-Nine Dollars) gross budget for the purpose of constructing and furnishing a highway garage on town land, up to \$400,000 (Four Hundred Thousand Dollars) of which will come from unassigned fund balance and \$250,000 (Two Hundred Fifty Thousand Dollars) of which will be raised through taxation; and to authorize the issuance of not more than \$1,313,959 (One Million, Three Hundred Thirteen Thousand, Nine Hundred Fifty-Nine Dollars) of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA 33); and to authorize the Select Board to issue and negotiate such bonds or notes and to determine the date, maturities, interest rate, and other details of such bonds or notes; and to authorize the Select Board to apply for and accept any federal, state, or private funds that may become available in respect of the Project to use toward the Project, reduce the amount that must be bonded, or to pay debt service on such bonds or notes. (Recommended by the Board of Selectmen, Not Recommended by the Budget Committee 3-4). (3/5 ballot vote required).

Yes No





**Article 06 Enter 6-Year Lease of Dump Truck**

To see if the Town will vote to authorize the selectmen to enter into a six year lease-purchase agreement in the amount of \$167,971 (One Hundred Sixty-Seven Thousand, Nine Hundred Seventy-One Dollars) for the purpose of leasing a 6-wheel dump truck and to raise and appropriate the sum of \$31,793.44 (Thirty-One Thousand, Seven Hundred Ninety-Three Dollars, Forty-Four Cents) for the first year's payment for that purpose. This lease agreement contains an escape clause. (Recommended by the Board of Selectmen, Recommended by the Budget Committee 4-3.) (Majority vote required)

Yes No

**Article 07 Operating Budget**

To see if the Town will vote to raise and appropriate the sum of \$2,338,523 (Two Million, Three Hundred Thirty-Eight Thousand, Five Hundred Twenty-Three Dollars) for general municipal operations. This article does not include appropriations contained in special or individual articles addressed separately. (The Board of Selectmen and Budget Committee recommend this appropriation.) (Majority vote required)

Yes No

**Article 08 Forest Fire Labor ETF**

To see if the Town will vote to raise and appropriate the sum of \$5,000 (Five Thousand Dollars) to be added to the Forest Fire Labor ETF previously established. (The Board of Selectmen and Budget Committee recommend this appropriation.) (Majority vote required.)

Yes No

**Article 09 Highway Garage Construction**

To see if the Town will vote to raise and appropriate the sum of \$650,000 (Six Hundred Fifty Thousand Dollars) for the purpose of construction of a Highway Department garage, \$400,000 (Four Hundred Thousand Dollars) of which will come from unassigned fund balance and \$250,000 (Two Hundred Fifty Thousand Dollars) of which will be raised through taxation. This special warrant article will be a non-lapsing appropriation per RSA 32:7, VI and will not lapse until the garage is completed or by 2025, whichever is sooner. (The Board of Selectmen and Budget Committee recommend this appropriation.) Majority vote required.

Yes No

**Article 10 Town Buildings ETF**

To see if the Town will vote to raise and appropriate the sum of \$20,000 (Twenty Thousand Dollars) to be added to the Town Buildings ETF previously established. (The Board of Selectmen and Budget Committee recommend this appropriation.) (Majority vote required.)

Yes No

**Article 11 Transfer Station Projects ETF**

To see if the Town will vote to raise and appropriate the sum of \$15,000 (Fifteen Thousand Dollars) to be added to the Transfer Station Projects ETF previously established. (The Board of Selectmen and Budget Committee recommend this appropriation.) (Majority vote required.)

Yes No





**Article 12    Revaluation CRF**

To see if the Town will vote to raise and appropriate the sum of \$11,300 (Eleven Thousand, Three Hundred Dollars) to be added to the Revaluation CRF previously established. (The Board of Selectmen and Budget Committee recommend this appropriation.) (Majority vote required.)

Yes                      No

**Article 13    Highway Equipment CRF**

To see if the Town will vote to raise and appropriate the sum of 15,000 (Fifteen Thousand Dollars) to be added to the Highway Equipment CRF previously established. (The Board of Selectmen and Budget Committee recommend this appropriation.) (Majority vote required.)

Yes                      No

**Article 14    Highway Project CRF**

To see if the Town will vote to raise and appropriate the sum of \$150,000 (One Hundred Fifty Thousand Dollars) to be added to the Highway Projects CRF previously established. (The Board of Selectmen and Budget Committee recommend this appropriation.) (Majority vote required.)

Yes                      No

**Article 15    Police Cruiser CRF**

To see if the Town will vote to raise and appropriate the sum of \$13,500 (Thirteen Thousand, Five Hundred Dollars) to be added to the Police Cruiser CRF previously established. (The Board of Selectmen and Budget Committee recommend this appropriation.) (Majority vote required.)

Yes                      No

**Article 16    Bridge Rehabilitation CRF**

To see if the Town will vote to raise and appropriate the sum of \$50,000 (Fifty Thousand Dollars) to be added to the Bridge Rehabilitation CRF previously established. (The Board of Selectmen and Budget Committee recommend this appropriation.) (Majority vote required.)

Yes                      No

**Article 17    Bridge Evaluation Project**

To see if the Town will vote to raise and appropriate the sum of \$26,000 (Twenty-Six Thousand Dollars) for the purpose of entering into a contract with Hoyle Tanner for a town-wide Bridge Evaluation and Bridge Capital Improvement Plan. Said amount to come from the unreserved fund balance. (The Board of Selectmen and Budget Committee recommend this appropriation.) (Majority vote required)

Yes                      No

**Article 18    Town Clerk / Tax Collector Move to Full Time**

To see if the Town will vote to raise and appropriate the sum of \$44,641 (Forty-Four Thousand, Six Hundred Forty-One Dollars) consisting of additional wages of \$20,565 (Twenty Thousand, Five Hundred Sixty-Five Dollars), health insurance of \$13,053 (Thirteen Thousand, Fifty-Three Dollars), payroll taxes of \$3,672 (Three Thousand, Six Hundred Seventy-Two Dollars), supplemental insurances of \$856 (Eight Hundred Fifty-Six Dollars), and retirement of \$6,495 (Six Thousand, Four Hundred Ninety-Five Dollars) for the purpose of additional compensation for the Town Clerk / Tax Collector. (Recommended by the Board of Selectmen, Not Recommended by the Budget Committee 2-5.) (Majority vote required)



Article 18

Yes

No

Article 19     **Readopt Optional Veterans' Tax Credit**

Shall the Town READOPT the OPTIONAL VETERANS TAX CREDIT in accordance with RSA 72:28, II, for an annual tax credit on residential property of \$500 (Five Hundred Dollars)? (The Board of Selectmen and Budget Committee recommend this appropriation.) (Majority vote required)

Yes

No

Article 20     **Readopt All Veterans' Tax Credit**

Shall the Town READOPT the ALL VETERANS TAX CREDIT in accordance with RSA 72:28-b, for an annual tax credit on residential property which shall be equal to the same amount as the standard or optional veterans tax credit voted by the town under RSA 72:28? (The Board of Selectmen and Budget Committee recommend this appropriation.) (Majority vote required)

Yes

No

Article 21     **Petition**

To see if the Town will vote to place the town owned 6.3-acre lot #15-582-198 (also referred to as the McDonough parcel or the Dyer's Crossing parcel) into a non-lapsing Conservation Easement.

Yes

No

Article 22     **Transact any other business**

To transact any other business that may come legally before this meeting.

Yes

No





New Hampshire  
Department of  
Revenue Administration

2023  
MS-737

Appropriations

Account	Purpose	Article	Actual Expenditures for period ending 12/31/2022	Appropriations for period ending 12/31/2022	Selectmen's Appropriations for period ending 12/31/2023 (Recommended)	Selectmen's Appropriations for period ending 12/31/2023 (Not Recommended)	Budget Committee's Appropriations for period ending 12/31/2023 (Recommended)	Budget Committee's Appropriations for period ending 12/31/2023 (Not Recommended)
<b>Highways and Streets</b>								
4311	Administration		\$0	\$0	\$0	\$0	\$0	\$0
4312	Highways and Streets	07	\$578,149	\$568,220	\$642,287	\$0	\$619,747	\$0
4313	Bridges		\$0	\$0	\$0	\$0	\$0	\$0
4316	Street Lighting	07	\$6,596	\$5,400	\$6,600	\$0	\$6,600	\$0
4319	Other		\$0	\$0	\$0	\$0	\$0	\$0
<b>Highways and Streets Subtotal</b>			<b>\$584,745</b>	<b>\$573,620</b>	<b>\$648,887</b>	<b>\$0</b>	<b>\$626,347</b>	<b>\$0</b>
<b>Sanitation</b>								
4321	Administration		\$0	\$0	\$0	\$0	\$0	\$0
4323	Solid Waste Collection		\$0	\$0	\$0	\$0	\$0	\$0
4324	Solid Waste Disposal	07	\$197,081	\$195,034	\$233,371	\$0	\$210,171	\$0
4325	Solid Waste Cleanup	07	\$1,011	\$4,700	\$1,200	\$0	\$1,200	\$0
4326-4328	Sewage Collection and Disposal		\$0	\$0	\$0	\$0	\$0	\$0
4329	Other Sanitation		\$0	\$0	\$0	\$0	\$0	\$0
<b>Sanitation Subtotal</b>			<b>\$198,092</b>	<b>\$199,734</b>	<b>\$234,571</b>	<b>\$0</b>	<b>\$211,371</b>	<b>\$0</b>
<b>Water Distribution and Treatment</b>								
4331	Administration		\$0	\$0	\$0	\$0	\$0	\$0
4332	Water Services		\$0	\$0	\$0	\$0	\$0	\$0
4335-4339	Water Treatment, Conservation and Other		\$0	\$0	\$0	\$0	\$0	\$0
<b>Water Distribution and Treatment Subtotal</b>			<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Electric</b>								
4351-4352	Administration and Generation		\$0	\$0	\$0	\$0	\$0	\$0
4353	Purchase Costs		\$0	\$0	\$0	\$0	\$0	\$0
4354	Electric Equipment Maintenance		\$0	\$0	\$0	\$0	\$0	\$0
4359	Other Electric Costs		\$0	\$0	\$0	\$0	\$0	\$0
<b>Electric Subtotal</b>			<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>



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Appropriations

Account	Purpose	Article	Actual Expenditures for period ending 12/31/2022	Appropriations for period ending 12/31/2022	Selectmen's Appropriations for period ending 12/31/2023 (Recommended)	Selectmen's Appropriations for period ending 12/31/2023 (Not Recommended)	Budget Committee's Appropriations for period ending 12/31/2023 (Recommended)	Budget Committee's Appropriations for period ending 12/31/2023 (Not Recommended)
<b>Health</b>								
441	Administration		\$0	\$0	\$0	\$0	\$0	\$0
4414	Pest Control	07	\$0	\$1	\$1	\$0	\$1	\$0
4415-4419	Health Agencies, Hospitals, and Other	07	\$19,087	\$23,787	\$20,090	\$0	\$20,090	\$0
	<b>Health Subtotal</b>		\$19,087	\$23,788	\$20,091	\$0	\$20,091	\$0
<b>Welfare</b>								
4441-4442	Administration and Direct Assistance		\$0	\$0	\$0	\$0	\$0	\$0
4444	Intergovernmental Welfare Payments		\$0	\$0	\$0	\$0	\$0	\$0
4445-4449	Vendor Payments and Other	07	\$19,387	\$19,532	\$26,183	\$0	\$24,684	\$0
	<b>Welfare Subtotal</b>		\$19,387	\$19,532	\$26,183	\$0	\$24,684	\$0
<b>Culture and Recreation</b>								
4520-4529	Parks and Recreation	07	\$14,883	\$11,276	\$11,300	\$0	\$11,300	\$0
4550-4559	Library	07	\$41,537	\$41,525	\$43,150	\$0	\$43,150	\$0
4583	Patriotic Purposes	07	\$10,000	\$10,001	\$15,000	\$0	\$15,000	\$0
4589	Other Culture and Recreation		\$579	\$1	\$0	\$0	\$0	\$0
	<b>Culture and Recreation Subtotal</b>		\$66,999	\$62,803	\$69,450	\$0	\$69,450	\$0
<b>Conservation and Development</b>								
4611-4612	Administration and Purchasing of Natural Resources		\$0	\$0	\$0	\$0	\$0	\$0
4619	Other Conservation	07	\$1,102	\$1,350	\$1,850	\$0	\$1,850	\$0
4631-4632	Redevelopment and Housing		\$0	\$0	\$0	\$0	\$0	\$0
4651-4659	Economic Development		\$0	\$0	\$0	\$0	\$0	\$0
	<b>Conservation and Development Subtotal</b>		\$1,102	\$1,350	\$1,850	\$0	\$1,850	\$0





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Appropriations

Account	Purpose	Article	Actual Expenditures for period ending 12/31/2022	Appropriations for period ending 12/31/2022	Selectmen's Appropriations for period ending 12/31/2023 (Recommended)	Selectmen's Appropriations for period ending 12/31/2023 (Not Recommended)	Budget Committee's Appropriations for period ending 12/31/2023 (Recommended)	Budget Committee's Appropriations for period ending 12/31/2023 (Not Recommended)
<b>Debt Service</b>								
4711	Long Term Bonds and Notes - Principal		\$0	\$0	\$0	\$0	\$0	\$0
4721	Long Term Bonds and Notes - Interest		\$0	\$0	\$0	\$0	\$0	\$0
4723	Tax Anticipation Notes - Interest	07	\$0	\$1	\$1	\$0	\$1	\$0
4790-4799	Other Debt Service		\$0	\$0	\$0	\$0	\$0	\$0
	Debt Service Subtotal		\$0	\$1	\$1	\$0	\$1	\$0
<b>Capital Outlay</b>								
4901	Land		\$0	\$0	\$0	\$0	\$0	\$0
4902	Machinery, Vehicles, and Equipment		\$0	\$0	\$0	\$0	\$0	\$0
4903	Buildings		\$43,501	\$650,000	\$0	\$0	\$0	\$0
4909	Improvements Other than Buildings		\$0	\$0	\$0	\$0	\$0	\$0
	Capital Outlay Subtotal		\$43,501	\$650,000	\$0	\$0	\$0	\$0
<b>Operating Transfers Out</b>								
4912	To Special Revenue Fund		\$0	\$0	\$0	\$0	\$0	\$0
4913	To Capital Projects Fund		\$0	\$0	\$0	\$0	\$0	\$0
4914A	To Proprietary Fund - Airport		\$0	\$0	\$0	\$0	\$0	\$0
4914E	To Proprietary Fund - Electric		\$0	\$0	\$0	\$0	\$0	\$0
4914O	To Proprietary Fund - Other		\$0	\$0	\$0	\$0	\$0	\$0
4914S	To Proprietary Fund - Sewer		\$0	\$0	\$0	\$0	\$0	\$0
4914W	To Proprietary Fund - Water		\$0	\$0	\$0	\$0	\$0	\$0
4918	To Non-Expendable Trust Funds		\$0	\$0	\$0	\$0	\$0	\$0
4919	To Fiduciary Funds		\$0	\$0	\$0	\$0	\$0	\$0
	Operating Transfers Out Subtotal		\$0	\$0	\$0	\$0	\$0	\$0
	Total Operating Budget Appropriations			\$2,427,368	\$0	\$0	\$2,338,523	\$0



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**Special Warrant Articles**

Account	Purpose	Article	Selectmen's Appropriations for period ending 12/31/2023 (Recommended)	Selectmen's Appropriations for period ending 12/31/2023 (Not Recommended)	Budget Committee's Appropriations for period ending 12/31/2023 (Recommended)	Budget Committee's Appropriations for period ending 12/31/2023 (Not Recommended)
4915	To Capital Reserve Fund		\$0	\$0	\$0	\$0
4916	To Expendable Trust Fund		\$0	\$0	\$0	\$0
4917	To Health Maintenance Trust Funds		\$0	\$0	\$0	\$0
4902	Machinery, Vehicles, and Equipment	13	\$15,000	\$0	\$15,000	\$0
	<i>Purpose: Highway Equipment CRF</i>					
4902	Machinery, Vehicles, and Equipment	15	\$13,500	\$0	\$13,500	\$0
	<i>Purpose: Police Cruiser CRF</i>					
4903	Buildings	05	\$1,963,959	\$0	\$0	\$1,963,959
	<i>Purpose: Bond for Construction of Highway Garage</i>					
4903	Buildings	09	\$650,000	\$0	\$650,000	\$0
	<i>Purpose: Highway Garage Construction</i>					
4903	Buildings	10	\$20,000	\$0	\$20,000	\$0
	<i>Purpose: Town Buildings ETF</i>					
4909	Improvements Other than Buildings	11	\$15,000	\$0	\$15,000	\$0
	<i>Purpose: Transfer Station Projects ETF</i>					
4909	Improvements Other than Buildings	12	\$11,300	\$0	\$11,300	\$0
	<i>Purpose: Revaluation CRF</i>					
4909	Improvements Other than Buildings	14	\$150,000	\$0	\$150,000	\$0
	<i>Purpose: Highway Project CRF</i>					
4909	Improvements Other than Buildings	16	\$50,000	\$0	\$50,000	\$0
	<i>Purpose: Bridge Rehabilitation CRF</i>					
4916	To Expendable Trusts/Fiduciary Funds	08	\$5,000	\$0	\$5,000	\$0
	<i>Purpose: Forest Fire Labor ETF</i>					
<b>Total Proposed Special Articles</b>			<b>\$2,893,759</b>	<b>\$0</b>	<b>\$929,800</b>	<b>\$1,963,959</b>



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Individual Warrant Articles

Account	Purpose	Article	Selectmen's Appropriations for Appropriations for period ending 12/31/2023 (Recommended) (Not Recommended)	Selectmen's Appropriations for Appropriations for period ending 12/31/2023 (Recommended) (Not Recommended)	Budget Committee's Appropriations for Appropriations for period ending 12/31/2023 (Recommended) (Not Recommended)	Budget Committee's Appropriations for Appropriations for period ending 12/31/2023 (Recommended) (Not Recommended)
4140-4149	Election, Registration, and Vital Statistics	18	\$20,565	\$0	\$0	\$20,565
<i>Purpose: Town Clerk / Tax Collector Move to Full Time</i>						
4155-4159	Personnel Administration	18	\$10,167	\$0	\$0	\$10,167
<i>Purpose: Town Clerk / Tax Collector Move to Full Time</i>						
4196	Insurance	18	\$13,909	\$0	\$0	\$13,909
<i>Purpose: Town Clerk / Tax Collector Move to Full Time</i>						
4711	Long Term Bonds and Notes - Principal	06	\$31,794	\$0	\$0	\$0
<i>Purpose: Enter 6-Year Lease of Dump Truck</i>						
4909	Improvements Other than Buildings	17	\$26,000	\$0	\$0	\$0
<i>Purpose: Bridge Evaluation Project</i>						
Total Proposed Individual Articles			\$102,435	\$0	\$57,794	\$44,641





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Revenues

Account	Source	Article	Actual Revenues for period ending 12/31/2022	Selectmen's Estimated Revenues for period ending 12/31/2023	Budget Committee's Estimated Revenues for period ending 12/31/2023
<b>Taxes</b>					
3120	Land Use Change Tax - General Fund	07	\$18,150	\$5,000	\$5,000
3180	Resident Tax		\$0	\$0	\$0
3185	Yield Tax	07	\$27,555	\$15,000	\$15,000
3186	Payment in Lieu of Taxes		\$0	\$0	\$0
3187	Excavation Tax	07	\$0	\$100	\$100
3189	Other Taxes		\$0	\$0	\$0
3190	Interest and Penalties on Delinquent Taxes		\$10,084	\$0	\$0
9991	Inventory Penalties		\$0	\$0	\$0
	<b>Taxes Subtotal</b>		<b>\$55,789</b>	<b>\$20,100</b>	<b>\$20,100</b>
<b>Licenses, Permits, and Fees</b>					
3210	Business Licenses and Permits	07	\$0	\$3,000	\$3,000
3220	Motor Vehicle Permit Fees	07	\$540,546	\$475,000	\$475,000
3230	Building Permits	07	\$4,796	\$4,000	\$4,000
3290	Other Licenses, Permits, and Fees	07	\$552,313	\$6,000	\$6,000
3311-3319	From Federal Government		\$0	\$0	\$0
	<b>Licenses, Permits, and Fees Subtotal</b>		<b>\$1,097,655</b>	<b>\$488,000</b>	<b>\$488,000</b>
<b>State Sources</b>					
3351	Municipal Aid/Shared Revenues		\$0	\$0	\$0
3352	Meals and Rooms Tax Distribution	07	\$211,207	\$110,000	\$110,000
3353	Highway Block Grant	07	\$205,758	\$100,000	\$100,000
3354	Water Pollution Grant		\$0	\$0	\$0
3355	Housing and Community Development		\$0	\$0	\$0
3356	State and Federal Forest Land Reimbursement	07	\$162	\$150	\$150
3357	Flood Control Reimbursement		\$0	\$0	\$0
3359	Other (Including Railroad Tax)	07	\$106,858	\$2,000	\$2,000
3379	From Other Governments		\$2,000	\$0	\$0
	<b>State Sources Subtotal</b>		<b>\$525,985</b>	<b>\$212,150</b>	<b>\$212,150</b>



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Revenues

Account	Source	Article	Actual Revenues for period ending 12/31/2022	Selectmen's Estimated Revenues for period ending 12/31/2023	Budget Committee's Estimated Revenues for period ending 12/31/2023
<b>Charges for Services</b>					
3401-3406	Income from Departments	07	\$54,013	\$40,000	\$40,000
3409	Other Charges		\$0	\$0	\$0
<b>Charges for Services Subtotal</b>			<b>\$54,013</b>	<b>\$40,000</b>	<b>\$40,000</b>
<b>Miscellaneous Revenues</b>					
3501	Sale of Municipal Property	07	\$95,289	\$10,000	\$10,000
3502	Interest on Investments	07	\$458	\$400	\$400
3503-3509	Other	07	\$84,924	\$60,000	\$60,000
<b>Miscellaneous Revenues Subtotal</b>			<b>\$180,671</b>	<b>\$70,400</b>	<b>\$70,400</b>
<b>Interfund Operating Transfers In</b>					
3912	From Special Revenue Funds		\$0	\$0	\$0
3913	From Capital Projects Funds		\$0	\$0	\$0
3914A	From Enterprise Funds: Airport (Offset)		\$0	\$0	\$0
3914E	From Enterprise Funds: Electric (Offset)		\$0	\$0	\$0
3914O	From Enterprise Funds: Other (Offset)		\$0	\$0	\$0
3914S	From Enterprise Funds: Sewer (Offset)		\$0	\$0	\$0
3914W	From Enterprise Funds: Water (Offset)		\$0	\$0	\$0
3915	From Capital Reserve Funds		\$202,605	\$0	\$0
3916	From Trust and Fiduciary Funds		\$0	\$0	\$0
3917	From Conservation Funds		\$0	\$0	\$0
<b>Interfund Operating Transfers In Subtotal</b>			<b>\$202,605</b>	<b>\$0</b>	<b>\$0</b>
<b>Other Financing Sources</b>					
3934	Proceeds from Long Term Bonds and Notes	05	\$0	\$1,313,959	\$0
9998	Amount Voted from Fund Balance	09, 17, 05	\$400,000	\$826,000	\$426,000
9999	Fund Balance to Reduce Taxes		\$0	\$0	\$0
<b>Other Financing Sources Subtotal</b>			<b>\$400,000</b>	<b>\$2,139,959</b>	<b>\$426,000</b>
<b>Total Estimated Revenues and Credits</b>			<b>\$2,516,718</b>	<b>\$2,970,609</b>	<b>\$1,256,650</b>



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**Budget Summary**

Item	Selectmen's Period ending 12/31/2023 (Recommended)	Budget Committee's Period ending 12/31/2023 (Recommended)
Operating Budget Appropriations	\$2,427,368	\$2,338,523
Special Warrant Articles	\$2,893,759	\$929,800
Individual Warrant Articles	\$102,435	\$57,794
Total Appropriations	\$5,423,562	\$3,326,117
Less Amount of Estimated Revenues & Credits	\$2,970,609	\$1,256,650
Estimated Amount of Taxes to be Raised	\$2,452,953	\$2,069,467





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Supplemental Schedule

1. Total Recommended by Budget Committee \$3,326,117

Less Exclusions:

2. Principal: Long-Term Bonds & Notes \$0

3. Interest: Long-Term Bonds & Notes \$0

4. Capital outlays funded from Long-Term Bonds & Notes \$0

5. Mandatory Assessments \$0

6. Total Exclusions (Sum of Lines 2 through 5 above) \$0

7. Amount Recommended, Less Exclusions (Line 1 less Line 6) \$3,326,117

8. 10% of Amount Recommended, Less Exclusions (Line 7 x 10%) \$332,612

Collective Bargaining Cost Items:

9. Recommended Cost Items (Prior to Meeting) \$0

10. Voted Cost Items (Voted at Meeting) \$0

11. Amount voted over recommended amount (Difference of Lines 9 and 10) \$0

12. Bond Override (RSA 32:18-a), Amount Voted \$0

Maximum Allowable Appropriations Voted at Meeting:  
(Line 1 + Line 8 + Line 11 + Line 12) \$3,658,729







Proposed Budget

Andover

For the period beginning January 1, 2023 and ending December 31, 2023

Form Due Date: 20 Days after the Annual Meeting

This form was posted with the warrant on: \_\_\_\_\_

BUDGET COMMITTEE CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Name	Position	Signature
Donna Crisp Duclos Andover Grafton	CHAIR Ex-Officio	
Kayla Chandler Gregory Stetson	Ex-Officio/SB Ex-Officio FD	
Mark L. Courneyer James Reed	MEMBER Member	

This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:  
<https://www.proptax.org/>

For assistance please contact:  
NH DRA Municipal and Property Division  
(603) 230-5090  
<http://www.revenue.nh.gov/mun-prop/>





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Account	Purpose	Article	Actual Expenditures for period ending 12/31/2022	Appropriations for period ending 12/31/2022	Selectmen's period ending 12/31/2023 (Recommended)	Selectmen's period ending 12/31/2023 (Not Recommended)	Budget Committee's period ending 12/31/2023 (Recommended)	Budget Committee's period ending 12/31/2023 (Not Recommended)
<b>General Government</b>								
4130-4139	Executive	07	\$70,196	\$79,243	\$94,165	\$0	\$94,165	\$0
4140-4149	Election, Registration, and Vital Statistics	07	\$50,562	\$54,183	\$57,688	\$0	\$57,688	\$0
4150-4151	Financial Administration	07	\$118,092	\$99,698	\$124,790	\$0	\$124,790	\$0
4152	Revaluation of Property	07	\$19,554	\$22,558	\$20,630	\$0	\$20,630	\$0
4153	Legal Expense	07	\$21,342	\$20,001	\$22,001	\$0	\$22,001	\$0
4155-4159	Personnel Administration	07	\$102,141	\$105,140	\$167,808	\$0	\$158,115	\$0
4191-4193	Planning and Zoning	07	\$23,123	\$34,808	\$39,346	\$0	\$39,346	\$0
4194	General Government Buildings	07	\$47,156	\$64,681	\$64,996	\$0	\$64,996	\$0
4195	Cemeteries	07	\$40,006	\$49,755	\$49,000	\$0	\$49,000	\$0
4196	Insurance	07	\$179,644	\$247,538	\$333,630	\$0	\$301,717	\$0
4197	Advertising and Regional Association	07	\$2,888	\$1,700	\$2,000	\$0	\$2,000	\$0
4199	Other General Government	07	\$77,345	\$66,768	\$67,312	\$0	\$67,312	\$0
General Government Subtotal			\$752,049	\$846,073	\$1,043,366	\$0	\$1,001,760	\$0
<b>Public Safety</b>								
4210-4214	Police	07	\$196,473	\$229,620	\$258,068	\$0	\$258,068	\$0
4215-4219	Ambulance	07	\$99,068	\$102,151	\$114,151	\$0	\$114,151	\$0
4220-4229	Fire		\$0	\$0	\$0	\$0	\$0	\$0
4240-4249	Building Inspection		\$0	\$0	\$0	\$0	\$0	\$0
4290-4298	Emergency Management	07	\$2,022	\$8,000	\$10,000	\$0	\$10,000	\$0
4299	Other (Including Communications)	07	\$1,500	\$750	\$750	\$0	\$750	\$0
Public Safety Subtotal			\$299,063	\$340,521	\$382,969	\$0	\$382,969	\$0
<b>Airport/Aviation Center</b>								
4301-4309	Airport Operations		\$0	\$0	\$0	\$0	\$0	\$0
Airport/Aviation Center Subtotal			\$0	\$0	\$0	\$0	\$0	\$0



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<b>Highways and Streets</b>								
4311	Administration		\$0	\$0	\$0	\$0	\$0	\$0
4312	Highways and Streets	07	\$578,149	\$568,220	\$642,287	\$0	\$619,747	\$0
4313	Bridges		\$0	\$0	\$0	\$0	\$0	\$0
4316	Street Lighting	07	\$6,596	\$5,400	\$6,600	\$0	\$6,600	\$0
4319	Other		\$0	\$0	\$0	\$0	\$0	\$0
<b>Highways and Streets Subtotal</b>			<b>\$584,745</b>	<b>\$573,620</b>	<b>\$648,887</b>	<b>\$0</b>	<b>\$626,347</b>	<b>\$0</b>
<b>Sanitation</b>								
4321	Administration		\$0	\$0	\$0	\$0	\$0	\$0
4323	Solid Waste Collection		\$0	\$0	\$0	\$0	\$0	\$0
4324	Solid Waste Disposal	07	\$197,081	\$195,034	\$233,371	\$0	\$210,171	\$0
4325	Solid Waste Cleanup	07	\$1,011	\$4,700	\$1,200	\$0	\$1,200	\$0
4326-4328	Sewage Collection and Disposal		\$0	\$0	\$0	\$0	\$0	\$0
4329	Other Sanitation		\$0	\$0	\$0	\$0	\$0	\$0
<b>Sanitation Subtotal</b>			<b>\$198,092</b>	<b>\$199,734</b>	<b>\$234,571</b>	<b>\$0</b>	<b>\$211,371</b>	<b>\$0</b>
<b>Water Distribution and Treatment</b>								
4331	Administration		\$0	\$0	\$0	\$0	\$0	\$0
4332	Water Services		\$0	\$0	\$0	\$0	\$0	\$0
4335-4339	Water Treatment, Conservation and Other		\$0	\$0	\$0	\$0	\$0	\$0
<b>Water Distribution and Treatment Subtotal</b>			<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Electric</b>								
4351-4352	Administration and Generation		\$0	\$0	\$0	\$0	\$0	\$0
4353	Purchase Costs		\$0	\$0	\$0	\$0	\$0	\$0
4354	Electric Equipment Maintenance		\$0	\$0	\$0	\$0	\$0	\$0
4359	Other Electric Costs		\$0	\$0	\$0	\$0	\$0	\$0
<b>Electric Subtotal</b>			<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>





New Hampshire  
Department of  
Revenue Administration

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MS-737

Appropriations

Account	Purpose	Article	Actual Expenditures for period ending 12/31/2022	Appropriations for period ending 12/31/2022	Selectmen's Appropriations for period ending 12/31/2023 (Recommended)	Selectmen's Appropriations for period ending 12/31/2023 (Not Recommended)	Budget Committee's Appropriations for period ending 12/31/2023 (Recommended)	Budget Committee's Appropriations for period ending 12/31/2023 (Not Recommended)
<b>Health</b>								
4411	Administration		\$0	\$0	\$0	\$0	\$0	\$0
4414	Pest Control	07	\$0	\$1	\$1	\$0	\$1	\$0
4415-4419	Health Agencies, Hospitals, and Other	07	\$19,087	\$23,787	\$20,090	\$0	\$20,090	\$0
	<b>Health Subtotal</b>		\$19,087	\$23,788	\$20,091	\$0	\$20,091	\$0
<b>Welfare</b>								
4441-4442	Administration and Direct Assistance		\$0	\$0	\$0	\$0	\$0	\$0
4444	Intergovernmental Welfare Payments		\$0	\$0	\$0	\$0	\$0	\$0
4445-4449	Vendor Payments and Other	07	\$19,387	\$19,532	\$26,183	\$0	\$24,684	\$0
	<b>Welfare Subtotal</b>		\$19,387	\$19,532	\$26,183	\$0	\$24,684	\$0
<b>Culture and Recreation</b>								
4520-4529	Parks and Recreation	07	\$14,863	\$11,276	\$11,300	\$0	\$11,300	\$0
4550-4559	Library	07	\$41,537	\$41,525	\$43,150	\$0	\$43,150	\$0
4583	Patriotic Purposes	07	\$10,000	\$10,001	\$15,000	\$0	\$15,000	\$0
4589	Other Culture and Recreation		\$579	\$1	\$0	\$0	\$0	\$0
	<b>Culture and Recreation Subtotal</b>		\$66,999	\$62,803	\$69,450	\$0	\$69,450	\$0
<b>Conservation and Development</b>								
4611-4612	Administration and Purchasing of Natural Resources		\$0	\$0	\$0	\$0	\$0	\$0
4619	Other Conservation	07	\$1,102	\$1,350	\$1,850	\$0	\$1,850	\$0
4631-4632	Redevelopment and Housing		\$0	\$0	\$0	\$0	\$0	\$0
4651-4659	Economic Development		\$0	\$0	\$0	\$0	\$0	\$0
	<b>Conservation and Development Subtotal</b>		\$1,102	\$1,350	\$1,850	\$0	\$1,850	\$0





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Appropriations

Account	Purpose	Article	Actual Expenditures for period ending 12/31/2022	Appropriations for period ending 12/31/2022	Selectmen's Appropriations for period ending 12/31/2023 (Recommended)	Selectmen's Appropriations for period ending 12/31/2023 (Not Recommended)	Budget Committee's Appropriations for period ending 12/31/2023 (Recommended)	Budget Committee's Appropriations for period ending 12/31/2023 (Not Recommended)
<b>Debt Service</b>								
4711	Long Term Bonds and Notes - Principal		\$0	\$0	\$0	\$0	\$0	\$0
4721	Long Term Bonds and Notes - Interest		\$0	\$0	\$0	\$0	\$0	\$0
4723	Tax Anticipation Notes - Interest	07	\$0	\$1	\$1	\$0	\$1	\$0
4790-4799	Other Debt Service		\$0	\$0	\$0	\$0	\$0	\$0
<b>Debt Service Subtotal</b>			\$0	\$1	\$1	\$0	\$1	\$0
<b>Capital Outlay</b>								
4901	Land		\$0	\$0	\$0	\$0	\$0	\$0
4902	Machinery, Vehicles, and Equipment		\$0	\$0	\$0	\$0	\$0	\$0
4903	Buildings		\$43,501	\$650,000	\$0	\$0	\$0	\$0
4909	Improvements Other than Buildings		\$0	\$0	\$0	\$0	\$0	\$0
<b>Capital Outlay Subtotal</b>			\$43,501	\$650,000	\$0	\$0	\$0	\$0
<b>Operating Transfers Out</b>								
4912	To Special Revenue Fund		\$0	\$0	\$0	\$0	\$0	\$0
4913	To Capital Projects Fund		\$0	\$0	\$0	\$0	\$0	\$0
4914A	To Proprietary Fund - Airport		\$0	\$0	\$0	\$0	\$0	\$0
4914E	To Proprietary Fund - Electric		\$0	\$0	\$0	\$0	\$0	\$0
4914O	To Proprietary Fund - Other		\$0	\$0	\$0	\$0	\$0	\$0
4914S	To Proprietary Fund - Sewer		\$0	\$0	\$0	\$0	\$0	\$0
4914W	To Proprietary Fund - Water		\$0	\$0	\$0	\$0	\$0	\$0
4918	To Non-Expendable Trust Funds		\$0	\$0	\$0	\$0	\$0	\$0
4919	To Fiduciary Funds		\$0	\$0	\$0	\$0	\$0	\$0
<b>Operating Transfers Out Subtotal</b>			\$0	\$0	\$0	\$0	\$0	\$0
<b>Total Operating Budget Appropriations</b>					\$2,427,368	\$0	\$2,338,523	\$0



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Special Warrant Articles

Account	Purpose	Article	Appropriations for Appropriations for			
			Selectee's period ending 12/31/2023 (Recommended)	Selectee's period ending 12/31/2023 (Not Recommended)	Budget Committee's period ending 12/31/2023 (Recommended)	Budget Committee's period ending 12/31/2023 (Not Recommended)
4915	To Capital Reserve Fund		\$0	\$0	\$0	\$0
4916	To Expendable Trust Fund		\$0	\$0	\$0	\$0
4917	To Health Maintenance Trust Funds		\$0	\$0	\$0	\$0
4902	Machinery, Vehicles, and Equipment	13	\$15,000	\$0	\$15,000	\$0
Purpose: Highway Equipment CRF						
4902	Machinery, Vehicles, and Equipment	15	\$13,500	\$0	\$13,500	\$0
Purpose: Police Cruiser CRF						
4903	Buildings	05	\$1,963,959	\$0	\$0	\$1,963,959
Purpose: Bond for Construction of Highway Garage						
4903	Buildings	09	\$650,000	\$0	\$650,000	\$0
Purpose: Highway Garage Construction						
4903	Buildings	10	\$20,000	\$0	\$20,000	\$0
Purpose: Town Buildings ETF						
4909	Improvements Other than Buildings	11	\$15,000	\$0	\$15,000	\$0
Purpose: Transfer Station Projects ETF						
4909	Improvements Other than Buildings	12	\$11,300	\$0	\$11,300	\$0
Purpose: Revaluation CRF						
4909	Improvements Other than Buildings	14	\$150,000	\$0	\$150,000	\$0
Purpose: Highway Project CRF						
4909	Improvements Other than Buildings	16	\$50,000	\$0	\$50,000	\$0
Purpose: Bridge Rehabilitation CRF						
4916	To Expendable Trusts/Fiduciary Funds	08	\$5,000	\$0	\$5,000	\$0
Purpose: Forest Fire Labor ETF						
Total Proposed Special Articles			\$2,893,759	\$0	\$929,800	\$1,963,959



Individual Warrant Articles

Account	Purpose	Article	Selectmen's Appropriations for Appropriations for period ending 12/31/2023 (Recommended) (Not Recommended)	Selectmen's Appropriations for Appropriations for period ending 12/31/2023 (Recommended) (Not Recommended)	Budget Committee's Appropriations for Appropriations for period ending 12/31/2023 (Recommended) (Not Recommended)	Budget Committee's Appropriations for Appropriations for period ending 12/31/2023 (Recommended) (Not Recommended)
4140-4149	Election, Registration, and Vital Statistics	18	\$20,565	\$0	\$0	\$20,565
Purpose: Town Clerk / Tax Collector Move to Full Time						
4155-4159	Personnel Administration	18	\$10,167	\$0	\$0	\$10,167
Purpose: Town Clerk / Tax Collector Move to Full Time						
4196	Insurance	18	\$13,909	\$0	\$0	\$13,909
Purpose: Town Clerk / Tax Collector Move to Full Time						
4711	Long Term Bonds and Notes - Principal	06	\$31,794	\$0	\$31,794	\$0
Purpose: Enter 6-Year Lease of Dump Truck						
4909	Improvements Other than Buildings	17	\$26,000	\$0	\$26,000	\$0
Purpose: Bridge Evaluation Project						
Total Proposed Individual Articles			\$102,435	\$0	\$57,794	\$44,641





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**Revenues**

Account	Source	Article	Actual Revenues for period ending 12/31/2022	Selectmen's Estimated Revenues for period ending 12/31/2023	Budget Committee's Estimated Revenues for period ending 12/31/2023
<b>Taxes</b>					
3120	Land Use Change Tax - General Fund	07	\$18,150	\$5,000	\$5,000
3180	Resident Tax		\$0	\$0	\$0
3185	Yield Tax	07	\$27,555	\$15,000	\$15,000
3186	Payment in Lieu of Taxes		\$0	\$0	\$0
3187	Excavation Tax	07	\$0	\$100	\$100
3189	Other Taxes		\$0	\$0	\$0
3190	Interest and Penalties on Delinquent Taxes		\$10,084	\$0	\$0
9991	Inventory Penalties		\$0	\$0	\$0
<b>Taxes Subtotal</b>			<b>\$55,789</b>	<b>\$20,100</b>	<b>\$20,100</b>
<b>Licenses, Permits, and Fees</b>					
3210	Business Licenses and Permits	07	\$0	\$3,000	\$3,000
3220	Motor Vehicle Permit Fees	07	\$540,546	\$475,000	\$475,000
3230	Building Permits	07	\$4,796	\$4,000	\$4,000
3290	Other Licenses, Permits, and Fees	07	\$552,313	\$6,000	\$6,000
3311-3319	From Federal Government		\$0	\$0	\$0
<b>Licenses, Permits, and Fees Subtotal</b>			<b>\$1,097,655</b>	<b>\$488,000</b>	<b>\$488,000</b>
<b>State Sources</b>					
3351	Municipal Aid/Shared Revenues		\$0	\$0	\$0
3352	Meals and Rooms Tax Distribution	07	\$211,207	\$110,000	\$110,000
3353	Highway Block Grant	07	\$205,758	\$100,000	\$100,000
3354	Water Pollution Grant		\$0	\$0	\$0
3355	Housing and Community Development		\$0	\$0	\$0
3356	State and Federal Forest Land Reimbursement	07	\$162	\$150	\$150
3357	Flood Control Reimbursement		\$0	\$0	\$0
3359	Other (Including Railroad Tax)	07	\$106,858	\$2,000	\$2,000
3379	From Other Governments		\$2,000	\$0	\$0
<b>State Sources Subtotal</b>			<b>\$525,985</b>	<b>\$212,150</b>	<b>\$212,150</b>



Revenues

Account	Source	Article	Actual Revenues for period ending 12/31/2022	Selectmen's Estimated Revenues for period ending 12/31/2023	Budget Committee's Estimated Revenues for period ending 12/31/2023
<b>Charges for Services</b>					
3401-3406	Income from Departments	07	\$54,013	\$40,000	\$40,000
3409	Other Charges		\$0	\$0	\$0
<b>Charges for Services Subtotal</b>			<b>\$54,013</b>	<b>\$40,000</b>	<b>\$40,000</b>
<b>Miscellaneous Revenues</b>					
3501	Sale of Municipal Property	07	\$95,289	\$10,000	\$10,000
3502	Interest on Investments	07	\$458	\$400	\$400
3503-3509	Other	07	\$84,924	\$60,000	\$60,000
<b>Miscellaneous Revenues Subtotal</b>			<b>\$180,671</b>	<b>\$70,400</b>	<b>\$70,400</b>
<b>Interfund Operating Transfers In</b>					
3912	From Special Revenue Funds		\$0	\$0	\$0
3913	From Capital Projects Funds		\$0	\$0	\$0
3914A	From Enterprise Funds: Airport (Offset)		\$0	\$0	\$0
3914E	From Enterprise Funds: Electric (Offset)		\$0	\$0	\$0
3914O	From Enterprise Funds: Other (Offset)		\$0	\$0	\$0
3914S	From Enterprise Funds: Sewer (Offset)		\$0	\$0	\$0
3914W	From Enterprise Funds: Water (Offset)		\$0	\$0	\$0
3915	From Capital Reserve Funds		\$202,605	\$0	\$0
3916	From Trust and Fiduciary Funds		\$0	\$0	\$0
3917	From Conservation Funds		\$0	\$0	\$0
<b>Interfund Operating Transfers In Subtotal</b>			<b>\$202,605</b>	<b>\$0</b>	<b>\$0</b>
<b>Other Financing Sources</b>					
3934	Proceeds from Long Term Bonds and Notes	05	\$0	\$1,313,959	\$0
9998	Amount Voted from Fund Balance	09, 17, 05	\$400,000	\$826,000	\$426,000
9999	Fund Balance to Reduce Taxes		\$0	\$0	\$0
<b>Other Financing Sources Subtotal</b>			<b>\$400,000</b>	<b>\$2,139,959</b>	<b>\$426,000</b>
<b>Total Estimated Revenues and Credits</b>			<b>\$2,516,718</b>	<b>\$2,970,609</b>	<b>\$1,256,650</b>



**New Hampshire**  
**Department of**  
**Revenue Administration**

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**Budget Summary**

<b>Item</b>	<b>Selectmen's</b>	<b>Budget Committee's</b>
	<b>Period ending</b> <b>12/31/2023</b> <b>(Recommended)</b>	<b>Period ending</b> <b>12/31/2023</b> <b>(Recommended)</b>
Operating Budget Appropriations	\$2,427,368	\$2,338,523
Special Warrant Articles	\$2,893,759	\$929,800
Individual Warrant Articles	\$102,435	\$57,794
Total Appropriations	\$5,423,562	\$3,326,117
Less Amount of Estimated Revenues & Credits	\$2,970,609	\$1,256,650
<b>Estimated Amount of Taxes to be Raised</b>	<b>\$2,452,953</b>	<b>\$2,069,467</b>





Supplemental Schedule

<b>1. Total Recommended by Budget Committee</b>	<b>\$3,326,117</b>
<b>Less Exclusions:</b>	
2. Principal: Long-Term Bonds & Notes	\$0
3. Interest: Long-Term Bonds & Notes	\$0
4. Capital outlays funded from Long-Term Bonds & Notes	\$0
5. Mandatory Assessments	\$0
6. Total Exclusions ( <i>Sum of Lines 2 through 5 above</i> )	\$0
<b>7. Amount Recommended, Less Exclusions (<i>Line 1 less Line 6</i>)</b>	<b>\$3,326,117</b>
8. 10% of Amount Recommended, Less Exclusions ( <i>Line 7 x 10%</i> )	\$332,612
<b>Collective Bargaining Cost Items:</b>	
9. Recommended Cost Items (Prior to Meeting)	\$0
10. Voted Cost Items (Voted at Meeting)	\$0
11. Amount voted over recommended amount (Difference of Lines 9 and 10)	\$0
<b>12. Bond Override (RSA 32:18-a), Amount Voted</b>	<b>\$0</b>
<b>Maximum Allowable Appropriations Voted at Meeting:</b>	
<b>(<i>Line 1 + Line 8 + Line 11 + Line 12</i>)</b>	
	<b>\$3,658,729</b>

## 2023 Budget

Operating Budget Account Summaries	2022		2023	
	Budget	Actual	Select Board	Budget Committee
Total General Government: Executive	79,243.00	70,423.78	94,165.00	94,165.00
Total Election, Registration and Vital Statistics	54183	51535.04	57688.00	57688.00
Total Tax	5,410.00	4,318.70	6,000.00	6,000.00
Total Finance Administration	94,288.00	115,293.10	118,790.00	118,790.00
Total Revaluation of Property	22,558.00	19,554.00	20,630.00	20,630.00
Total Legal Expenses	20,001.00	21,342.34	22,001.00	22,001.00
Total Personnel Administration	105,140.00	102,141.33	167,808.00	158,115.36
Total Planning and Zoning	34,808.00	23,680.62	39,346.00	39,346.00
Total General Government Buildings	64,681.00	47,183.43	64,996.00	64,996.00
Total Cemeteries	49,755.00	40,005.69	49,000.00	49,000.00
Total Insurance Not Otherwise Allocated	247,538.00	179,643.55	333,630.00	301,716.48
Total Advertising and Regional Association	1,700.00	2,887.53	2,000.00	2,000.00
Total Budget Committee	520.00	0.00	740.00	740.00
Total Information Technology	56,248.00	77,345.37	66,572.00	66,572.00
Total Public Safety: Police	229,620.00	199,397.44	258,068.00	258,068.00
Total Ambulance	102,151.00	99,068.30	114,151.00	114,151.00
Total Emergency Management	8,000.00	2,021.87	10,000.00	10,000.00
Total Other Public Safety	750.00	1,500.00	750.00	750.00
Total Highway and Streets	568,220.00	578,148.50	642,287.00	619,747.00
Total Street Lights	5,400.00	6,595.54	6,600.00	6,600.00
Total Solid Waste Disposal	195,034.00	197,080.53	233,371.00	210,171.00
Total Solid Waste Cleanup	4,700.00	1,010.60	1,200.00	1,200.00
Total Pest Control	1.00	0.00	1.00	1.00
Total Health Agencies and Hospitals	23,787.00	19,087.00	20,090.00	20,090.00
Total Vendor Payments	19,532.00	19,386.76	26,183.00	24,684.00
Total Parks and Recreation	11,275.00	14,883.27	11,300.00	11,300.00
Total Library	41,525.00	41,537.47	43,150.00	43,150.00
Total Patriotic Purposes	10,000.00	10,000.00	15,000.00	15,000.00
Other Culture and Recreation	1.00	578.64	0.00	0.00
Total Conservation	1,350.00	1,102.35	1,850.00	1,850.00
Total Interest on TAN and Revenue Anticipation Notes	1.00	0.00	1.00	1.00
<b>Total Operating Budget</b>	<b>2,057,420.00</b>	<b>1,946,752.75</b>	<b>2,427,368.00</b>	<b>2,338,522.84</b>



## Detailed Operating Budget By Line Item

Account Title	2022		2023	
	Budget	Actual	Select Board	Budget Committee
EX TOWN ADMINISTRATOR SALARY	64,913.00	54,799.27	75,000.00	75,000.00
EX SECRETARY WAGES SELECTBRD	1,080.00	580.40	1,080.00	1,080.00
EX SELECT BOARD SALARY	6,000.00	6,000.00	9,000.00	9,000.00
EX TRAINING & SEMINARS	1,000.00	1,633.33	1,200.00	1,200.00
EX TOWN REPORT	2,000.00	4,005.38	3,735.00	3,735.00
EX DUES-SUBSCRIPTIONS	550.00	172.40	550.00	550.00
EX EXPENSE/EQUIP	1,500.00	970.00	1,200.00	1,200.00
EX NHMA DUES	2,200.00	2,263.00	2,300.00	2,300.00
EX OFFICE SUPPLIES	0.00	0.00	100.00	100.00
<b>Total General Government: Executive</b>	<b>79,243.00</b>	<b>70,423.78</b>	<b>94,165.00</b>	<b>94,165.00</b>
EL BALLOT CLERKS WAGES	200.00	125.00	200.00	200.00
EL SUPERVISORS WAGES	500.00	1,261.25	500.00	500.00
EL MODERATOR WAGES	200.00	141.75	200.00	200.00
EL ELECTION EXPENSES	650.00	1,527.89	1,000.00	1,000.00
TC DEPUTY TC WAGES	19,440.00	9,136.14	20,000.00	20,000.00
TC TAX COLLECTOR WAGES	27,040.00	30,896.58	27,435.00	27,435.00
TC TELEPHONE	1.00	0.00	1.00	1.00
TC DUES & SUBSCRIPTIONS	200.00	158.00	200.00	200.00
TC MILEAGE	300.00	60.02	300.00	300.00
TC EXPENSES	1,500.00	762.99	2,000.00	2,000.00
TC POSTAGE/POST OFFICE BOX	2,000.00	3,729.87	3,000.00	3,000.00
TC BOOKS & PERIODICALS	1.00	0.00	1.00	1.00
TC VITAL RECORDS	1,000.00	1,366.50	1,500.00	1,500.00
TC EQUIPMENT	1.00	0.00	1.00	1.00
TC TRAINING & SEMINAR	350.00	160.00	350.00	350.00
TC OFFICE SUPPLIES	800.00	2,209.05	1,000.00	1,000.00
<b>Total Election, Registration and Vital Statistics</b>	<b>54,183.00</b>	<b>51,535.04</b>	<b>57,688.00</b>	<b>57,688.00</b>



Account Title	2022		2023	
	Budget	Actual	Select Board	Budget Committee
TX TRAINING & SEMINAR	1,300.00	120.00	1,000.00	1,000.00
TX DUES	60.00	60.00	100.00	100.00
TX OFFICE EXPENSES	1,500.00	1,556.31	1,500.00	1,500.00
TX POSTAGE	2,300.00	2,461.82	3,000.00	3,000.00
TX MILEAGE	250.00	120.57	400.00	400.00
<b>Total Tax</b>	<b>5,410.00</b>	<b>4,318.70</b>	<b>6,000.00</b>	<b>6,000.00</b>
FN GFOA DUES	35.00	0.00	35.00	35.00
FN MILEAGE	100.00	99.45	100.00	100.00
FN AUDIT	15,000.00	17,247.00	17,000.00	17,000.00
FN OFFICE SUPPLIES	1,200.00	923.77	1,000.00	1,000.00
FN POSTAGE	1,000.00	701.99	1,000.00	1,000.00
FN TRAINING & SEMINARS	2,000.00	1,036.28	2,000.00	2,000.00
FN BANK FEES	50.00	6,259.73	250.00	250.00
FN TREASURER	5,305.00	5,252.50	5,305.00	5,305.00
FN DEPUTY TREASURER	1,000.00	0.00	500.00	500.00
FN FINANCE ASSISTANT	23,400.00	34,807.63	39,600.00	39,600.00
FN FINANCE DIRECTOR	45,198.00	48,964.75	52,000.00	52,000.00
<b>Total Finance Administration</b>	<b>94,288.00</b>	<b>115,293.10</b>	<b>118,790.00</b>	<b>118,790.00</b>
AS ASSESSING	20,628.00	17,624.00	20,628.00	20,628.00
ASSESSING REVALUATION OF PROP	0.00	0.00	1.00	1.00
TAX MAP REVISION	1,930.00	1,930.00	1.00	1.00
<b>Total Revaluation of Property</b>	<b>22,558.00</b>	<b>19,554.00</b>	<b>20,630.00</b>	<b>20,630.00</b>
LEGAL EXPENSES	18,000.00	21,022.32	21,000.00	21,000.00
UTILITY ASSESSING LEGAL	1.00	0.00	1.00	1.00
TAX LIEN & DEED RESEARCH	600.00	145.65	600.00	600.00
MCRD-RECORDING FEES	400.00	174.37	400.00	400.00
LEGAL ENFORCEMENT	1,000.00	0.00	0.00	0.00
<b>Total Legal Expenses</b>	<b>20,001.00</b>	<b>21,342.34</b>	<b>22,001.00</b>	<b>22,001.00</b>

Account Title	2022		2023	
	Budget	Actual	Select Board	Budget Committee
PA FICA/MEDICARE	45,170.00	41,904.04	55,110.00	51,609.36
PA RETIREMENT (TOWN PORTION)	56,720.00	57,237.29	109,448.00	103,256.00
PA LONGEVITY STIPENDS	3,250.00	3,000.00	3,250.00	3,250.00
<b>Total Personnel Administration</b>	<b>105,140.00</b>	<b>102,141.33</b>	<b>167,808.00</b>	<b>158,115.36</b>
PB & ZBA COORDINATOR WAGES	22,058.00	16,534.97	27,144.00	27,144.00
PB SECRETARY WAGES	900.00	737.23	1,370.00	1,370.00
PB REGISTRY OF DEEDS	200.00	0.00	200.00	200.00
PB NEWSPAPER NOTICES	900.00	632.97	900.00	900.00
PB BOOKS & PERIODICALS	125.00	11.00	125.00	125.00
PB DUES/SEMINARS	2,900.00	2,128.00	2,000.00	2,000.00
PB OFFICE SUPPLIES	525.00	566.92	525.00	525.00
PB POSTAGE	1,200.00	1,071.84	1,200.00	1,200.00
PB & ZBA MILEAGE	200.00	81.90	50.00	50.00
ZBA SECRETARY WAGES	400.00	340.20	432.00	432.00
ZBA LEGAL	4,000.00	0.00	4,000.00	4,000.00
ZBA BOOKS/PERIODICALS	100.00	0.00	100.00	100.00
ZBA POSTAGE	800.00	1,058.20	800.00	800.00
ZBA NEWSPAPER NOTICES	500.00	517.39	500.00	500.00
<b>Total Planning and Zoning</b>	<b>34,808.00</b>	<b>23,680.62</b>	<b>39,346.00</b>	<b>39,346.00</b>
TO CUSTODIAN	18,000.00	685.85	12,500.00	12,500.00
TO TELEPHONES	4,100.00	4,358.00	4,852.00	4,852.00
TO BOILER & ELEVATOR INSP.	1,200.00	1,001.97	1,200.00	1,200.00
TO ELECTRICITY	3,750.00	3,095.87	3,750.00	3,750.00
TO HEATING OIL	2,000.00	2,110.07	2,000.00	2,000.00
TO WATER	300.00	443.43	350.00	350.00
TO BOILER MAINTENANCE	1,000.00	0.00	1.00	1.00
TO JANITORIAL SUPPLIES	600.00	548.60	600.00	600.00
TO PROPANE	300.00	0.00	300.00	300.00
TO BLDG REPAIR MAINT	10,000.00	3,236.39	10,000.00	10,000.00
TO GENERATOR	400.00	275.00	400.00	400.00
TO ALARM SYSTEM	750.00	4,756.00	750.00	750.00



Account Title	2022		2023	
	Budget	Actual	Select Board	Budget Committee
PD TELEPHONE	4,000.00	4,170.62	6,350.00	6,350.00
PD ELECTRICITY	1,200.00	1,358.09	1,300.00	1,300.00
PD PROPANE	750.00	254.84	750.00	750.00
PD WATER	220.00	115.00	200.00	200.00
PD BUILDING REPAIR/MAINT	2,000.00	1,953.34	1,000.00	1,000.00
TS TELEPHONE	255.00	481.25	492.00	492.00
TS ELECTRICITY	2,200.00	2,584.99	2,500.00	2,500.00
TS PROPANE	1,000.00	425.41	1,000.00	1,000.00
TS BUILDING REPAIR/MAINT	5,000.00	1,704.33	5,000.00	5,000.00
HD TELEPHONE	255.00	1,962.18	2,000.00	2,000.00
HD ELECTRICITY	1,500.00	2,799.74	3,000.00	3,000.00
HD PROPANE	1,400.00	2,078.66	1,400.00	1,400.00
HD BUILDING REPAIR/MAINT	600.00	70.72	600.00	600.00
BLACKWATER ELECTRICITY	500.00	565.51	500.00	500.00
BLKWTR BUILDING REPAIR	1.00	136.70	200.00	200.00
BEACH HOUSE ELECTRIC	400.00	0.00	1.00	1.00
BEACH HOUSE BLDG REPAIR	1,000.00	264.61	1,000.00	1,000.00
TOWN PROPERTY SURVEYING	0.00	5,746.26	1,000.00	1,000.00
<b>Total General Government Buildings</b>	<b>64,681.00</b>	<b>47,183.43</b>	<b>64,996.00</b>	<b>64,996.00</b>
CEMETERY SEXTON	1,200.00	1,200.00	1,200.00	1,200.00
CEMETERY SECRETARY WAGE	500.00	500.00	500.00	500.00
CEMETERY SOFTWARE	55.00	60.00	60.00	60.00
CEMETERY-ELEC E.A.	400.00	374.14	400.00	400.00
CEMETERY FLAGS	500.00	470.30	550.00	550.00
CEMETERY LABOR	31,200.00	23,349.96	31,365.00	31,365.00
CEMETERY MISC.	0.00	85.12	925.00	925.00
CEMETERY CORNERSTONES	3,200.00	3,856.33	1,000.00	1,000.00
CEMETERY PROJECTS	6,200.00	4,259.53	6,000.00	6,000.00
CEMETERY STONE REPAIR - OTHER	6,500.00	5,850.31	7,000.00	7,000.00
<b>Total Cemeteries</b>	<b>49,755.00</b>	<b>40,005.69</b>	<b>49,000.00</b>	<b>49,000.00</b>



Account Title	2022		2023	
	Budget	Actual	Select Board	Budget Committee
HEALTH INSURANCE	199,228.00	139,779.63	264,792.00	235,098.48
SUPPLEMENTAL INSURANCE	4,675.00	5,256.48	24,418.00	22,198.00
UNEMPLOYMENT COMP INSURANCE	813.00	0.00	754.00	754.00
PROPERTY/LIABILITY INS	26,092.00	24,322.95	28,701.00	28,701.00
WORKERS COMP INSURANCE	16,730.00	10,284.49	14,965.00	14,965.00
<b>Total Insurance Not Otherwise Allocated</b>	<b>247,538.00</b>	<b>179,643.55</b>	<b>333,630.00</b>	<b>301,716.48</b>
ADVERTISING	1,700.00	2,887.53	2,000.00	2,000.00
<b>Total Advertising and Regional Association</b>	<b>1,700.00</b>	<b>2,887.53</b>	<b>2,000.00</b>	<b>2,000.00</b>
BC SECRETARY WAGES	360.00	0.00	540.00	540.00
BC WORKSHOPS	160.00	0.00	200.00	200.00
<b>Total Budget Committee</b>	<b>520.00</b>	<b>0.00</b>	<b>740.00</b>	<b>740.00</b>
IT - TOWN WEBSITE	1,655.00	1,736.44	1,824.00	1,824.00
IT - MAINSTAY	23,647.00	31,403.17	25,310.00	25,310.00
IT - INTERNET	1,100.00	5,115.08	6,100.00	6,100.00
IT - AVITAR SOFTWARE	11,563.00	13,973.00	11,508.00	11,508.00
IT - BMSI/MTS SOFTWARE	14,483.00	20,470.33	17,350.00	17,350.00
IT - SHARP COPIER	3,000.00	3,711.35	3,680.00	3,680.00
IT - FP MAILING SOLUTIONS	800.00	936.00	800.00	800.00
<b>Total Information Technology</b>	<b>56,248.00</b>	<b>77,345.37</b>	<b>66,572.00</b>	<b>66,572.00</b>
PD F/T OFFICER WAGES	128,783.00	126,034.82	164,664.00	164,664.00
PD P/T OFFICERS WAGES	44,081.00	28,869.75	32,192.00	32,192.00
PD SECRETARY WAGES	12,223.00	10,487.79	13,104.00	13,104.00
PD 4TH OF JULY	4,000.00	3,765.21	4,000.00	4,000.00
PD PROSECUTION EXPENSE	1,408.00	1,346.00	1,408.00	1,408.00
PD DISPATCH	9,500.00	8,500.00	12,075.00	12,075.00
PD DUES-SUBSCRIPTIONS	1,705.00	1,708.00	1,705.00	1,705.00
PD OFFICE SUPPLIES	3,500.00	1,975.34	3,500.00	3,500.00

Account Title	2022		2023	
	Budget	Actual	Select Board	Budget Committee
PD POSTAGE	200.00	597.77	200.00	200.00
PD CRUISER REPAIR	4,500.00	3,012.92	4,500.00	4,500.00
PD CRUISER FUEL	12,000.00	7,486.45	12,000.00	12,000.00
PD DRY CLEANING	720.00	338.83	720.00	720.00
PD MILEAGE	300.00	57.33	300.00	300.00
PD TRAINING & CONFERENCES	1,500.00	1,101.00	1,500.00	1,500.00
PD UNIFORMS	2,000.00	2,120.82	3,000.00	3,000.00
PD EQUIPMENT	3,200.00	1,995.41	3,200.00	3,200.00
<b>Total Public Safety: Police</b>	<b>229,620.00</b>	<b>199,397.44</b>	<b>258,068.00</b>	<b>258,068.00</b>
EMS SUPPORT SALARY	3,500.00	3,500.00	8,500.00	8,500.00
EMS AMB TELEPHONE & CELL	2,000.00	1,935.74	2,000.00	2,000.00
EMS TRAINING & LICENSURE	4,000.00	516.00	4,000.00	4,000.00
EMS MEDICAL SUPPLIES	5,000.00	5,253.69	5,000.00	5,000.00
EMS OFFICE SUPPLIES	150.00	469.86	150.00	150.00
EMS AMB MAINTENANCE	2,000.00	1,632.20	2,000.00	2,000.00
EMS AMBULANCE DIESEL FUEL	500.00	114.26	500.00	500.00
EMS BILLING EXPENSE (COMSTAR)	1.00	0.00	1.00	1.00
EMS OXYGEN	200.00	737.85	200.00	200.00
EMS PPE CLOTHING	1,200.00	818.50	1,200.00	1,200.00
EMS PHYSIO CONTROL	3,600.00	2,590.20	3,600.00	3,600.00
EMS COVERAGE	80,000.00	81,500.00	87,000.00	87,000.00
<b>Total Ambulance</b>	<b>102,151.00</b>	<b>99,068.30</b>	<b>114,151.00</b>	<b>114,151.00</b>
FOREST FIRE LABOR	3,000.00	0.00	3,000.00	3,000.00
FOREST FIRE EQUIPMENT	1,000.00	21.87	3,000.00	3,000.00
EMERGENCY OP (FEMA ETC)	4,000.00	2,000.00	4,000.00	4,000.00
<b>Total Emergency Management</b>	<b>8,000.00</b>	<b>2,021.87</b>	<b>10,000.00</b>	<b>10,000.00</b>
HIGHLAND LAKE DAM ANNUAL FEE	750.00	1,500.00	750.00	750.00
<b>Total Other Public Safety</b>	<b>750.00</b>	<b>1,500.00</b>	<b>750.00</b>	<b>750.00</b>



Account Title	2022		2023	
	Budget	Actual	Select Board	Budget Committee
HD HIGHWAY SUPERVISOR WAGES	70,000.00	51,730.80	75,000.00	75,000.00
HD GRADER OPERATOR	6,000.00	200.00	1.00	1.00
HD DRUG TESTING	400.00	0.00	400.00	400.00
HD PLOW & SAND	138,000.00	134,725.03	158,000.00	158,000.00
HD SAND & GRAVEL	30,000.00	15,341.26	30,000.00	30,000.00
HD LABOR	64,000.00	89,614.09	92,880.00	70,000.00
HD CULVERTS	2,000.00	3,865.00	5,000.00	5,000.00
HD OFFICE SUPPLIES	1,000.00	2,079.06	1,000.00	1,000.00
HD MAINTENANCE	20,000.00	48,266.27	40,000.00	40,000.00
HD FUEL	12,000.00	17,145.12	15,000.00	15,000.00
HD SMALL TOOLS	2,500.00	4,830.37	4,000.00	4,000.00
HD PROJECTS (OP BUDGET)	85,000.00	91,594.90	85,000.00	85,000.00
HD TRAINING & SEMINARS	500.00	395.00	500.00	500.00
HD COLD/ASPHALT PATCH	10,000.00	3,462.25	5,000.00	5,000.00
HD GRASS/HAY/MULCH	500.00	153.95	1.00	1.00
HD PORTABLE LAVATORY	1,320.00	1,290.00	1,500.00	1,840.00
HD STREET SIGNS	1,000.00	3,611.27	2,000.00	2,000.00
HD SAFETY EQUIPMENT	1,500.00	807.96	2,200.00	2,200.00
HD EQUIPMENT RENTAL	40,000.00	25,964.04	26,000.00	26,000.00
HD SALT	22,000.00	19,498.06	25,000.00	25,000.00
HD EQUIPMENT LEASING	48,200.00	48,603.36	48,800.00	48,800.00
HD CALCIUM	5,000.00	0.00	25,000.00	25,000.00
HD BW PARK/BEACH MOWING WAGES	3,200.00	1,435.98	1.00	1.00
BW PARK FIELD/BEACH MAINT-NOT MOWING	1,000.00	795.93	1.00	1.00
TO MOWING	600.00	227.80	1.00	1.00
HD EQUIPMENT	0.00	12,511.00	1.00	1.00
HD BEAVER DECEIVER MAINT	2,500.00	0.00	1.00	1.00
<b>Total Highway and Streets</b>	<b>568,220.00</b>	<b>578,148.50</b>	<b>642,287.00</b>	<b>619,747.00</b>
STREET LIGHTING	5,400.00	6,595.54	6,600.00	6,600.00
<b>Total Street Lights</b>	<b>5,400.00</b>	<b>6,595.54</b>	<b>6,600.00</b>	<b>6,600.00</b>



Account Title	2022		2023	
	Budget	Actual	Select Board	Budget Committee
TS WAGES				
TS SNOW REMOVAL ON CONTAINERS	46,262.00	45,879.16	81,848.00	58,968.00
TS DUES	1.00	0.00	1.00	1.00
TS MAINT. COMPACTOR/BOBCAT	2,150.00	1,884.00	2,100.00	2,100.00
TS FUEL	3,000.00	2,098.35	7,500.00	7,500.00
TS UNIFORMS	600.00	905.78	800.00	800.00
TS C & D TRANSPORTATION	900.00	351.63	600.00	600.00
TS SOLID WASTE TIPPING FEES	10,000.00	9,235.70	10,000.00	10,000.00
TS GLASS DISPOSAL	68,750.00	65,244.84	65,000.00	65,000.00
TS MILEAGE	3,500.00	2,733.73	3,500.00	3,500.00
TS OPERATING EXPENSES	250.00	73.00	250.00	250.00
TS SOLID WASTE TRANSPORTATION	2,000.00	3,525.44	2,000.00	2,000.00
TS PORTABLE LAVATORY	20,000.00	27,241.83	24,000.00	24,000.00
TS HAZARDOUS WASTE/FREON	1,320.00	1,290.00	1,320.00	1,000.00
TS TIRE DISPOSAL	1,500.00	1,497.50	1,500.00	1,500.00
TS OVERFLOW CONTAINER RENTAL	2,600.00	2,340.38	2,200.00	2,200.00
TS PAPER TRANSPORTATION	800.00	630.00	1.00	1.00
TS C&D DISPOSAL	2,800.00	940.00	1,200.00	1,200.00
TS GLASS TRANSPORTATION	18,000.00	19,711.76	18,000.00	18,000.00
TS TRAINING & SEMINAR	2,000.00	1,226.00	1,200.00	1,200.00
TS PAPER DISPOSAL	500.00	653.29	650.00	650.00
TS ELECTRONIC EQUIPMENT	1,200.00	1,740.90	1,200.00	1,200.00
TS ELECTRONIC TRANSPORTATION	3,200.00	2,252.86	2,800.00	2,800.00
TS BULBS DISPOSAL	400.00	430.00	500.00	500.00
TS SCRAP METAL TRANSPORTATION	400.00	18.50	200.00	200.00
TS PLASTIC 1-7 DISPOSAL	2,900.00	5,175.88	5,000.00	5,000.00
<b>Total Solid Waste Disposal</b>	1.00	0.00	1.00	1.00
	195,034.00	197,080.53	233,371.00	210,171.00
OLD LANDFILL MON/MOWING				
	4,700.00	1,010.60	1,200.00	1,200.00
<b>Total Solid Waste Cleanup</b>	4,700.00	1,010.60	1,200.00	1,200.00

Account Title	2022		2023	
	Budget	Actual	Select Board	Budget Committee
ANIMAL CONTROL MISC	1.00	0.00	1.00	1.00
<b>Total Pest Control</b>	1.00	0.00	1.00	1.00
GA COMM ACTION PROGRAM	3,000.00	3,000.00	3,000.00	3,000.00
GA LAKE SUNAPEE VNA	6,977.00	6,977.00	6,977.00	6,977.00
GA KEAR COUN ON AGING	5,610.00	5,610.00	5,610.00	5,610.00
GA FRANKLIN VNA	2,000.00	2,000.00	2,000.00	2,000.00
GA RIVERBEND	3,500.00	0.00	1.00	1.00
GA MID STATE HEALTH CENTER	200.00	0.00	1.00	1.00
GA CASA OF NH	1,000.00	0.00	1.00	1.00
GA HUB	1,500.00	1,500.00	2,500.00	2,500.00
<b>Total Health Agencies and Hospitals</b>	23,787.00	19,087.00	20,090.00	20,090.00
WF WELFARE OFFICER	0.00	0.00	1,500.00	1.00
WF BURIAL ALLOTMENT	1,500.00	1,500.00	1,500.00	1,500.00
WF MEDICAL	1.00	0.00	1.00	1.00
WF ELECTRICITY	4,000.00	4,037.39	5,000.00	5,000.00
WF FUEL ASSISTANCE	4,000.00	2,460.25	8,000.00	8,000.00
WF RENT ASSISTANCE-HOUSING	10,000.00	11,184.12	10,000.00	10,000.00
WF ASSOCIATION DUES	30.00	0.00	1.00	1.00
WF FOOD	0.00	0.00	1.00	1.00
WF OTHER	1.00	205.00	180.00	180.00
<b>Total Vendor Payments</b>	19,532.00	19,386.76	26,183.00	24,684.00
RE SOCCER PROGRAM	1,825.00	4,676.00	1,850.00	1,850.00
RE SKI PROGRAM	5,000.00	7,545.00	5,000.00	5,000.00
RE SKI PROGRAM TRANSPORTATION	2,500.00	951.00	2,500.00	2,500.00
RE BASKETBALL PROGRAM	1,250.00	1,653.00	1,250.00	1,250.00
RE SKATING RINK	200.00	58.27	200.00	200.00
RECREATION-OTHER	500.00	0.00	500.00	500.00
<b>Total Parks and Recreation</b>	11,275.00	14,883.27	11,300.00	11,300.00

Account Title	2022		2023	
	Budget	Actual	Select Board	Budget Committee
LIBRARY	41,525.00	41,537.47	43,150.00	43,150.00
<b>Total Library</b>	41,525.00	41,537.47	43,150.00	43,150.00
FOURTH OF JULY	10,000.00	10,000.00	15,000.00	15,000.00
<b>Total Patriotic Purposes</b>	10,000.00	10,000.00	15,000.00	15,000.00
CABLE TV	1.00	578.64	0.00	0.00
<b>Other Culture and Recreation</b>	1.00	578.64	0.00	0.00
CONSERVATION COMMISSION	1,350.00	1,102.35	1,850.00	1,850.00
<b>Total Conservation</b>	1,350.00	1,102.35	1,850.00	1,850.00
INTEREST ON TAN	1.00	0.00	1.00	1.00
<b>Total Interest on TAN and Revenue Anticipation Notes</b>	1.00	0.00	1.00	1.00
<b>TOTAL OPERATING BUDGET / GENERAL FUND BALANCE</b>	<b>2,057,420.00</b>	<b>1,946,752.75</b>	<b>2,427,368.00</b>	<b>2,338,522.84</b>



Account Title	2022		2023	
	Budget	Actual	Select Board	Budget Committee

## Capital Budget Items

Capital Area	2022		2023 Recommended	
	Approp.	Expended	Select Board	Budget Committee
ETF TECHNOLOGY	15,000.00	15,000.00	0.00	0.00
CONTINGENCY FUND	10,000.00	0.00	0.00	0.00
FOREST FIRE LABOR	5,000.00	5,000.00	5,000.00	5,000.00
ETF TOWN BUILDING	20,000.00	20,000.00	20,000.00	20,000.00
ETF TS RECYCLG PROJ/SOLIDWASTE	15,000.00	15,000.00	15,000.00	15,000.00
CRF REVALUATION FIVE YEAR 2024	11,300.00	11,300.00	11,300.00	11,300.00
CRF HIGHWAY MAINTENANCE EQUIPMENT EST 1998	15,000.00	15,000.00	15,000.00	15,000.00
CRF HIGHWAY PROJECTS	150,000.00	150,000.00	150,000.00	150,000.00
CRF POLICE CRUISER	13,500.00	13,500.00	13,500.00	13,500.00
CRF TRANSFER STATION EQUIPMENT	10,000.00	10,000.00	0.00	0.00
CRF BRIDGE REHAB	50,000.00	50,000.00	50,000.00	50,000.00
ETF SOLAR ENERGY	2,954.00	2,954.00	0.00	0.00
CRF TOWN BLDG BOILER REPLACEMENT	5,000.00	5,000.00	0.00	0.00
WA HIGHWAY GARAGE	650,000.00	43,500.80	650,000.00	650,000.00
WA DUMP TRUCK 6 YR LEASE	0.00	0.00	31,794.00	31,794.00
WA BRIDGE EVALUATION & CAPITAL IMPROVEMENT PLAN	0.00	0.00	26,000.00	26,000.00
WA FULLTIME TOWN CLERK TAX COLLECTOR SALARY	0.00	0.00	44,641.00	0.00
Highway Garage Bond	0.00	0.00	1,963,959.00	0.00
<b>TOTAL WARRANT ARTICLES</b>	<b>972,754.00</b>	<b>356,254.80</b>	<b>2,996,194.00</b>	<b>987,594.00</b>

<b>TOTAL OPERATING &amp; WARRANT ARTICLES</b>	<b>3,030,174.00</b>	<b>2,303,007.55</b>	<b>5,423,562.00</b>	<b>3,326,116.84</b>
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New Hampshire  
Department of  
Revenue Administration

MS-61

Debits

		Prior Levies (Please Specify Years)			
Uncollected Taxes Beginning of Year	Account	Levy for Year of this Report	Year: 2020	Year: 2019	Year: 2018
Property Taxes	3110		\$393,690.42		
Resident Taxes	3180				
Land Use Change Taxes	3120				
Yield Taxes	3185				
Excavation Tax	3187				
Other Taxes	3189				
Property Tax Credit Balance		(\$25,522.14)			
Other Tax or Charges Credit Balance					

Taxes Committed This Year	Account	Levy for Year of this Report	Prior Levies	
			2020	
Property Taxes	3110	\$6,694,839.00		
Resident Taxes	3180			
Land Use Change Taxes	3120	\$460.00		
Yield Taxes	3185	\$37,338.01		
Excavation Tax	3187			
Other Taxes	3189			

Overpayment Refunds	Account	Levy for Year of this Report	Prior Levies		
			2020	2019	2018
Property Taxes	3110				
Resident Taxes	3180				
Land Use Change Taxes	3120				
Yield Taxes	3185				
Excavation Tax	3187				
Interest and Penalties on Delinquent Taxes	3190	\$6,224.94	\$18,111.49		
Interest and Penalties on Resident Taxes	3190				
Total Debits		\$6,713,339.81	\$411,801.91	\$0.00	\$0.00



Credits

Remitted to Treasurer	Levy for Year of this Report	Prior Levies		
		2020	2019	2018
Property Taxes	\$6,294,422.11	\$228,330.25		
Resident Taxes				
Land Use Change Taxes	\$460.00			
Yield Taxes	\$25,718.22			
Interest (Include Lien Conversion)	\$6,224.94	\$16,259.49		
Penalties		\$1,852.00		
Excavation Tax				
Other Taxes				
Conversion to Lien (Principal Only)		\$164,162.01		
Discounts Allowed				

Abatements Made	Levy for Year of this Report	Prior Levies		
		2020	2019	2018
Property Taxes	\$16,206.00	\$1,198.16		
Resident Taxes				
Land Use Change Taxes				
Yield Taxes	\$8,567.31			
Excavation Tax				
Other Taxes				
Current Levy Deeded	\$3,823.73			





**New Hampshire**  
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Uncollected Taxes - End of Year # 1080	Levy for Year of this Report	Prior Levies		
		2020	2019	2018
Property Taxes	\$386,768.07			
Resident Taxes				
Land Use Change Taxes				
Yield Taxes	\$2,430.75			
Excavation Tax				
Other Taxes				
Property Tax Credit Balance	(\$31,281.32)			
Other Tax or Charges Credit Balance				
<b>Total Credits</b>	<b>\$5,713,339.81</b>	<b>\$411,801.91</b>	<b>\$0.00</b>	<b>\$0.00</b>

For DRA Use Only	
Total Uncollected Taxes (Account #1080 - All Years)	\$357,917.50
Total Unredeemed Liens (Account #1110 - All Years)	\$170,376.68



Lien Summary

Summary of Debits

	Last Year's Levy	Prior Levies (Please Specify Years)		
		Year: 2020	Year: 2019	Year: 2018
Unredeemed Liens Balance - Beginning of Year			\$71,269.22	\$48,029.24
Liens Executed During Fiscal Year		\$174,842.69		
Interest & Costs Collected (After Lien Execution)		\$3,116.81	\$5,643.66	\$11,667.95
<b>Total Debits</b>	<b>\$0.00</b>	<b>\$177,959.50</b>	<b>\$76,912.88</b>	<b>\$59,697.19</b>

Summary of Credits

	Last Year's Levy	Prior Levies		
		2020	2019	2018
Redemptions		\$37,026.94	\$34,672.66	\$30,389.44
Interest & Costs Collected (After Lien Execution) #3190		\$3,116.81	\$5,643.66	\$11,667.95
Abatements of Unredeemed Liens		\$4,730.05		
Liens Deeded to Municipality		\$3,479.18	\$3,547.49	\$9,918.71
Unredeemed Liens Balance - End of Year #1110		\$129,606.52	\$33,049.07	\$7,721.09
<b>Total Credits</b>	<b>\$0.00</b>	<b>\$177,959.50</b>	<b>\$76,912.88</b>	<b>\$59,697.19</b>

For DRA Use Only

Total Uncollected Taxes (Account #1080 - All Years)	\$357,917.50
Total Unredeemed Liens (Account #1110 - All Years)	\$170,376.68



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Lien Summary

Summary of Debits

	Last Year's Levy	Prior Levies (Please Specify Years)		
		Year: 2021	Year: 2020	Year: 2019
Unredeemed Liens Balance - Beginning of Year			\$129,606.52	\$40,770.16
Liens Executed During Fiscal Year				
Interest & Costs Collected (After Lien Execution)			\$6,636.28	\$9,309.21
<b>Total Debits</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$136,242.80</b>	<b>\$50,079.37</b>

Summary of Credits

	Last Year's Levy	Prior Levies		
		2021	2020	2019
Redemptions			\$107,959.88	\$24,788.50
Interest & Costs Collected (After Lien Execution) #3190			\$6,636.28	\$9,309.21
Abatements of Unredeemed Liens				
Liens Deeded to Municipality				
Unredeemed Liens Balance - End of Year #1110			\$21,646.64	\$15,981.66
<b>Total Credits</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$136,242.80</b>	<b>\$50,079.37</b>

For DRA Use Only

Total Uncollected Taxes (Account #1080 - All Years)	\$336,859.56
Total Unredeemed Liens (Account #1110 -All Years)	\$37,628.30





## Tax Rate Breakdown Andover

Municipal Tax Rate Calculation			
Jurisdiction	Tax Effort	Valuation	Tax Rate
Municipal	\$1,753,144	\$322,225,749	\$5.44
County	\$782,729	\$322,225,749	\$2.43
Local Education	\$3,871,829	\$322,225,749	\$12.02
State Education	\$380,118	\$291,345,649	\$1.30
<b>Total</b>	<b>\$6,787,820</b>		<b>\$21.19</b>

Village Tax Rate Calculation			
Jurisdiction	Tax Effort	Valuation	Tax Rate
Andover Fire Dist #1	\$177,025	\$321,862,949	\$0.55
Andover Village	\$0	\$23,458,866	\$0.00
<b>Total</b>	<b>\$177,025</b>		<b>\$0.55</b>

Tax Commitment Calculation	
Total Municipal Tax Effort	\$6,787,820
War Service Credits	(\$54,500)
Village District Tax Effort	\$177,025
<b>Total Property Tax Commitment</b>	<b>\$6,910,345</b>

*Sam Greene*

11/23/2022

Sam Greene  
Director of Municipal and Property Division  
New Hampshire Department of Revenue Administration



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Veteran's Tax Credits	Limits	Number	Est. Tax Credits
Veterans' Tax Credit RSA 72:28	\$500	84	\$42,000
Surviving Spouse RSA 72:29-a	\$700	0	\$0
Tax Credit for Service-Connected Total Disability RSA 72:35	\$700	5	\$3,500
All Veterans Tax Credit RSA 72:28-b	\$500	18	\$9,000
Combat Service Tax Credit RSA 72:28-c	\$0	0	\$0
		<b>107</b>	<b>\$54,500</b>

**Deaf & Disabled Exemption Report**

Deaf Income Limits	
Single	\$0
Married	\$0

Deaf Asset Limits	
Single	\$0
Married	\$0

Disabled Income Limits	
Single	\$19,300
Married	\$28,900

Disabled Asset Limits	
Single	\$50,000
Married	\$50,000

**Elderly Exemption Report**

**First-time Filers Granted Elderly Exemption for the Current Tax Year**

Age	Number
65-74	0
75-79	0
80+	0

**Total Number of Individuals Granted Elderly Exemptions for the Current Tax Year and Total Number of Exemptions Granted**

Age	Number	Amount	Maximum	Total
65-74	4	\$40,000	\$160,000	\$160,000
75-79	3	\$60,000	\$180,000	\$180,000
80+	6	\$70,000	\$420,000	\$420,000
	<b>13</b>		<b>\$760,000</b>	<b>\$760,000</b>

Income Limits	
Single	\$30,000
Married	\$40,000

Asset Limits	
Single	\$75,000
Married	\$75,000

**Has the municipality adopted an exemption for Electric Energy Systems? (RSA 72:85)**

Granted/Adopted? No

Properties:

**Has the municipality adopted an exemption for Renewable Gen. Facility & Electric Energy Storage? (RSA 72:87)**

Granted/Adopted? No

Properties:

**Has the municipality adopted Community Tax Relief Incentive? (RSA 79-E)**

Granted/Adopted? No

Structures:

**Has the municipality adopted Taxation of Certain Chartered Public School Facilities? (RSA 79-H)**

Granted/Adopted? No

Properties:

**Has the municipality adopted Taxation of Qualifying Historic Buildings? (RSA 79-G)**

Granted/Adopted? No

Properties:

**Has the municipality adopted the optional commercial and industrial construction exemption? (RSA 72:76-78 or RSA 72:80-83)**

Granted/Adopted? No

Properties:

Percent of assessed value attributable to new construction to be exempted:

Total Exemption Granted:

**Has the municipality granted any credits under the low-income housing tax credit tax program? (RSA 75:1-a)**

Granted/Adopted? No

Properties:

Assessed value prior to effective date of RSA 75:1-a:

Current Assessed Value:



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Current Use RSA 79-A	Total Acres	Valuation
Farm Land	700.40	\$192,244
Forest Land	7,592.57	\$396,505
Forest Land with Documented Stewardship	8,850.98	\$304,578
Unproductive Land	515.25	\$8,169
Wet Land	73.67	\$1,353
	17,732.87	\$902,849

Other Current Use Statistics

Total Number of Acres Receiving 20% Rec. Adjustment	Acres:	8,573.47
Total Number of Acres Removed from Current Use During Current Tax Year	Acres:	10.74
Total Number of Owners in Current Use	Owners:	215
Total Number of Parcels in Current Use	Parcels:	297

Land Use Change Tax

Gross Monies Received for Calendar Year		\$460
Conservation Allocation	Percentage: 50.00%	Dollar Amount: \$0
Monies to Conservation Fund		\$230
Monies to General Fund		\$230

Conservation Restriction Assessment Report RSA 79-B

	Acres	Valuation
Farm Land	0.00	\$0
Forest Land	0.00	\$0
Forest Land with Documented Stewardship	0.00	\$0
Unproductive Land	0.00	\$0
Wet Land	0.00	\$0
	0.00	\$0

Other Conservation Restriction Assessment Statistics

Total Number of Acres Receiving 20% Rec. Adjustment	Acres:	0.00
Total Number of Acres Removed from Conservation Restriction During Current Tax Year	Acres:	
Owners in Conservation Restriction	Owners:	0
Parcels in Conservation Restriction	Parcels:	0





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<b>Discretionary Easements RSA 79-C</b>	<b>Acres</b>	<b>Owners</b>	<b>Assessed Valuation</b>
	0.00	0	\$0

<b>Taxation of Farm Structures and Land Under Farm Structures RSA 79-F</b>				
<b>Number Granted</b>	<b>Structures</b>	<b>Acres</b>	<b>Land Valuation</b>	<b>Structure Valuation</b>
0	0	0.00	\$0	\$0

<b>Discretionary Preservation Easements RSA 79-D</b>				
<b>Owners</b>	<b>Structures</b>	<b>Acres</b>	<b>Land Valuation</b>	<b>Structure Valuation</b>
1	1	0.05	\$100	\$4,946

<b>Map</b>	<b>Lot</b>	<b>Block</b>	<b>%</b>	<b>Description</b>
000010	000812	000422	25	79-D HISTORIC BARN

<b>Tax Increment Financing District</b>	<b>Date</b>	<b>Original</b>	<b>Unretained</b>	<b>Retained</b>	<b>Current</b>
<i>This municipality has no TIF districts.</i>					

<b>Revenues Received from Payments in Lieu of Tax</b>	<b>Revenue</b>	<b>Acres</b>
State and Federal Forest Land, Recreational and/or land from MS-434, account 3356 and 3357	\$162.00	280.50
White Mountain National Forest only, account 3186		0.00

<b>Payments in Lieu of Tax from Renewable Generation Facilities (RSA 72:74)</b>	<b>Amount</b>
<i>This municipality has not adopted RSA 72:74 or has no applicable PILT sources.</i>	

<b>Other Sources of Payments in Lieu of Taxes (MS-434 Account 3186)</b>	<b>Amount</b>
<i>This municipality has no additional sources of PILTs.</i>	

**Notes**



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Utility Value Appraiser

Avitar Associates

The municipality **DOES NOT** use DRA utility values. The municipality **IS NOT** equalized by the ratio.

Electric Company Name	Distr.	Distr. (Other)	Gen.	Trans.	Valuation
NEW ENGLAND HYDRO TRANSMISSION CORP	\$0	\$0	\$0	\$4,477,800	\$4,477,800
NEW ENGLAND POWER COMPANY	\$0	\$0	\$0	\$1,698,200	\$1,698,200
NEW HAMPSHIRE ELECTRIC COOP	\$3,578,600	\$278,300	\$0	\$0	\$3,856,900
PSNH DBA EVERSOURCE ENERGY	\$225,300	\$46,500	\$0	\$20,575,400	\$20,847,200
	\$3,803,900	\$324,800	\$0	\$26,751,400	\$30,880,100



Land Value Only		Acres	Valuation	
1A	Current Use RSA 79-A	17,732.87	\$902,849	
1B	Conservation Restriction Assessment RSA 79-B	0.00	\$0	
1C	Discretionary Easements RSA 79-C	0.00	\$0	
1D	Discretionary Preservation Easements RSA 79-D	0.05	\$100	
1E	Taxation of Land Under Farm Structures RSA 79-F	0.00	\$0	
1F	Residential Land	4,988.07	\$103,011,400	
1G	Commercial/Industrial Land	285.92	\$5,553,200	
1H	Total of Taxable Land	23,006.91	\$109,467,549	
1I	Tax Exempt and Non-Taxable Land	1,830.37	\$14,483,300	
Buildings Value Only		Structures	Valuation	
2A	Residential	0	\$158,948,154	
2B	Manufactured Housing RSA 674:31	0	\$3,648,000	
2C	Commercial/Industrial	0	\$21,115,900	
2D	Discretionary Preservation Easements RSA 79-D	1	\$4,946	
2E	Taxation of Farm Structures RSA 79-F	0	\$0	
2F	Total of Taxable Buildings	0	\$183,717,000	
2G	Tax Exempt and Non-Taxable Buildings	0	\$34,472,400	
Utilities & Timber			Valuation	
3A	Utilities		\$30,880,100	
3B	Other Utilities		\$0	
4	Mature Wood and Timber RSA 79:5		\$0	
5	Valuation before Exemption		\$324,064,649	
Exemptions		Total Granted	Valuation	
6	Certain Disabled Veterans RSA 72:36-a	0	\$0	
7	Improvements to Assist the Deaf RSA 72:38-b V	0	\$0	
8	Improvements to Assist Persons with Disabilities RSA 72:37-a	0	\$0	
9	School Dining/Dormitory/Kitchen Exemption RSA 72:23-IV	1	\$150,000	
10A	Non-Utility Water & Air Pollution Control Exemption RSA 72:12-	0	\$0	
10B	Utility Water & Air Pollution Control Exemption RSA 72:12-a	0	\$0	
11	Modified Assessed Value of All Properties		\$323,914,649	
Optional Exemptions		Amount Per	Total	Valuation
12	Blind Exemption RSA 72:37	\$15,000	0	\$0
13	Elderly Exemption RSA 72:39-a,b	\$0	13	\$760,000
14	Deaf Exemption RSA 72:38-b	\$0	0	\$0
15	Disabled Exemption RSA 72:37-b	\$30,000	2	\$60,000
16	Wood Heating Energy Systems Exemption RSA 72:70	\$0	0	\$0
17	Solar Energy Systems Exemption RSA 72:62	\$0	63	\$868,900
18	Wind Powered Energy Systems Exemption RSA 72:66	\$0	0	\$0
19	Additional School Dining/Dorm/Kitchen Exemptions RSA 72:23	\$0	0	\$0
19A	Electric Energy Storage Systems RSA 72:85	\$0	0	\$0
19B	Renewable Generation Facilities & Electric Energy Systems	\$0	0	\$0
20	Total Dollar Amount of Exemptions			\$1,688,900
21A	Net Valuation			\$322,225,749
21B	Less TIF Retained Value			\$0
21C	Net Valuation Adjusted to Remove TIF Retained Value			\$322,225,749
21D	Less Commercial/Industrial Construction Exemption			\$0
21E	Net Valuation Adjusted to Remove TIF Retained Value and Comm/Ind Construction			\$322,225,749
22	Less Utilities			\$30,880,100
23A	Net Valuation without Utilities			\$291,345,649
23B	Net Valuation without Utilities, Adjusted to Remove TIF Retained Value			\$291,345,649





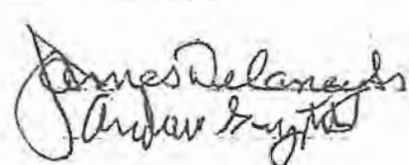
## Andover Summary Inventory of Valuation

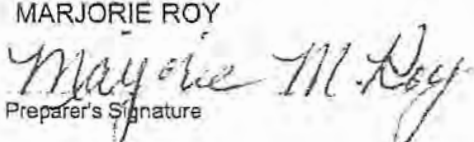
**Reports Required:** RSA 21-J:34 as amended, provides for certification of valuations, appropriations, estimated revenues and such other information as the Department of Revenue Administration may require upon reports prescribed for that purpose.

**Note:** The values and figures provided represent the detailed values that are used in the city/towns tax assessments and sworn to uphold under Oath per RSA 75:7.

For assistance please contact:  
NH DRA Municipal and Property Division  
(603) 230-5090  
<http://www.revenue.nh.gov/mun-prop/>

Kerry Connor (AVITAR)

Name	Position	Signature
Michelle Dudek	Chair Selectman	
James Delaney, Sr.	Selectman	
Andrew Guphill	Selectman	

Name	Phone	Email
MARJORIE ROY	6037355332	tadmin@andover-nh.gov
 Preparer's Signature		

# SUMMARY OF TOWN OWNED PROPERTY

Owner	Map	Lot	Sub	Location	Acres	Land	Buildings	Total
ANDOVER FIRE DISTRICT #1	000016	000749	000186	23 CHANNEL ROAD	0.640	96,600	180,800	277,400
ANDOVER FIRE DISTRICT #1	000019	000655	000227	169 MAIN STREET	0.520	112,700	196,700	309,400
ANDOVER VILLAGE DISTRICT	000006	000239	000450	BRADLEY LAKE ROAD	18.000	68,300	0	68,300
ANDOVER VILLAGE DISTRICT	000006	000326	000401	BRADLEY LAKE ROAD	2.070	132,800	0	132,800
ANDOVER VILLAGE DISTRICT	000012	000708	000173	BRADLEY LAKE ROAD	43.000	81,900	0	81,900
ANDOVER VILLAGE DISTRICT	000012	000794	000587	BRADLEY LAKE ROAD	0.720	3,500	0	3,500
ANDOVER VILLAGE DISTRICT	000012	000826	000000	18 HALL ROAD	12.000	88,200	70,600	158,800
ANDOVER VILLAGE DISTRICT	000013	000186	000094	BRADLEY LAKE ROAD	0.680	292,100	175,000	467,100
ANDOVER, TOWN OF	000004	000080	000393	748 RACCOON HILL ROAD	5.120	83,800	70,000	153,800
ANDOVER, TOWN OF	000006	000427	000324	BRADLEY LAKE ROAD	0.440	55,900	0	55,900
ANDOVER, TOWN OF	000010	000010	000563	111 CHANNEL ROAD	7.600	482,700	12,200	494,900
ANDOVER, TOWN OF	000010	000040	000463	FRANKLIN HIGHWAY	7.837	55,700	0	55,700
ANDOVER, TOWN OF	000010	000060	000031	FLAGHOLE ROAD	0.250	8,900	0	8,900
ANDOVER, TOWN OF	000010	000375	000458	WEST SHORE DRIVE	0.500	4,200	0	4,200
ANDOVER, TOWN OF	000010	000860	000038	OFF CURRIER ROAD	0.730	500	0	500
ANDOVER, TOWN OF	000011	000490	000477	FRANKLIN HIGHWAY	1.000	37,000	0	37,000
ANDOVER, TOWN OF	000012	000007	000358	41 SALISBURY HIGHWAY	10.435	83,800	22,200	106,000
ANDOVER, TOWN OF	000013	000280	000107	BRADLEY POINT LANE	0.920	135,700	0	135,700
ANDOVER, TOWN OF	000015	000467	000074	FRANKLIN HIGHWAY	4.400	6,600	0	6,600
ANDOVER, TOWN OF	000015	000582	000198	FRANKLIN HIGHWAY	6.300	8,600	0	8,600
ANDOVER, TOWN OF	000016	000739	000224	MAPLE STREET	0.250	20,400	1,700	22,100
ANDOVER, TOWN OF	000016	000749	00186A	CHANNEL ROAD	0.430	97,600	0	97,600
ANDOVER, TOWN OF	000016	000758	000221	MAPLE STREET	1.000	4,100	0	4,100
ANDOVER, TOWN OF	000016	000784	00131A	CHANNEL ROAD	0.150	43,200	0	43,200
ANDOVER, TOWN OF	000016	000802	000196	SECOND STREET	0.150	48,000	0	48,000
ANDOVER, TOWN OF	000017	000082	000177	HIGHLAND LAKE	1.220	95,000	0	95,000
ANDOVER, TOWN OF	000018	000526	000032	45 MONTICELLO DRIVE	3.400	53,600	14,800	68,400
ANDOVER, TOWN OF	000019	000600	000100	53 LAWRENCE STREET	8.950	151,400	26,300	177,700
ANDOVER, TOWN OF	000019	000655	00227A	32 SCHOOL STREET	0.400	0	92,900	92,900
ANDOVER, TOWN OF	000019	000703	000292	MAIN STREET	0.660	56,800	0	56,800
ANDOVER, TOWN OF	000019	000874	000280	MAIN STREET	3.600	51,800	0	51,800
ANDOVER, TOWN OF	000020	000060	000376	MAIN STREET	0.920	45,100	0	45,100
ANDOVER, TOWN OF	000020	000268	000419	MAIN STREET	6.000	46,000	0	46,000
ANDOVER, TOWN OF	000020	000320	000363	76 BRIDGE ROAD	11.000	90,900	0	90,900

ANDOVER, TOWN OF	000027	000858	000197	DEPOT STREET	0.100	2,800	0	2,800
ANDOVER, TOWN OF	000028	000090	000242	640 MAIN STREET	43.650	197,400	49,100	246,500
			Parcels: 36		206.142	2,843,600	912,300	3,755,900

Printed: 12/16/2022 9:55:04 am  
Updated 1/11/2023

ANDOVER, TOWN OF	000021	000669	000586	MAIN STREET	0.160	2,700	0	2,700
ANDOVER, TOWN OF	000010	000463	000444	AGONY HILL ROAD	1.500	3,400	0	3,400



## Treasurer's Report 2022

**Cash on Hand, January 1, 2022      \$2,923,471**

### Received During Year

Tax Collector	\$7,370,121
Town Clerk	775,645
Selectmen	1,102,410
Interest on Accounts	1,108

**Total Receipts                                      \$12,172,755**

*less* Selectmen's Orders Paid                      \$8,377,528

*less* Transfer from Motor Vehicle                213,150

**Cash on Hand, December 31, 2022      \$3,582,077**

	Cilleyville Bog Bridge	Conservation Fund
<b>Cash on Hand, January 1, 2022</b>	<b>\$1,045</b>	<b>\$52,899</b>
Interest Added		26
Contributions		8,680
Expenditures		
<b>Cash on Hand, December 31, 2022</b>	<b>\$1,045</b>	<b>\$61,605</b>

	Police Detail	EMS	Recreation
<b>Balance as of January 1, 2022</b>	<b>\$23,910</b>	<b>\$38,145</b>	<b>\$28,903</b>
Received during 2022	24,349	2,116	8,267
Expended during 2022	25,245	11,969	344
<b>Balance as of December 31, 2022</b>	<b>\$23,014</b>	<b>\$28,292</b>	<b>\$36,826</b>

## TOWN CLERK / TAX COLLECTOR

The Town Clerk / Tax Collectors Office had a very busy and productive year in 2022. To begin with - I would like to thank all those that voted for me to be your Town Clerk / Tax Collector – it is a very fulfilling and active roll. The office welcomed Darlene Tilton as the Deputy Town Clerk / Tax Collector in March; however, she resigned in early May. Thank you for your help Darlene – it was very much appreciated; and I enjoyed working with you. The office welcomed Cynthia (Cindy) Clark in early December, and I look forward to working with her.

Our office hours continue to be Monday, Wednesday, and Thursday from 9:00 a.m. until 2:00 p.m. and Tuesday from 1:30 p.m. until 6:30 p.m. Please feel free to contact me with any questions, concerns, or recommendations at 603-487-6795 or [tctc@andover-nh.gov](mailto:tctc@andover-nh.gov)

In 2022 the Town Clerk Office brought in \$761,749.45 in revenue including 4,634 motor vehicle registrations, 478 dog licenses, 99 boat registrations, 170 landfill / beach stickers, 9 marriage licenses, 14 voter checklists, 2 UCC Filings, 1 returned payment, 51 vital record certificates and 1 candidate filing. We also notarized dozens of documents and witnessed many oaths of office.

For taxes in 2022, we brought in \$6,928,624.19 and the tax rate was \$21.74 up from the 2021 rate of \$21.42.

We successfully navigated through three elections – Town Elections in March, the State Primary in September, and the General Election in November. It was a very interesting and rewarding experience for me personally.

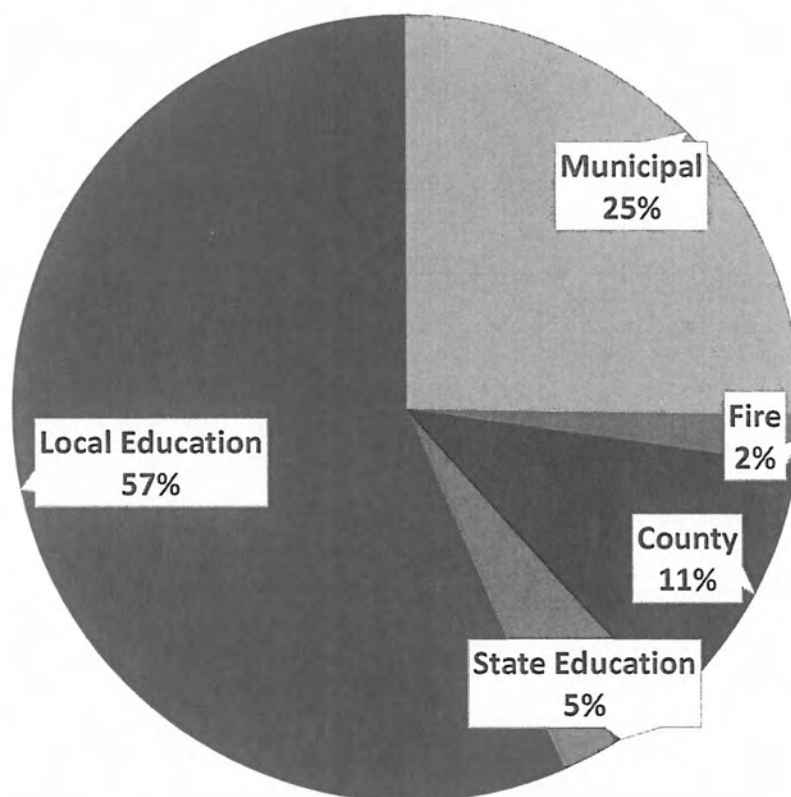
Thank you again for another great year – it has been a pleasure serving this wonderful community !

Lisa Meier  
Town Clerk / Tax Collector



ART BY AUTUMN-LYNN  
2<sup>ND</sup> GRADE

## WHERE YOUR TAXES GO 2022





# MV		CANDIDATE					UCC			DEPOSIT	
REG	MV	BOAT	FILING	DECALS	VITALS	MISC	TERM	DOGS	AMOUNT		
JANUARY	286	54,096.59		90	50			92	54,328.59		
FEBRUARY	296	54,426.85	44.5	130	85		210	169	55,065.35		
MARCH	414	57,104.69	511.5	100	175			289	58,180.19		
APRIL	514	73,616.95	819.88	160	185			1303	76,084.83		
MAY	487	66,001.18	2,047.94	130	225		315	1237	69,956.12		
JUNE	431	68,921.10	1,515.04	240	230	* 40		350	71,298.14		
JULY	370	50,442.99	566.54	140	110	** 350		245	51,854.53		
AUGUST	433	75,497.00	250	260	240			210.5	76,457.50		
SEPTEMBER	411	73,741.11	110	80	100			234.5	74,265.61		
OCTOBER	411	65,469.60		160	485			166.5	66,281.10		
NOVEMBER	312	49,906.09		100	40			27.5	50,073.59		
DECEMBER	309	57,617.90		110				176	57,903.90		
TOTALS	4,674	746,842.05	5,865.40	2	1,700	390	525	4,500	761,749.45		

\* Returned Check

\*\* Voter Checklist

### Tax Rate History (Excluding Fire Department)

Year	Town	Local School	Local State	Merrimack County	Combined Tax Rate	Net Assessed Valuation	Property Tax Commitment
2010	2.17	9.21	2.42	2.56	16.36	\$265,163,161	\$ 4,363,935
2011	3.54	10.12	2.29	2.39	18.34	\$268,074,901	\$ 4,941,587
2012	3.35	9.89	2.13	2.66	18.03	\$267,618,854	\$ 4,857,900
2013	3.55	10.03	2.35	2.82	18.75	\$267,413,327	\$ 5,043,783
2014	3.92	10.96	2.85	2.85	20.38	\$250,836,552	\$ 5,142,417
2015	4.07	10.62	2.82	2.37	19.88	\$239,154,515	\$ 5,035,865
2016	4.61	11.61	2.71	2.33	21.26	\$240,631,366	\$ 5,420,466
2017	5.35	12.68	2.63	2.20	22.86	\$245,122,527	\$ 5,930,068
2018	4.84	13.15	2.89	2.06	22.94	\$248,112,068	\$ 5,969,588
2019	4.59	12.49	2.62	1.94	21.64	\$284,923,990	\$ 6,596,764
2020	4.15	12.76	2.47	1.96	21.34	\$287,229,162	\$ 6,661,925
2021	4.28	12.39	2.39	1.85	20.91	\$288,807,949	\$ 6,698,534
2022	5.44	12.02	1.30	2.43	21.19	\$291,345,649	\$ 6,910,345



ART BY CHARLOTTE  
4<sup>TH</sup> GRADE

DEPARTMENT OF STATE  
DIVISION OF VITAL RECORDS ADMINISTRATION

RESIDENT MARRIAGE REPORT

01/01/2022 - 12/31/2022

-- ANDOVER --

Person A's Name and Residence	Person B's Name and Residence	Town of Issuance	Place of Marriage	Date of Marriage
PAGE, ELIZABETH A ANDOVER, NH	FRANKEL, ANDREW M ANDOVER, NH	ANDOVER	ANDOVER	04/06/2022
POLAND, TRICIA-LINN ANDOVER, NH	LAPLANTE SR, JASON ANDOVER, NH	ANDOVER	CLAREMONT	05/29/2022
THIBEAULT, CANDYCE ANDOVER, NH	BICKFORD, DEAN ANDOVER, NH	ANDOVER	PITTSBURG	06/03/2022
LUGO, YANASUEL J CLAREMONT, NH	MUNSON, HANNAH E ANDOVER, NH	CLAREMONT	CHARLESTOWN	06/04/2022
CHEVARIE, JOSEPH A ANDOVER, NH	NOYES, HOLLY A ANDOVER, NH	ANDOVER	ANDOVER	06/25/2022
KULACZ, MARCY J ANDOVER, NH	JOHNSON, TIMOTHY J ANDOVER, NH	ANDOVER	LEE	08/21/2022
FIFIELD, DANIELLE E ANDOVER, NH	THURSTON, CURTIS L ANDOVER, NH	ANDOVER	ANDOVER	09/17/2022
DOHERTY II, STEPHEN M ANDOVER, NH	WOOD, SARAH A ANDOVER, NH	ANDOVER	ANDOVER	10/01/2022
BROWN, DOUGLAS J ANDOVER, NH	BARTON, NICOLE A ANDOVER, NH	CONCORD	CONCORD	10/09/2022

Total number of records 9



**DEPARTMENT OF STATE  
DIVISION OF VITAL RECORDS ADMINISTRATION**

**RESIDENT BIRTH REPORT**

01/01/2022 - 12/31/2022

-- ANDOVER--

Child's Name	Birth Date	Birth Place	Father's/Parent's Name	Mother's/Parent's Name
DUMONT, BOOKER MICHAEL	01/10/2022	CONCORD, NH	DUMONT, KRISTOPHER ROBERT	DUMONT, KAITLYN MARIE
BLAIR, EMMA CATHERINE	01/27/2022	CONCORD, NH	BLAIR, JOHN PATRICK	BLAIR, MEGAN ELIZABETH
POWERS, NOVALEIGH ROSE	02/07/2022	CONCORD, NH	POWERS, ROB STEVEN	MILLER, MARCIA JEAN ALLYSON
GILMAN, EDWARD JACOB	03/05/2022	LEBANON, NH	GILMAN, JACOB MICHAEL	GILMAN, JILL PATRICIA
MERRILL, ELIJAH MICHAEL	04/22/2022	CONCORD, NH	MERRILL, JACOB LESLEY	BOUCHARD, MADISON MARIE
LADD, HANNAH RAI	05/04/2022	CONCORD, NH	LADD, DANIEL ALAN	LADD, THERESA LOUISE
BARTON, WADE RYAN	05/04/2022	CONCORD, NH	BARTON, RYAN KEITH	BARTON, LINDSAY DIANE
BOUCHARD, FINNEGAN RAIN	07/26/2022	ANDOVER, NH	BOUCHARD, CORY JUSTIN	BOUCHARD, HANNAH FAITH
RICE, MARA COLEEN	07/31/2022	CONCORD, NH	RICE, JOSEPH MCCARTHY	MOORE, MALORA ANNE MCKAY
AMROL, OAKLEN SCOTT	12/14/2022	CONCORD, NH	AMROL, CODY NICHOLAS	HALVORSEN, BRITNI NICOLE
BEAULIEU, LAYNE ROBERT	12/30/2022	LEBANON, NH	BEAULIEU, JOSEPH DOUGLAS	HEATH, JESIKA LYNN

Total number of records 11

01/19/2023



DEPARTMENT OF STATE  
DIVISION OF VITAL RECORDS ADMINISTRATION

Page 1 of 2

## RESIDENT DEATH REPORT

01/01/2022 - 12/31/2022

--ANDOVER, NH --

Decedent's Name	Death Date	Death Place	Father's/Parent's Name	Mother's/Parent's Name Prior to First Marriage/Civil Union	Military
LEAVITT, CHRISTINE A	01/20/2022	ANDOVER	BECKMAN, JAMES	MAHONEY, BRENDA	N
THISELL, MARTIN H J	01/27/2022	ANDOVER	THISELL, MAURICE	DAVIS, MARJORY	N
OFENLOCH, MARY T	02/01/2022	LEBANON	VOLZ, JOHN	NIEDZWIECKI, MARY	N
AMSDEN, COLLEEN MARY	02/09/2022	ANDOVER	MOONEY, RONALD	THOMPSON, BEATRICE	N
ANDREWS, SARA WALTON	02/13/2022	LEBANON	ANDREWS, DONALD	DUSSEAUT, ROLANDE	N
OLSON, DOROTHY A	02/28/2022	ANDOVER	MARSH SR, LAWRENCE	NAULT, KATHERINE	N
POWERS JR, HENRY R	03/06/2022	BOSCAWEN	POWERS SR, HENRY	HUNTOON, BERNICE	Y
ORDWAY, PERLEY F	03/24/2022	CONCORD	ORDWAY, CLARENCE	MCDANIELS, ELIZABETH	N
CUTTY, MARY JO ANNE	03/29/2022	ANDOVER	JORDAN, JOHN	MARLO, DOROTHY	N
BARE, DOLORES J	03/29/2022	ANDOVER	UNKNOWN, UNKNOWN	SMITH, ELIZABETH	N
ALLEN JR, DANIEL S	03/30/2022	ANDOVER	ALLEN, DANIEL	ASHLEY, ALBERTA	N
LOCKE JR, WALTER LEON	05/27/2022	ANDOVER	LOCKE SR, WALTER	ROLLINS, ARLEEN	Y
TUERK, JAMES MICHAEL	06/23/2022	ANDOVER	TUERK, JAMES	GAUTHIER, JEANNETTE	N
BRESLIN, EDITH	07/16/2022	ANDOVER	WILHELM, FREDERICK	PARKER, TESS	N
CONSTANT SR, EDWARD ALBERT	08/03/2022	CONCORD	CONSTANT, EDWARD	KUPSALA, SADIE	Y
PARKE III, WILLIAM GILDERSLEEVE	08/05/2022	ANDOVER	PARKE II, WILLIAM	GAGE, VIRGINIA	N
O'MALLEY, BEVERLY JUNE	08/08/2022	ANDOVER	MACLEAN, WALTER	MACKINNON, ANNE	N
WESLEY, BONNIE	08/13/2022	ANDOVER	BREDTHAUER, WILLIAM	BJORN, MARION	N

01/19/2023



**DEPARTMENT OF STATE  
DIVISION OF VITAL RECORDS ADMINISTRATION**

Page 2 of 2

**RESIDENT DEATH REPORT**

01/01/2022 - 12/31/2022

--ANDOVER, NH --

Decedent's Name	Death Date	Death Place	Father's/Parent's Name	Mother's/Parent's Name Prior to First Marriage/Civil Union	Military
WIGGIN, DONNA M	08/14/2022	ANDOVER	MILLER, DONALD	CALLEY, MARJORIE	N
BLAKE JR, ERNEST S	08/17/2022	BELMONT	BLAKE SR, ERNEST	DOYLE, H VIOLA	Y
BOISVERT, DIANE B	08/20/2022	EAST ANDOVER	PERKINS, GEORGE	GURLEY, ALTA	N
SCHAEFER, JASON K	08/28/2022	TILTON	SCHAEFER, JAMES	BARTLETT, PATRICIA	N
LORDEN, MICHAEL DAVID	09/12/2022	PORTSMOUTH	UNKNOWN, UNKNOWN	LORDEN, MARY	N
POULIN, JOSEPH A E	09/23/2022	ANDOVER	POULIN, ANTONIO	DUMONT, IDA	Y
MACARTHUR, ARTHUR JAY	09/26/2022	ANDOVER	MACARTHUR, ARTHUR	BISHOP, FLORENCE	Y
TATE, LINDA MCLAUGHLIN	09/29/2022	ANDOVER	MCLAUGHLIN, JOHN	CLOW, CHARLOTTE	N
CLARK, CHARLOTTE A	10/08/2022	ANDOVER	CURRIER, GLENN	DODGE, ETNA	N
CLARK, MARJORIE	10/15/2022	ANDOVER	CLARK, WILLIAM	MASON, ETHEL	N
NAGY, MARY ANN	10/25/2022	EAST ANDOVER	MORAN, HAROLD	EDGERLY, MILDRED	N
STONE JR, PHILIP KILBOURNE	11/03/2022	ANDOVER	STONE SR, PHILIP	JORDAN, MARGUERITE	N
PETERS, EDNA MAE	11/19/2022	CONCORD	HILL, RICHARD	WOODWARD, RACHEL	N
JEWETT, IRENE H	11/27/2022	ANDOVER	HALEY, FRANK	SLEEPER, CAROLINE	N
BREWSTER, RICHARD PERLEY	12/07/2022	NEW LONDON	BREWSTER, ELWOOD	TUCKER, GERTRUDE	Y
GIBBON, BRIGID	12/08/2022	CONCORD	HAYES, MICHAEL	CAVANAUGH, JULIA	N
OFENLOCH, ROBERT P	12/13/2022	MEREDITH	OFENLOCH, HERMAN	STOLZ, JOSEPHINE	Y

Total number of records 35





## PLODZIK & SANDERSON

*Professional Association/Certified Public Accountants*

193 North Main Street • Concord • New Hampshire • 03301-5063 • 603-225-6996 • FAX 603-224-1380

### **INDEPENDENT AUDITOR'S REPORT**

To the Members of the Board of Selectmen  
Town of Andover  
Andover, New Hampshire

#### **Report on the Financial Statements**

##### ***Adverse and Unmodified Opinions***

We have audited the accompanying financial statements of the governmental activities, major fund, and aggregate remaining fund information of the Town of Andover as of and for the year ended December 31, 2021, and the related notes to the financial statements, which collectively comprise the Town's basic financial statements as listed in the table of contents.

##### **Summary of Opinions**

<u>Opinion Unit</u>	<u>Type of Opinion</u>
Governmental Activities	Adverse
General Fund	Unmodified
Aggregate Remaining Fund Information	Unmodified

##### ***Adverse Opinion on Governmental Activities***

In our opinion, because of the significance of the matter described in the "Basis for Adverse Opinion on Governmental Activities" paragraph, the accompanying financial statements do not present fairly the financial position of the governmental activities of the Town of Andover, as of December 31, 2021, and the changes in financial position thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

##### ***Unmodified Opinions***

In our opinion, the accompanying financial statements present fairly, in all material respects, the respective financial position of the major fund and aggregate remaining fund information of the Town of Andover as of December 31, 2021, the respective changes in financial position, and the respective budgetary comparison for the general fund for the year then ended in accordance with accounting principles generally accepted in the United States of America.

##### ***Basis for Opinions***

We conducted our audit in accordance with auditing standards generally accepted in the United States of America (GAAS). Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the Town of Andover and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

##### ***Basis for Adverse Opinion on Governmental Activities***

As discussed in Note 15-B to the financial statements, management has not recorded the long-term costs of retirement healthcare costs and obligations for other postemployment benefits for the single employer plan in the governmental activities. Accounting principles generally accepted in the United States of America require that those costs be recorded, which would increase the liabilities, decrease the net position, and increase the expenses of the governmental activities. The amount by which this departure would affect the liabilities, net position, and expenses on the governmental activities is not readily determinable.



*Town of Andover*  
*Independent Auditor's Report*

***Responsibilities of Management for the Financial Statements***

The Town of Andover's management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Town of Andover's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

***Auditor's Responsibilities for the Audit of the Financial Statements***

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with GAAS, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Town of Andover's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Town of Andover's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

**Required Supplementary Information** – Accounting principles generally accepted in the United States of America require that the following be presented to supplement the basic financial statements:

- Schedule of the Town's Proportionate Share of Net Pension Liability,
- Schedule of Town Contributions – Pensions,
- Schedule of the Town's Proportionate Share of the Net Other Postemployment Benefits Liability,
- Schedule of Town Contributions – Other Postemployment Benefits, and
- Notes to the Required Supplementary Information

Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

*Town of Andover*  
*Independent Auditor's Report*

Management has omitted a Management's Discussion and Analysis that accounting principles generally accepted in the United States of America require to be presented to supplement the basic financial statements. Such missing information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. Our opinion on the basic financial statements is not affected by the missing information.

**Supplementary Information** – Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town of Andover's basic financial statements. The combining and individual fund schedules are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The combining and individual fund schedules are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining and individual fund schedules are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

February 6, 2023  
Concord, New Hampshire

*Plodzik & Sanderson*  
*Professional Association*



**EXHIBIT C-1**  
**TOWN OF ANDOVER, NEW HAMPSHIRE**  
**Governmental Funds**  
**Balance Sheet**  
**December 31, 2021**

	General	Other Governmental Funds	Total Governmental Funds
<b>ASSETS</b>			
Cash and cash equivalents	\$ 3,178,528	\$ 265,668	\$ 3,444,196
Investments	-	28,350	28,350
Receivables, net of allowance for uncollectible:			
Taxes	559,576	-	559,576
Accounts	11,812	10,074	21,886
Interfund receivable	21,588	230	21,818
Prepaid items	1,099	-	1,099
Tax deeded property, subject to resale	59,815	-	59,815
Restricted assets:			
Cash and cash equivalents	1,082,271	-	1,082,271
Investments	16,333	-	16,333
Total assets	<u>\$ 4,931,022</u>	<u>\$ 304,322</u>	<u>\$ 5,235,344</u>
<b>LIABILITIES</b>			
Accounts payable	\$ 53,364	\$ -	\$ 53,364
Accrued salaries and benefits	10,411	-	10,411
Intergovernmental payable	2,344,920	-	2,344,920
Interfund payable	230	21,588	21,818
Escrow and performance deposits	5,192	-	5,192
Total liabilities	<u>2,414,117</u>	<u>21,588</u>	<u>2,435,705</u>
<b>DEFERRED INFLOWS OF RESOURCES</b>			
Unavailable revenue - property taxes	99,140	-	99,140
Unavailable revenue - grants	120,723	-	120,723
Total deferred inflows of resources	<u>219,863</u>	<u>-</u>	<u>219,863</u>
<b>FUND BALANCES</b>			
Nonspendable	60,914	13,910	74,824
Restricted	45,422	135,205	180,627
Committed	810,577	133,619	944,196
Assigned	36,944	-	36,944
Unassigned	1,343,185	-	1,343,185
Total fund balances	<u>2,297,042</u>	<u>282,734</u>	<u>2,579,776</u>
Total liabilities, deferred inflows of resources, and fund balances	<u>\$ 4,931,022</u>	<u>\$ 304,322</u>	<u>\$ 5,235,344</u>





## Trustee of The Trust Funds Report

	Principal & Interest 1/1/2021	Additions	Interest	Withdrawals	Market Value Change	Principal & Interest 12/31/2021
<b>Capital Reserve Funds</b>						
Town Road Equipment	\$188,324	\$15,000	\$173			\$203,497
Town Police Cruiser	22,732	13,500	9	6,799		29,442
Town Transfer Station	32,752	10,000	23			42,775
Town Bridge Rehabilitation	279,022	50,000	237			329,259
Town Revaluation	26,757	11,300	14			38,071
Village District Repairs	87,050	10,000	87			97,137
Ambulance	5,310		5	3,917		1,398
Highway Special Projects	209,456	150,000	59	185,964		173,551
Lawrence St Bridge Project	92,421		84	5,925		86,580
AFD New Truck	291,386	65,000	289			356,675
AFD Equipment Cap Res	24,552	7,500	24			32,076
Forest Fire Equipment CRF	5,060		1			5,061
Boiler Replacement CFR	5,000	5,000				10,000
<b>Total</b>	<b>\$1,269,822</b>	<b>\$337,300</b>	<b>\$1,005</b>	<b>\$202,605</b>	<b>\$0</b>	<b>\$1,405,522</b>
<b>Other Trusts</b>						
AFD Expendable Trusts	\$11,549		\$12			\$11,561
Fourth of July	21,775	9,751		13,652		17,874
Forest Fire Emergency Labor	31,748	5,000	32			36,780
Town Building Maintenance	43,146	20,000	23			63,169
Technology Exp Trust	2,659	15,000	3			17,662
Solar System Purchase	15,073	2,954	9			18,036
Transfer Station Expendable	24,949	15,000	10			39,959
<b>Total</b>	<b>\$150,899</b>	<b>\$67,705</b>	<b>\$89</b>	<b>\$13,652</b>	<b>\$0</b>	<b>\$205,041</b>
<b>Andover Libraries Trusts</b>						
Andover Libraries Exp Trust	\$12,784		\$13			\$12,797
Andover Libraries Trust	2,542		3			2,545
<b>Total</b>	<b>\$15,326</b>	<b>\$0</b>	<b>\$16</b>	<b>\$0</b>	<b>\$0</b>	<b>\$15,342</b>
<b>School District Funds</b>						
Van't Hoff Art & Music	\$13,662	\$300	\$14			\$13,976
Village Park Maint. Trust	2,608		3			2,611
Special Ed Trust	145,030		145			145,175
Building Maintenance	43,506	30,000	44			73,550
High School Tuition	73,869		74			73,943
<b>Total</b>	<b>\$278,675</b>	<b>\$30,300</b>	<b>\$280</b>	<b>\$0</b>	<b>\$0</b>	<b>\$309,255</b>
<b>Cemetery</b>						
Cy Pres	\$4,675		\$5			\$4,680
Old Center	197		0			197



### Trustee of The Trust Funds Report

Perpetual Care	31,996		32			32,028
John Proctor Trust	9,335		413		-1,467	8,281
Individual Trusts	59,498		60			59,558
Maintenance	11,434		11			11,445
Cemetery Maint & Improvement	11,315	300	7			11,622
<b>Total</b>	<b>\$128,450</b>	<b>\$300</b>	<b>\$528</b>	<b>\$0</b>	<b>-\$1,467</b>	<b>\$127,811</b>
 <b>Total All Trust Funds</b>	 <b>\$1,843,172</b>	 <b>\$435,605</b>	 <b>\$1,919</b>	 <b>\$216,257</b>	 <b>-\$1,467</b>	 <b>\$2,062,972</b>

## ANDOVER BUDGET COMMITTEE 2022

We met on Thursdays from January through March and October through December 2022, we had meetings with department heads, asking tough questions and expecting them to explain and defend their budgets and any additional expenses they were requesting for the coming year. The one concern that was voiced in many of the presentations: “volunteers really keep a small town going and Andover needs more people to step up and lend a hand.”

In 2022 Andover was very fortunate to have such a competent, hard-working group of citizens:

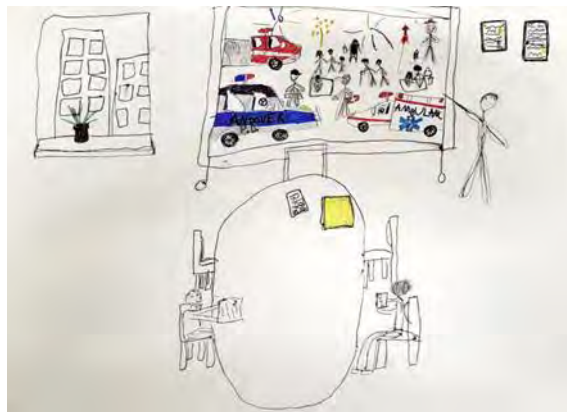
Donna Duclos , Chair  
Jessica Rand, Elected  
Mark Cowdrey, Elected  
Aimee Raciti, Elected  
Toby Locke, Ex-Officio

Dana Swenson, Appointed  
James Reed, Appointed  
Andy Guptil, Ex-Officio  
Greg Stetson, Ex-Officio  
Kayla Chandler, Ex-Officio

After deliberating each presented budget, we felt we had thought carefully how to balance taxes and the needs of a town with 2,425 citizens.

Respectfully Submitted,

Donna Crisp Duclos, Chair



**ART BY GIOVANNI  
5<sup>TH</sup> GRADE**

## ANDOVER POLICE DEPARTMENT

The year 2022 was a trying year for the Andover Police Department. We started off the year shorthanded as many other agencies are. Halfway through the year Officer Hubbard left the Andover Police Department to take another position closer to his home. This left the department with only two certified officers to cover the town. The good news is Officer Kevin Barry, who was hired in December of 2021 to attend the part-time academy, that never came to fruition because of the lack of officers for the State to hold a part-time academy class, decided to fill Officer Hubbard's vacancy. Officer Barry graduated from the academy at the end of November and should be on his own in mid-February.

Even with Officer Barry coming onboard that still puts the department down a part-time officer. Currently I do not know what the future of part-time certified officers will be for the State. There has been a move to eliminate them or to limit their enforcement abilities. If the option of limiting their enforcement abilities were to pass it would mean they would only be able to work when a fulltime certified officer was on duty. Neither option is a favorable one for the Town of Andover.

On another note, I'm excited to announce a new program the department launched in December, called "Good Morning Andover". This service is designed to check on the safety and welfare of elderly or handicapped individuals within our community who live alone or have special needs. When a person decides to enroll in this program, the person will sign a contract agreeing to phone the Andover Police Department each day, Monday through Friday, between the hours of 9:00 AM and 11:00 AM. The person will just need to identify him or herself and state they are checking in as part of the "Good Morning Andover" program.

If the police have not heard from a person enrolled in this program by 11:00 AM, contact will be attempted by telephone. If there is no answer, a police officer will be dispatched to the residence to check the safety and welfare of the person. If this is a program that you or a loved one would be interested in, please give us a call.

As you will see from my proposed budget there is an increase in the budget. I tried to level fund as many areas of the budget as I could. Two of the major increases are wages and dispatch. First, the wage line item includes raises to try and retain the current staff we have. It is very difficult to attract or retain officers by being close to what other agencies are paying. Several agencies are now offering sign on bonuses of \$20,000 (yes that's correct, I did not mistype the number) to attract officers to their department (there is no sign on bonus included in the budget). Also included in the wage increase is a new full-time officer. This would bring the department to three full-time officers and a part-time officer. With the three full-time officers this will give the town the services it needs and deserves. It will also give the town added insurance if an officer was to leave, there would be two full-time officers and a part-time officer to serve the town. Without the third officer if an officer is to leave, it puts a major strain on the department's ability to provide services to the town in a timely and efficient manner. Secondly, the major increase is in the dispatch fees, it will be increasing for the next several years. The increase is based on the amount of interactions dispatch has with calls coming into the Andover Police Department's business line and the activity the officers produce out on the road. Currently we produce approximately 4,000 calls for service from dispatch.



As always, I would like to thank the townspeople for their continued support, it does not go unnoticed and is appreciated. I would also like to thank Officer Shaw, who has been with the department for almost 17 years, Officer Barry and the departments administrative assistant Pat Moyer who has been with us for almost 10 years.

Respectfully Submitted,

Chief Joe Mahoney

Below is a partial breakdown of the 1789 calls for service that we handled in 2022. As you will notice the calls handled are lower than the previous years. This is directly related to the department being understaffed for a significant part of the year.

Alarm activation 19	Civil standby/civil issue 25
Abandoned vehicle 9	Criminal mischief 12
Traffic accident 22	Criminal threatening 4
Animal calls 47	Domestic dispute 10
Assist citizen 69	DWI 2
Assist motorist 37	Fraud 14
Assault 1	Missing person 3
Assist fire/ambulance 57	Manner of operation 32
Assist other police 57	Suspicious person/vehicle
Assist social services 17	Welfare check 22
	Theft 20



**ART BY BRAYDEN  
2<sup>ND</sup> GRADE**

## Andover EMS Report

2022 was a good year for the town of Andover and Andover EMS. In 2022 there were 211 EMS calls in town; this is a slight decrease from 2021's call volume of 239. The ambulance that was purchased last year has been serving the town well and I'm pleased to announce that our EMS Department received a grant for a new power load system that assists our crew with use of the stretcher. This grant included the installation as well as a 7-year service plan. This is a wonderful addition to our ambulance because the power load system will load the stretcher with a patient into and out of the ambulance with minimal effort on our crew's behalf. The purpose of this is to minimize injuries, especially back injuries, while loading patients in and out of the ambulance.

Due to the low level of volunteer personnel we continue to rely on the Franklin Fire Department for primary coverage regarding EMS transport. We have grown this year with 2 new EMT licenses and hope to continue adding to our roster. We are always looking for new members. As a department we still handle transport when Franklin is unavailable or if there are multiple patients such as in the case of a motor vehicle accident. With 200+ calls a year, having a strong number of people makes the burden less for everyone. If you have ever thought of getting an EMT license or getting into this field, we would like to talk with you. There are many classes around the state throughout the year that are hosted, some are even partially online. Even with Franklin aiding our EMS needs and transport there are still many reasons why we need our own team in town. Andover relies on our own EMS personnel for events such as the 4th of July and to be a first response for all types of calls. Franklin is not always available to respond, so having a strong EMS department to answer the call when needed is key. Class and training reimbursement is an incentive for joining! Have more questions? Reach out to us!

This year a \$5,000 salary line item was added to help provide stipends. Spread out among the volunteers in the department, it is a small way to say 'thank you' for being there for our friends and neighbors. It is a great feeling to help people when they really need it.

Finally, I want to thank the members we have in our department for their hard work and dedication. We really do have a great crew.

Respectfully submitted,  
*Chief Andrew Perkins*

## Andover EMS

Andrew Perkins	Chief	Kelly Griffin-Brown	AEMT
Scott Kidder	EMT	Dustin Hargbol	EMT
Jeff Miller	EMT	Greg Stetson	AEMT
Brandon Adams	AEMT	Phil Hackmann	AEMT
Tiffany Perkins	Secretary		

## ANDOVER PLANNING BOARD 2022

The Planning Board is an important part of the Andover town government. The members are appointed by the Select Board and serve for three-year terms. They are responsible for the orderly growth and development of the town and update/amend the master plan as needed. To that end we have had many non-binding consultations that are a means of helping citizens interpret the town zoning ordinances, completion review and approval of all changes to properties, and hold public hearings for all abutters and the general public to offer concerns and support for such changes. When there are questions about use of property the Planning Board refers questions to the Zoning Board of Adjustment for clarification and approval.

Additionally, this year we have worked to offer an amendment to the zoning ordinance to allow workforce housing within the Village and Rural Residential zones. We have also clarified the wording for Section 6 of the ordinances. Both of these changes will be on the ballot March 14, 2023.

The Master Plan was an on-going discussion this year, culminating in a decision to appoint a committee composed of selected Planning Board members and volunteers from the community at-large. Volunteers will be a very important part of this committee. The focus of the future Master Plan meetings will be to review, refresh and enlarge on information contained in the Master Plan.

Andover is very fortunate to have a full Planning Board of active volunteers willing to give up two evenings a month to be sure Andover's growth reflects the towns expectations.

Donna Crisp Duclos, Chair  
Ken Wells, Vice-Chair  
Art Urie  
Dave Powers  
Jacob Gilman  
Nancy Robart,  
Jim Dellaney, Ex-Officio  
Patricia Moyer, Administrator  
Lisa Meier Recording Secretary



## Andover Highway Department Report

First I would like to thank my crew, Mike Campbell and AJ Barton, and all the sub-contractors for their help in 2022. I would also like to thank John Thompson and John Champagne (Previous Road Agents) for still lending a hand when needed, which was much appreciated.

Since I started in May of 2022 we have made a lot of progress. The Highway Department has ditched miles of roads (Raccoon Hill, Tucker Mountain, Bridge Road, Beech Hill, Chase Hill, and parts of Maple Street) and will continue to do more in the future.

Roadside mowing was aggressive for 2022 and will be rescheduled to pick up where we left off. The budget only allows us to go so far each year. We started cutting the small brush back on all roads and replaced over 100 feet of failed culverts. We kept a good Inventory of pipes for continued replacement. In a joint effort the Highway and John Champagne repaired the culvert pipe on Rivers Edge Road by sleeving it according to the Town's engineer and it was a savings for us.

Some dead trees were taken down as needed and I can foresee a lot more will need to be done. There was gravel added to roads where needed as well as grading being done. Some roads also had calcium applied to cut down on dust.

A lot of work has been done, with a lot more still to do, before the Highway Department can get into a routine maintenance plan.

The anticipation of a new highway garage will help keep us more organized and give us the ability to maintain our fleet as needed. We purchased a new Loader this year, which has been a large help to some of our work.

My mission is to keep the roads safe, maintaining the town infrastructure on budget, and project planning for better roads tomorrow.

If you have any concerns, please feel free to contact me at (603)-735-5287

Respectfully Submitted,

Andover Highway Supervisor

Frank Bryson

## CEMETERY TRUSTEES REPORT

We have two large active cemeteries and 17 older inactive cemeteries within the Town. The Trustees are appreciative of the town's efforts to fund the maintenance of the cemeteries that are on public land. We also thank the Coopers for maintaining The Fellows Cemetery on Chase Hill Road and Joe Bonanno and his partner Nichole for maintaining the Bachelder Cemetery on Old College Road. These two cemeteries are located on their individual properties.

Beyond contracting out the normal maintenance of mowing and trimming at our cemeteries, the Trustees have worked with a group of volunteers, assisted by Lance Ford and Susan Huntoon. This group has begun cleaning the gravestones as well as assessing the stones' condition and noting additional maintenance work that needs to be accomplished. The Philbrick Family Cemetery and Taunton Hill Cemetery on the corner of Old College Road and Maple Street were the first two cemeteries to be completed. Drive by sometime and view the volunteers' hard work. We will continue to clean a couple of cemeteries each Spring and Fall until we have completed all the cemeteries. If you are interested in working with us, keep an eye out in the Beacon for announcements or contact a Trustee.

The Trustees use Concord Cemetery Service each year to repair stones that need more professional attention. We are also thankful for town residents who notify us when they note concerns within the cemeteries. The more eyes that assess the many properties the quicker we can attend to the issue.

New signs have been placed at six of our older cemetery locations to identify the cemeteries and draw attention to these places of town history. The plan is to place several more signs this spring.

Crypt Keeper, the on-line records for burials in our cemeteries has been placed on the Town website under the Department of Cemeteries page. It has been adapted so that anyone who wishes to locate a burial site or check a deceased person's birth and death dates can do so within all the cemeteries. Please note that if a date is recorded 01/01/year that the actual date is unknown. Our Sexton, Dana Swenson, is currently inputting burial information from 2016 forward. If you note any omissions or incorrect dates please let him know so we can correct the information. Lakeview Cemetery has been completed and work has started updating the information for Proctor.

The cemeteries will be opening mid-April pending weather conditions. We ask everyone who places items on gravesites to clean up their particular area before our spring cleanup begins the beginning of May as items that are out of season and in poor condition will be disposed of during this time.

Your Cemetery Trustees,

Jim Reed, Chairperson  
Beth Frost  
Cheryl Swenson

## EMERGENCY MANAGEMENT

The local Emergency Management Committee updated the Town's Emergency Operations Plan in 2022. The committee was comprised of the Emergency Management Director, Town Office, Police, Fire, EMS, Highway, Andover Elementary School, and Proctor Academy. This Plan defines operational procedures for emergency responders during a large scale, town wide incident that requires activation of the Local Emergency Operations Center. In addition, the EMS, Fire and Police assisted the Andover Elementary Middle School in updating the School's Emergency Response Plan.

I would like to thank the Board of Selectmen, all Town Departments, individuals, and organizations involved with emergency management for your continued support and cooperation during 2022. By continuing to work together, we will be prepared when disaster strikes.

Respectfully submitted,

Jane Hubbard, Emergency Management Director



**ART BY SIENA  
2<sup>nd</sup> GRADE**

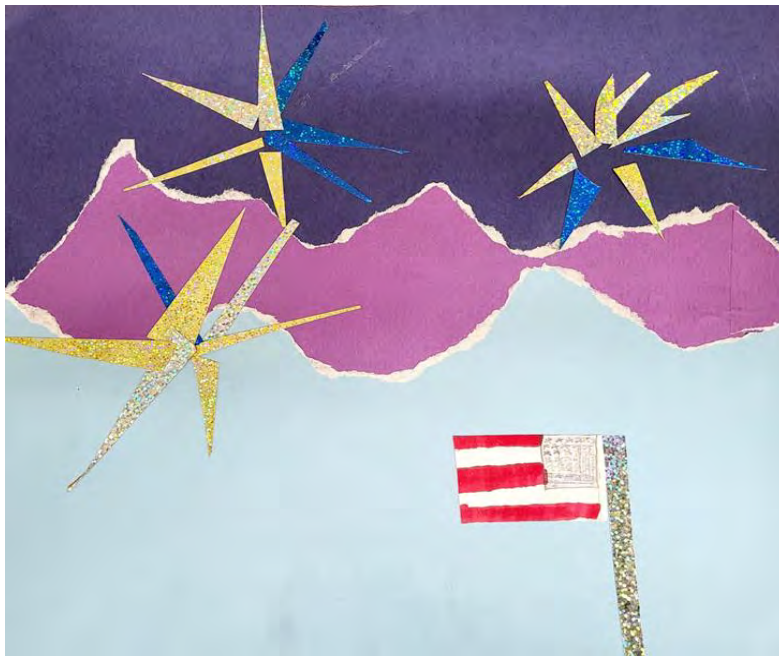


## **Andover 4th of July Committee Annual Report**

After a two-year hiatus due to Covid 19, the Andover 4th of July Celebration took place once again. The weather could not have been better, and spirits were high! The non-profits reported brisk sales and the parade was outstanding. The addition of the Inflatable Obstacle Course was a big success! Kudos to Steve Smith, our Master of Ceremonies, and his new partner, Jason Wood. Thank you to all who helped make our 80th celebration an outstanding day!

Respectfully Submitted,

Beth Frost



**ART BY KALEA  
2nd GRADE**

## Andover Libraries Annual Report 2022

We hit the ground running in January, making one last attempt to replace the ramp and provide universal access to the Andover Library. However, as Snidely Whiplash used to say: "Foiled again!" So we moved on and found ourselves at the Bachelder Library in East Andover, wondering what to do about those ancient ceiling tiles-more to come.

Priscilla has retired and we couldn't be more grateful for the 16 years she worked and interacted with the community at the Andover Library. To quote Doreen Perrault from Imagination Inn who brought the kids over for story time on Wednesday mornings: "She was always so incredibly helpful and greeted us with such kindness and the warmest of smiles." In her place we hired Michaela Hoover, who comes with a variety of library experiences, a love for reading, tons of enthusiasm for projects, activities and programs, and techie know-how, and with the added advantage of having grown up in Andover, coincidentally as Priscilla's granddaughter.

Trustee Alita Phelps resigned due to a job conflict. We are happy she has found rewarding work but miss her common sense, fairness, practicality, and willingness to tackle tough jobs.

Julie Matz agreed to fill out Alita's term and run again in 2023. She is a former classroom teacher and librarian who has retired to Andover with her spouse and is willing to offer all kinds of expertise to enhance library offerings. Think reading, think crafts, think grant writing experience!

Some of the programs we offered this year included: reading to donkeys; summer reading program, ending with a raffle and trip to the Seacoast Science Center; collecting books for African children; blind date with a book in February; fairy house building in July (wow!); keeping the Little Free Library at the beach stuffed with good reads; an ongoing book sale, both at Bachelder and Andover; and the annual July Fourth book extravaganza-again, finally. We certainly took advantage of sharing space with the strawberry shortcake concession-as they tried to fill orders, we gently steered waiting folks over to the book sale.

Hoopla, an online lending service begun during COVID and funded first by ARPA for us, is going stronger than ever, enjoying success also throughout surrounding communities. Therefore, the only DVDs the libraries will be purchasing are OSCAR nominees. If you can't find the book you're dying to read, remember to check Libby, the state library's online lending service and Hoopla.

We made a commitment in 2021 to research new catalogue and circulation software over the year, and Bachelder director Lee Wells took on the task with glee. Both libraries are up and running with the Apollo Biblionx system, which made the transition easy and offers patrons more services, including a reserve option, expanded information on books, the ability to search through ILL, email receipts and overdue notices, etc. Thank you, Lee, for putting your heart and soul into this, and for continuing to serve ...Thanks to Tina, who researched and implemented our new website through WIX, which will host more pictures, more information, the works!

Thanks to the following people: Les Fenton, who replaced the Bachelder furnace room door and housing; Rick Estes, who set the return book bin at Andover firmly in place; the Orion Starblaster telescope donor, and the many volunteers who make the July 4th book sale such a success, including Rhode Island-based Discover Books, who pick up and distribute all of the leftovers. All of the trustees deserve a huge round of applause. They contributed to the library policies updating effort, made numerous calls and met with contractors regarding the Bachelder ceiling project, discussed endlessly the pros and cons of new software, volunteered during programs, offered

advice and suggestions for new books, kept meticulous track of our finances and kept our records in order: Susan Chase, Caroline Moulton Ratzki, Alita Phelps, Tina Nussbaum Wagler, and Julie Matz.

Speaking of which, the Bachelder Library, a privately funded library in East Andover whose operations (staff funded by the town of Andover) are financed through the interest from an unexpendable trust, received a \$15,000 grant from the Association for Rural and Small Libraries. The money gives us a head start on the insulation and ceiling replacement project, which may cost anywhere from \$45,000 to \$70,000. To qualify for the grant, we had to state that the project would be completed by December 31, 2023. We are now facing a major fundraising effort. Fortunately, everyone is up to the task, and we expect to have new insulation, ceiling and fans in place by the end of the year.

Just so you know that libraries still supply the community with books of all types, here are the borrowing statistics for the past year, including Hoopla circulation, audio-visual, and that wonderful New Hampshire gem: InterLibraryLoans from across the entire state. Don't forget that we now have a telescope for borrowers to enjoy! The Bachelder Library circulation number was 1335 items, the NH State Library was 2400 items, and the Andover Library boasted 4947 items, for a grand total of 8404 books and other items of information and enjoyment from your libraries. It was a very good year indeed!

Respectfully Submitted,  
Janet Moore



**ART BY REESE  
3<sup>RD</sup> GRADE**



# ANDOVER PUBLIC LIBRARY

	Estimated 2022	Actual 2022	Estimated 2023
<b>Income</b>			
Cash on hand, January 1	\$5,438	\$5,438	\$6,724
Town appropriation	27,325	27,945	27,750
Miscellaneous -- patron use of copier		99	
Transfer from savings		0.00	
<b>Total Income</b>	<b>\$32,763</b>	<b>\$33,482</b>	<b>\$34,474</b>
<b>Expenditures</b>			
Salary expenses	16,700	17,362	17,900
Books and special programs	5,500	4,778	4,500
Library supplies	600	580	600
Technology, systems & services	2,450	2,081	2,700
Electricity	250	62	250
Insurance & liability	600	0	600
Maintenance	150	300	150
Equipment -- purchase & repair		198	0
Telephone	675	757	675
Professional development	100	0	100
Outreach	100	189	
Miscellaneous	200	679	275
Renovations		0	
<b>Total Expenditures</b>	<b>\$27,325</b>	<b>\$26,986</b>	<b>\$27,750</b>

## **Andover Conservation Commission summary for the 2022 town report**

The town-owned former McDonough property near Dyers Crossing and Route 11 was listed and had a purchase and sales agreement as a house lot. RSA 41:14-a referenced in article 15 of the 2018 Town Meeting states that any proposed acquisition or sale of property by the Select Board shall be submitted to the Planning Board (PB) and the Conservation Commission (CC) and have two public hearings prior to listing the property for sale. The property is described as “permanent conservation land” in GRANIT and can only show in GRANIT as conservation land if the Select Board had submitted it to GRANIT/University of New Hampshire as conservation land. The CC hired a licensed wetlands specialist to walk the land and submit a report which stated that most of the land is within the Federal Emergency Management Agency designated flood plain. A very small part might be suitable for a small dwelling, but the siting of a well and septic system is highly constrained. 75 feet is the normal requirement for setbacks from roads, property lines, and wetlands. The future NH Department of Transportation bridge project may also impact the parcel and it is crossed by several streams leading to Sucker Brook. There are abundant signs of wildlife and a well-defined wildlife corridor. Placing the land into a conservation easement will be decided by a hand vote at Town Meeting.

A 25-acre prime wetland parcel between Bog Pond and Route 4A has vernal pools, abundant wildlife and varied unique plants, and is in the highest ranked biological area noted by the NH Fish & Game. It was listed for sale. The area is used by many local folks for hunting and fishing. Abutters and other concerned residents and the CC opposed granting a special exemption with the Zoning Board of Adjustment for the commercial development of the property for a sawmill, wood storage, office, and house. Ausbon Sargent Land Preservation Trust is interested in purchasing the property and is seeking Aquatic Resource Mitigation funds and other funding sources.

Hopkins Pond was posted by the NH Department of Environmental Services (DES) as having a cyanobacteria bloom. A Bradley Lake property septic system may not have been connected properly. At the request of DES, the contractor needs to sign-off on a letter of completion with the town confirming the proper installation of the septic system.

Andover also has several invasive plant species--buckthorn, knotweed, bittersweet, and euonymus. The CC has an invasive plant pulling tool, a Puller bear Pro, which may be checked out from the Andover Public Library.

Wetland buffer signs were posted in early May at White Oak to help prevent pollution. The White Oak and transfer station buffer and boundary signs were shown to the Highway Supervisor.

The CC supports the adoption of the Conservation Subdivision Planning Board proposal which will allow Andover to continue to preserve green space and develop different types of housing.

The beaver deceivers are working well to keep roads from flooding in extreme weather events. Debris is routinely monitored and cleared to maintain them.

Andover may be a participant in the ten-town initiative to recycle plastics.

People should come to our meetings and express any concerns. If it is a very serious concern requiring immediate attention, we can call a special meeting. Remember, if you see something, say something.

Kudos to Derek Mansell for monitoring and writing summaries of town-owned land and easements.

Nancy Teach has become a member of the CC and we appreciated the regular input from Donna Duclos.



## **Recreation Committee**

Youth recreation programs support not only the physical health of our children, but also their mental, emotional, and social health. Andover is fortunate to be able to provide engaging and affordable recreational activities, thanks to the volunteer efforts of our directors, coaches, and parents. We are always looking for fresh faces to help us get things done!

### **Ski Program**

In 2022, we had a successful season with about 70 students participating. The program runs for the first five Friday afternoons in January into February. It is a cooperative effort with AEMS allowing students to partake in the skiing activity at Ragged Mountain or ice skating at Proctor Academy. The ski program includes a one-hour lesson with a Ragged ski instructor followed by free skiing for the remainder of the afternoon. Many parents volunteer as chaperones or take the afternoon off to ski with their kids, which has reduced our dependency on buses to one single bus to transport the remaining skiers. "I appreciate that AEMS coordinates skating opportunities with Proctor Academy, so that every child has winter recreational options," says ski program director Stephanie Bendixsen. "I'm thanked every year for organizing an affordable program that families can enjoy together."

### **Andover Rec Soccer:**

The fall of 2022, the Andover Rec Department saw roughly 70 kids involved in youth programs from grades Kindergarten to 6th grade, with more than 20 of those youth at the K-2 level. The season was successful due in a large part of coaches who stepped up, some at the last minute, to make sure each team had a responsible adult guiding their program. As we look ahead to the 2023 season, the rec department is looking for a new director or co-director for the soccer program. Scott Allenby has served in this capacity for the last two years, with ample support from Alan Hanscom, but can no longer serve in the role given other responsibilities running the basketball program. As with seasons past, the biggest challenge for soccer remains finding qualified referees to cover games at the 3/4 and 5/6 grade levels. Thank you to the coaches who stepped up to help this year:

K-2 Program - Molly Leith, Jack Williams, and Ryan DiStefano

3/4 Girls - Stephanie McDonald and Kirsten Goodwin

3/4 Boys - Lauren and J Koron

5/6 Girls - Isaiah Mason and Kirsten Goodwin

5/6 Boys - Shane Szilagyi

### **Andover Rec Basketball:**

This winter, the Andover Rec Department has more than 50 kids involved in youth programs from grades Kindergarten to 6th grade. After a year competing in the Merrimack League, Andover returned to competing with the ICB League out of Penacook that includes all the feeder schools to Merrimack Valley Middle and High School. The gym at Andover Elementary Middle School has been busy with nightly practices and games every Saturday morning. The largest expense for basketball remains referees. We continue to use a referee service (same as other rec departments in the area and local schools) that ensures we have "patched" referees for all games. The cost of referees across the state has gone up, but having good, solid referees for games helps create a positive atmosphere for all involved. The rec department also purchased some new balls for the K-2 program and the 3-4 teams. A huge thank you goes out to all the volunteers who have helped coach this winter:

K-2 Program - Thomas Ware and Kelly Griffin-Brown



Grade 3/4 Girls - Lindsey Allenby and Stephanie McDonald

Grade 3/4 Boys - Myles McLeod

Grade 5/6 Girls - Mark and Kyle Tremblay

Grade 5/6 Boys - Shane Szilagyi and Adam Jones

### Ice Rink

Residents continue to enjoy the basic ice-skating rink erected each year on the basketball court. Young and old alike share the space for hockey stick-and-puck practice, light figure skating, and youngsters just learning to skate. A new hockey goal has added to the fun this winter. It takes about 20 work hours to set up and to dismantle the rink each year. The liner was replaced in November 2019 and should be good for another couple of winters with proper care and use.

### Volunteerism

The need for volunteers to join the recreation committee may never be greater. We need a person to lead the soccer program this Fall and assist with other opportunities like basketball and ice skating. Several committee members have served as soccer leaders, some for long after their kids grew up and headed off to high school and college. A vibrant youth recreation program requires a continual influx of fresh and eager adults to lead the way. We are always happy to show you the ropes.

Respectfully Submitted,  
Alan Hanscom, Chairman



ART BY MAKAYLA  
1<sup>ST</sup> GRADE

## **Andover NH Town Offices Energy Report – December 2021 through November 2022**

When the people of Andover approved funding for the energy retrofit of the Town Offices, it was not just to move a part of the Town's infrastructure to a cleaner base, and not just to save money, both of which it has, but to make a step towards energy independence. Independence from hikes in fossil fuel prices and in Co-op electric rates. All of us can get behind measures that save money and protect the Town from surprises.

Last year proved the success of this effort. Oil prices spiked, as did Co-op electric rates. But in the case of the Town Offices, the combination of the project's energy savings measures (insulation, sealing, electric heat pumps) and the solar installation produced these striking results:

The total Co-op bill for the entire year was a credit of \$138.17. You read that correctly – the solar installation actually made money for the town. The credit provided by the Co-op for the excess energy the solar generated outran the cost of the electricity the building drew down from the grid and even covered the monthly membership fee. When Co-op rates for power rose to 24.54 cents per kilowatt hour, the Co-op gave credit of 18.14 cents per kilowatt hour for net metered energy. This difference makes sure that folks with solar pay their share of the infrastructure they use with the utility. In spite of this difference, the Town ended up ahead. The Town even helped keep the electric bills of all Co-op members from going even higher, since net metered energy in a month like August saves the utility from buying more power for peak usage at peak wholesale rates.

In addition, under the financing arrangement with ReVision for the solar (the PPA, or Power Purchase Agreement), the Town came out ahead. Under the PPA, the Town has leased the installation for six years, the required waiting period until it can now, as of this October 2023, purchase it at a very substantial discount. Over these six years, the rates paid to ReVision for the power generated by the installation were fixed with the original contract. The ReVision rate this past year was 11.14 cents per kilowatt hour (rising slightly to 11.37 in October), all less than half of the 24.54 cent rate charged by the Co-op beginning in July.

Once the Town purchases the solar installation, it will no longer pay ReVision for the power, and will capture all the savings from generating its own power.

The net results are these:

The total energy bill for the Town Offices, including ReVision power, the Co-op credit, and the building's oil bills, was \$3,736. This represents a \$2,451 savings versus the \$6,187 the Town would have had to spend had the retrofit project and solar not been implemented.

The total cost for just electricity for the Town Offices, the sum of the ReVision and Coop bills, was \$2,531. This is \$1,293 less than what the Town would have spent without the rooftop solar system. Had the Town owned the system, which again could be the case beginning later this year, the electricity bill would have been a credit, and the total savings on electricity would have been \$3,962, and the combined savings on electricity and oil \$5,120.

The solar system delivered 24.16 megawatt hours in 2022. This is a new record for the system, which over each of the past four years has exceeded its specified output of 21.49 megawatt hours. This multi-year trend of outperforming specification shows that the Town received good value under the agreement with ReVision and is an indicator that the system will produce reliably for

years into the future. The system's monitor also again shows that each of the individual panels produces at a consistent level.

The total cost for oil was \$1,205. This was \$1,157 less than the Town would have spent had the energy retrofit not been performed. This remaining oil cost could be eliminated if the boiler were replaced with additional heat pumps running off the building's own solar installation.

Since going live in late October 2017, the Town Offices solar system has saved over 182,000 pounds of carbon dioxide from entering the atmosphere, the equivalent of over 1,377 newly planted trees grown for 10 years. The Town Offices energy upgrade proves that it is possible both to save money and to help the environment.

As noted, the Town has the right to purchase the solar panel system in October of this year, 2023. The purchase price is \$17,724, a very substantial discount from the \$59,081 installed value of the system. It would be wise for the Town conclude the purchase when the option opens up, first in order to maximize the Town's savings over the lifetime of the system, and second because under the PPA the rate paid for power generated by the solar panels will rise if the Town does not timely exercise its purchase. As this past year demonstrates, with the annual savings upon ownership, added to the savings the system has provided to date, the system purchase is expected to pay for itself rapidly.

The March 2017 Town Meeting approval provided that the Town would every year for six years set aside 1/6<sup>th</sup> of the \$17,724 purchase price (or \$2,954) from the Unassigned Fund Balance into a dedicated Solar Energy Capital Reserve Fund to fund the purchase. This has been done - subsequent Town Meeting votes have now fully funded this reserve in preparation for the purchase. Because the reserve funds come from the Unassigned Fund Balance there is no tax impact, and this accrual approach minimized the financial impact to the Town year by year.

The Commercial Operation Date (COD) of the Town Offices solar system was October 26, 2017. Under the PPA, Exhibit 4, Paragraph 17.b., the Town may purchase the system as of the sixth anniversary of the COD, or October 26, 2023. To do this the Town must provide notice of its intent to purchase to ReVision no later than 90 days before this date, so no later than Friday, July 28, 2023. The Town is encouraged to provide ReVision with the formal notice of intent to purchase well in advance of July 28, 2023 to leave time to process any ownership transfer formalities.



**ART BY LAUREL  
2<sup>ND</sup> GRADE**



## Andover Fire Department

2022 has seen some serious auto accidents, structure fires and several fires in the woods of Andover. It wasn't our busiest year but seemed more intense. Thankfully we had no fatalities to report due to auto accidents or home fires. That makes it a very good year for us.

As in past years much time was spent training and checking equipment. We are very pleased to congratulate Scott Kidder and Dan Rosato for graduating from the New Hampshire Fire Academy Level 1 Fire Fighter program. This intense program is physically demanding and classroom intensive. Many of the live fire training classes were held during the very hot days this past summer. This training is military style and not for the faint of heart. It is a rite of passage, as most of us have been there. Nice job Scott and Dan.

This has also been a year of change. Forest Fire Warden Stephen Barton changed his position and will serve as Deputy Warden. Jake Otis has been appointed Forest Fire Warden. Stephen Barton has also accepted the position as Andover Fire Chief. Best of luck to you both in your new positions. You are both trained and ready. Andover is in good hands.

Respectfully Submitted,

Chief Rene Lefebvre

## Fire Department Members

### Commissioners

Greg Stetson

Glenn Haley

John Kinney

Scott Kidder

Andrew Guptill

Chief: Rene Lefebvre 2022

Deputy Chief: Stephen Barton 2022

Captain: Mark Perry 2022

Captain: Jake Otis 2022

Lieutenant: David Grant 2022

Lieutenant: Andrew Perkins 2022

Treasurer: Fred Lance 2022

Engineer: Stuart Randall

Engineer: Stephen Barton JR

### Fire Fighters

Andrew Guptill

Brandon Adams

Dan Rosato

Diana Miller

Jeff Miller

Brenden Miller

Support: Jeff Bradish

## **ANDOVER FIRE DISTRICT WARRANT**

### **Andover Fire District Meeting, March 21, 2023, 7:30 PM**

To the inhabitants of the Andover Fire District in the town of Andover, County of Merrimack, and the state of New Hampshire, qualified to vote on district affairs:

You are hereby notified to meet at the East Andover Fire Station in said district on Tuesday, the 21st day of March 2023, at 7:30 PM to act on the following subjects:

Article 1: To elect the necessary officers for the ensuing term:

- Commissioner for three years
- Moderator for one year
- Auditor for one year

Article 2: To hear the report of the treasurer, auditor, commissioners, and the fire chief.

Article 3: To see if the district will vote to raise and appropriate the sum of \$650,000 (gross budget) for the purchase of a new engine, and to authorize the issuance of not more than \$228,613 in bonds or notes in accordance with the Municipal Finance Act (RSA 33) and to authorize the municipal officials to issue and negotiate such bonds or notes and to determine the rate of interest thereon; furthermore to authorize the withdrawal of the entire balance of approximately \$356,387 from the capital reserve fund created for this purpose; with the remaining balance of \$65,000 to come from taxation. The commissioners and budget committee recommend this article. (3/5 ballot vote required).

Article 4: To see if the district will vote to raise and appropriate the sum of \$121,375 as the operating budget of the Andover Fire District with \$2030 to come from the unassigned fund balance resulting in \$119,344 to be raised by taxes. (That fund balance is composed of \$2020 from the unexpended 2022 operating budget and \$10 in bank interest.) The Commissioners and budget committee recommend this article.

Article 5: To see if the district will vote to raise and appropriate the sum of \$1 to be added to the AFD New Truck capital reserve fund previously established. The Commissioners and budget committee recommend this article.

Article 6: To see if the district will vote to raise and appropriate the sum of \$7,500 to be added to the Equipment capital reserve fund previously established. The Commissioners and budget committee recommend this article.

Article 7: To transact any other business that may legally come before the meeting.



## **Andover Fire District #1 Meeting Minutes**

### **Andover Fire District Meeting, March 15, 2022**

The annual meeting of the Andover Fire District #1 was held on March 15, 2022, at the East Andover Fire station. Assistant Moderator Greg Stetson called the meeting to order at 7:30 PM.

**Article 1:** To elect the necessary offices for the ensuing term:

Moderator for one year – Mark Stetson was nominated by Andy Guptill and was seconded by Steve Barton.

Auditor for one year – Ed Hiller was nominated by Scott Kidder and seconded by Rene Lefebvre.

Passed unanimously.

**Article 2:** To hear the report of the treasurer, auditor, commissioners, and the fire chief.

Fred Lance read a copy of the auditor's report that was addressed to the commissioners and signed by the auditor, Ed Hiller. The report stated that Ed had conducted an audit of the accounts of Andover Fire District #1 for the year 2021 in accordance with the procedures established by the NH Department of Revenue Administration and that he found the accounts in very correct order.

Commissioner Andy Guptill gave the commissioners' report. He stated that they plan to purchase a new engine in 2023; however, the price has increased since the beginning of the process. He also indicated that recruitment and retention would be nice.

Chief Renee Lefebvre reported on the status of the purchase of the new truck in 2023. They are hoping to purchase this new vehicle without raising the budget by borrowing money for approximately 5 years.

There is a group from Franklin and other departments who are interested in offering a Firefighter 1 class but are waiting for the Fire Marshal's office to schedule them. It will probably be June before anything is scheduled. He was hoping to have a house to burn as part of the class; however, Bristol Fire Department has a house dedicated to students in the upcoming classes. Departments who are sponsoring the classes will have first dibs on signing up for them.

Fred Lance moved to accept the Treasurer's report as printed in the town report and to accept the other reports as given. Scott Kidder seconded. All voted in favor.

**Article 3:** To see if the district will vote to raise and appropriate the sum of \$107,175 as the operating budget of the Andover Fire District with \$2652 to come from the unassigned fund balance resulting in \$104,523 to be raised by taxes. (That fund balance is composed of \$495 from the unexpended 2021 operating budget, \$2147 in additional district taxes received, and \$10 in bank interest.) The Commissioners and budget committee recommend this article.

The article was moved by Scott Kidder and seconded by Steve Barton. There was no discussion and the Motion passed unanimously.

**Article 4:** To see if the district will vote to raise and appropriate the sum of \$65,000 to be added to the AFD New Truck capital reserve fund previously established. The Commissioners and budget committee recommend this article.



Steve Barton moved the article and Scott Kidder seconded it. There was no discussion and the article passed unanimously.

**Article 5:** To see if the district will vote to raise and appropriate the sum of \$7,500 to be added to the AFD Equipment capital reserve fund previously established. The Commissioners and budget committee recommend this article.

The article was moved by Steve Barton and seconded by Scott Kidder. There was no discussion and the article passed unanimously.

**Article 6:** To transact any other business that may legally come before the meeting.

There was no further business, so Jeff Miller moved to adjourn the meeting, with a second by Steve Barton. The meeting voted unanimously to adjourn the meeting at 7:39.

Respectfully submitted,

Brenda Lance

Clerk – Andover Fire Department, District #1

## Andover Fire Department 2023 Budget

Category	2022 Approved	2022 Actual	2023 Budget
Heating Fuel	6,000	8,409	7,000
Electricity	2,700	2,911	3,500
Water	275	163	275
Building Maintenance	15,000	6,914	15,000
Insurance	15,700	15,049	15,700
Insurance Deductible	1,000		1,000
Chief's Salary	1,000	1,000	1,200
Deputy Chief Salary	0		1,200
Treasurer's Salary	800	800	1,200
LRMA Assoc.	27,150	26,749	27,750
Central NH Haz Mat Dues	450		450
Truck & Equipment Maint.	7,800	13,669	7,800
Motor Fuel	2,000	1,648	2,000
New Equipment	7,000	3,378	7,000
Administration / Training	6,500	4,105	6,500
Turnout Gear	5,000	6,139	5,000
SCBA Maintenance	4,000	1,650	4,000
Office and Supplies	1,200	1,068	1,200
Legal Expenses	100		100
Dry Hydrant Repair	3,500		3,500
Member Stipend	0		10,000
<b>Total Operating Budget</b>	<b>\$107,175</b>	<b>\$93,655</b>	<b>\$121,375</b>
New Truck Capital Reserve	65,000	65,000	1
AFD Equipment Cap Reserve	7,500	7,500	7,500
Purchase of new truck			65,000
<b>Total Budget</b>	<b>\$179,675</b>	<b>\$166,155</b>	<b>\$193,876</b>
Revenue			
Amount Raised by Taxes	177,023	177,023	191,846
Additional Funds Available	2,652	2,652	2030*
<b>Total Revenue</b>	<b>\$179,675</b>	<b>\$179,675</b>	<b>\$193,876</b>

\* The commissioners encumbered \$11,500 of the \$13,520 remaining in the 2022 budget for future projects. The \$2030 shown here is the \$2020 remaining plus bank interest.

## Fire Warden Report

I would like to start off by introducing myself. My name is Jacob Otis, and I am the State Fire Warden for the town of Andover. I have been a Deputy Warden in the years' past for both Salisbury and Andover and as of last year, have stepped up to take the role of Fire Warden. The former warden, Stephen Barton Sr., was the Warden for the Town of Andover for 20 years. I would like to take a second to thank him for his years of service to the town. He will remain on as a Deputy Warden and will continue to be an asset to the community with forestry needs.

We were lucky enough this year to not have any major brush fires in town or surrounding towns. We continue to keep ourselves prepared and trained for any situation that may come our way. Burn permits are available at the town hall for renewals only, by contacting myself or Deputy Warden for a permit, or by going online to purchase one. Making sure you know the laws, rules, and regulations for kindling a fire is very important. This helps minimize the risk of smaller fires becoming large, out of control fires.

Please feel free to reach out to me with any questions regarding permitting or the rules and regulations. I thank you all for the support given to the forestry department and look forward to continuing to serve the wonderful community of Andover.

Jacob Otis

Warden

603-491-0641

[Jakeotis5115@yahoo.com](mailto:Jakeotis5115@yahoo.com)





## Andover Emergency Services Auxiliary

Gail Barton

Tina Barton

Lauren Duquette

Irene Haley

Kathy Hildebrand

Ashley Lawrence

Mary Phinney

Tiffany Perkins

Meghan Barton

TJ Bradish

Kristen Grant

Keri Hargbol

Alison Holler

Pat Moyer

Shawna Otis

Anna Barton Sanborn



**ART BY ARIA  
3<sup>RD</sup> GRADE**

**ANDOVER VILLAGE DISTRICT  
2023 WARRANT  
State of New Hampshire**

To the inhabitants of the Andover Village District in the County of Merrimack in the State of New Hampshire, qualified to vote in village district affairs are hereby notified and warned of the Annual Meeting to be held as follows:

At the Andover Town Office in the meeting in said district on Monday, the 20<sup>th</sup> day of March 2023, at 7:00 p.m. to act on the following subjects:

**ARTICLE 1:** To hear the report of the last annual meeting.

**ARTICLE 2:** To hear the reports of the commissioners, treasurer and auditor.

**ARTICLE 3:** To elect the necessary officers for the ensuing year:

Commissioner for two years  
Commissioner for three years  
Moderator for one year

**ARTICLE 4:** To see if the District will accept the provisions of RSA 31:95-b providing that any Village District at an annual meeting may adopt an article authorizing indefinitely, until specific rescission of such authority, the Commissioners to apply for, accept, and expend, without further action by the district meeting, unanticipated money from a state, federal, or governmental unit or a private source which becomes available during the fiscal year.

**ARTICLE 5:** To see if the district will vote to accept water rents totaling an estimated \$76,000.00 to be billed quarterly at a gallonage rate with a user fee.

**ARTICLE 6:** To see if the district will vote to raise and appropriate the sum of \$2,000.00 to be added to the Andover Village District Capital Reserve Account previously established.

**ARTICLE 7:** To see if the District will vote to accept the budget of \$117,850 as recommended by the Commissioners and presented to the Budget Committee and to raise and appropriate such sums as may be necessary for the budget.

**ARTICLE 8:** To transact any further business that may legally come before this meeting.

Given under our hands and seal, this 1<sup>st</sup> day of February 2023.

COMMISSIONERS OF THE ANDOVER VILLAGE DISTRICT:

Toby Locke

Michael Mori

Jeffery Dickinson

## ANDOVER VILLAGE DISTRICT ANNUAL MEETING MINUTES

March 28, 2022

Moderator Joseph Vercellotti called the meeting to order on March 28, 2022 at 7:00 p.m. The following is a summary of the annual meeting.

ARTICLE 1: To hear the report of the last annual meeting. The minutes of the March 22, 2021 meeting were read and accepted. Jeff Dickinson asked if the items indicated in Article VIII were new items to be addressed in 2021 and the response was yes, these items were due to the State Inspection. Cindy Benson asked how the election of commissioners works and the reply was that the law states commissioners must live in the district and that turn-out for previous meetings and interest in general has been low. Dickinson asked if it is a requirement to have three Commissioners and how does the pay work. The response to the number of Commissioners was yes, it is required to have three; however, as previously indicated, interest has been low. Regarding pay, the annual salary for the Commissioners has been \$500 for many years, and an increase to \$1,000 is proposed this year. As for other work such as maintenance and repair, it is \$30.00 per hour and the daily operator is paid \$30.00 per hour.

ARTICLE 2: To hear the reports of the commissioners, treasurer and auditor. The commissioners gave a brief summary of the work accomplished in 2021. The treasurers' report was read and accepted. The books were reviewed by Amber Meier and there were no discrepancies.

ARTICLE 3: To elect the necessary officers for the ensuing year:

Commissioner for two years: Lisa Meier advised that the term is actually one year which is the remainder of the three-year vacant position. Mark Cowdrey nominated Jeff Dickinson; Cindy Benson seconded the motion. After some

discussion, Cowdrey withdrew his motion. Cindy Benson nominated Michael Mori; Mark Cowdrey seconded the motion and the nomination was accepted.

Commissioner for two years: Michael Mori nominated Jeff Dickinson; Kurt Meier seconded the nomination and the nomination was accepted.

Clerk / Treasurer for three years: Toby Locke nominated Lisa Meier; Cindy Benson seconded the nomination and the nomination was accepted.

Moderator for one year: Kurt Meier nominated Mark Cowdrey; Cindy Benson seconded the nomination and the nomination was accepted.

ARTICLE 4: To see if the district will accept the provisions of RSA 31:95-b providing that any village district at an annual meeting may adopt an article authorizing indefinitely, until specific rescission of such authority, the Commissioners to apply for, accept and expend, without further action by the district meeting, unanticipated money from a state, federal, or other government unit or a private source which becomes available during the fiscal year. Accepted.

ARTICLE 5: To see if the district will vote to accept water rents totaling an estimated \$65,000 to be billed quarterly at a gallonage rate with a user fee. Accepted.



ARTICLE 6: To see if the district will vote to raise and appropriate the sum of \$10,000 to be added to the Andover Village District Capital Reserve Account previously established. Accepted.

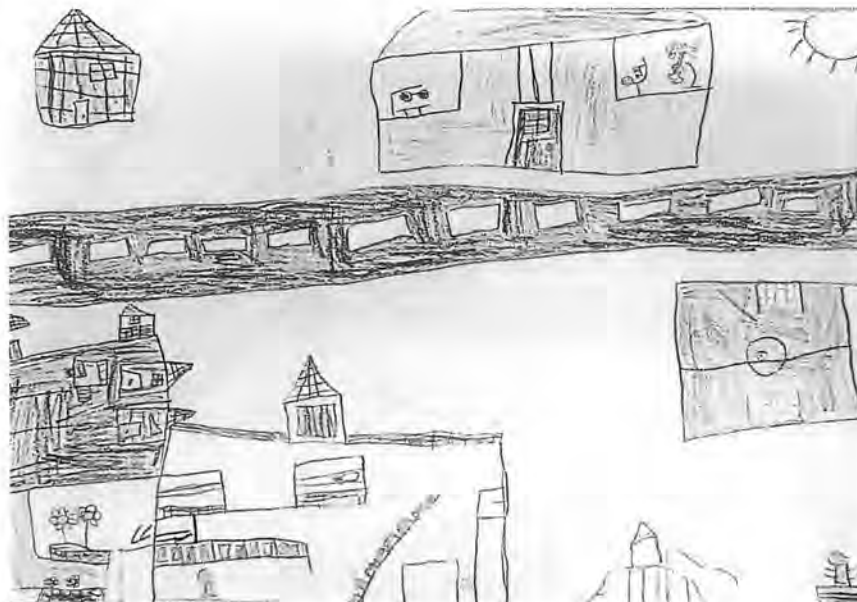
ARTICLE 7: To see if the district will accept the budget of \$78,500 as recommended by the commissioners and presented by the budget committee and to raise and appropriate such sums as may be necessary for the budget. Lisa Meier indicated she was concerned with the amount allocated to the fuel line as fuel prices have increased. Mark Cowdrey made a motion to increase the fuel line item from \$3,000 to \$5,000. Kurt Meier seconded the motion and the District voters approved the motion. Scott Allenby made a motion to add a line item titled "Emergency Communication" at \$500. Doug Phelps seconded the motion and the District voters approved the motion. Locke made a motion to increase the total budget amount to \$81,000. Cowdrey seconded the motion and the voters voted to increase the total budget from \$78,500 to \$81,000. The article was accepted.

ARTICLE 8: To transact any further business that may legally come before this meeting. It was asked if motorboats near the intake could be banned and the response was that the Commissioners attempted this previously and the District was sued. The District lost; however, the horsepower was limited. There are rules pertaining to Bradley Lake which can be looked at.

There being no further discussion, the meeting was adjourned at 8:40 pm.

Respectfully submitted,

Lisa Meier, Clerk



ART BY NICHOLAS  
2<sup>ND</sup> GRADE

**ANDOVER VILLAGE  
DISTRICT  
2023 PROPOSED  
BUDGET**

	APPROVED 2022 BUDGET	ACTUAL 2022 BUDGET	PROPOSED 2023 BUDGET
EXPENSES			
COMMISIONERS SALARY	3000	3000	3000
CLERK/TREASURER SALARY	3000	3000	3000
OFFICE	750	657	800
TELEPHONE	1200	1086	1200
FUEL	5000	3830	5000
ELECTRICITY	3400	4578	5000
CHEMICAL TREATMENT	3000	2440	4000
PLANT OPERATOR	18500	17665	18500
WATER TESTING	2500	2492	3500
MAINTENANCE & REPAIR	33000	17371	41000
INSURANCE	2000	1853	2000
CAPITAL RESERVE DEPOSIT	10000	10000	2000
DAM REGISTRATION	750	750	750
EDUCATION	300	0	2500
SYSTEM MAPPING	2500	0	2500
TECHNICIAN	1000	1000	0
METER READING	600	600	600
EMERGENCY COMMUNICATION	500	2829	1000
PUBLIC NOTICES			3500
APPLICATIONS			20000
TOTAL	91000	73151	119850
REVENUE			
WATER RENTS	65000	67614	76000
CASH ACCOUNT WITHDRAWAL	26000	5537	43850
TOTAL	91000	73151	119850

## Andover Public Welfare

In 2022 we had another tough year for some of our residents. The Town assisted in many aspects in 2022 helping residents get back on their feet when they were struggling. We assisted with help for travel to unemployment, food pantry, and job interviews. We ended up using \$19386.76 of our \$19501.00 budget. Marj has been the Welfare Director for many years, till October of 2022, when she then retired as Town Administrator. Cristy Perkins then presumed the role for the remainder of 2022.

Funeral Expenses	\$15,00.00
Electricity Expenses	\$4,037.39
Fuel Expenses	\$2,460.25
Rent-Housing Expenses	\$11,184.12
Gas cards Expenses	\$205.00

Respectfully submitted,  
Cristy Perkins



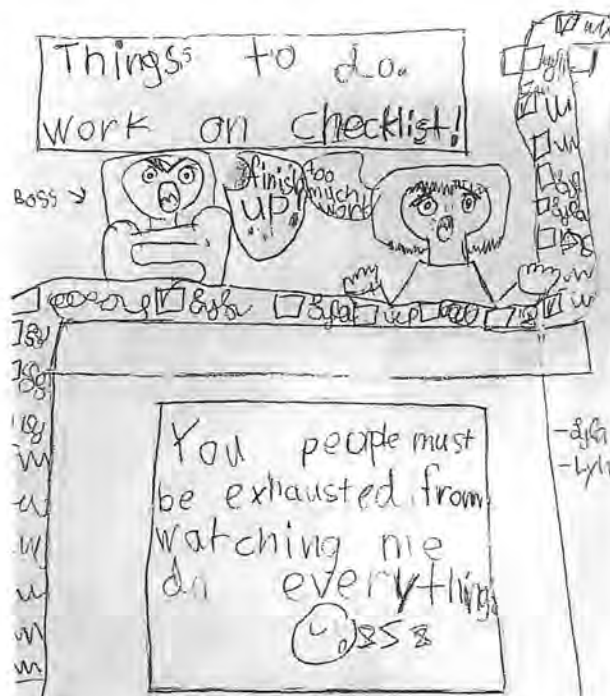


## Andover Historical Society

Andover Historical Society's fundraising committee has been meeting bi-monthly to plan a special fundraising campaign for the next 40 years. After conducting a feasibility study and creating a master wish list, the committee has been working on expanding membership and organizing special initiatives and projects to raise funds and increase community involvement. The committee wishes to celebrate the Andover Historical Society's last 40 years of excellent stewardship and to ensure that the next 40 years of AHS will be just as successful. The AHS plans to hold the Old Time Fair on Sunday August 6<sup>th</sup>, 2023.

The AHS raised significant funds in 2022 through private grants and donations, largely directed toward matching funds for the L-Chip Grant. Susan Schnare spearheaded the initiative to get the L-Chip Grant, which will go toward restoring the 1874 Potter Place Train Station. This station has been noted by the New Hampshire Division of Historic Resources to be the best-preserved historic railroad station still standing in Merrimack County.

Other news, in August 2022 the Andover Historical Society joined the Black Heritage Trail of New Hampshire with the unveiling of the new historic marker honoring famous 19<sup>th</sup> century magician and ventriloquist Richard Potter, who built a house in Andover in 1814. The area "Potter Place" is named after Potter, who is now recognized as America's first black celebrity (*Richard Potter: America's First Black Celebrity*, John Hodgson, 2018).



ART BY LYLA  
2<sup>ND</sup> GRADE

## The Andover Community Hub

As The Andover Community Hub completed its sixth year as a non-profit community resource serving our town, its outreach activities continued to expand in number and content, improvements to Andover's old town hall continued to be made, and support by the local community reached new heights.



Hub programs and events were attended by an estimated 3,500 bodies walking through our doors during the year; we raised operating funds of about \$20,000 to keep the heat and lights on; and we reached our initial goal of \$100,000 raised as part of our capital campaign.

In addition to the support received by many local residents, The Hub is especially grateful for operating support from the Town of Andover and for funding provided by Bar Harbor Bank & Trust, Belletetes,

Coldwell Banker, the NH Electric Co-op Foundation, NH's LCHIP fund and the Samuel L. Hunt Foundation, all in support of our capital campaign.

After almost two years of being closed by the pandemic, 2022 was a great year for The Andover Community Hub. Earlier services like the Senior Health Clinic, the AARP Tax Prep program, and Bone Builders classes began again in-person and new programs were begun -- weekly bingo, an ongoing parent/child playgroup, friendly card games, a quilting group, classes for those wanting to work on their dance skills or tai chi or yoga, the launch of the town-wide gardening efforts of the new Andover Garden Club and the re-launch this fall of the live-music Andover Community Coffeehouse at The Grange Hall in East Andover.



It was also a great year of getting the community to work together on projects: picking up roadside trash for Earth Day, celebrating fall by welcoming all to a Community Brunch at The Hub, collecting 100-plus warm coats and mittens for those who needed them, hosting over 100 kids and their relatives for a visit with Santa Claus, and raising over \$4,500 in donated gift cards for those in need in our town as part of the 3<sup>rd</sup> Annual Giving Tree -- all part of working to fulfill the Hub's goal of being a community resource and a gathering spot for the entire town.



A major Hub focus of 2022 was the "Come On In" Capital Campaign, raising funds to address three major needs of The Hub's old 1879 building: 1) replacing a badly leaking roof, 2) providing access for all by adding a ramp and a first-floor bathroom, and 3) adding a community kitchen. #1 and #2 were accomplished in 2022 and the second phase of the campaign will raise the remaining funds to complete #3, the community kitchen, in 2023. All will help The Hub carry out its mission of nurturing a vibrant, resilient, and sustainable local community.

We're sure 2023 will be another banner year -- and we welcome you all to "Come On In!" and get involved. Questions or ideas? Contact [TheAndoverHub@gmail.com](mailto:TheAndoverHub@gmail.com), 603-735-5509.

**The Andover Community Hub Board of Directors:** Cindy Benson, Larry Chase, Susan Chase, Paul Currier, Gisela Darling, Steve Darling, Samantha Morris, Ty Morris, Kathy Ordway, Doug Phelps, Dana Swenson, Thomas Ware and Ken Wells










# Northeast Resource Recovery Association

*"Partnering to make recycling strong through economic and environmentally sound solutions"*

## ANDOVER, NH, TOWN OF CONGRATULATIONS FOR BEING SUCH ACTIVE RECYCLERS!

Below please find information on the positive impact your recycling has had on our environment. The recyclable materials listed below were sent to market to be remanufactured into new products through your non-profit recycling organization, the Northeast Resource Recovery Association.

RECYCLABLE MATERIAL	2022 RECYCLED AMOUNTS	ENVIRONMENTAL IMPACT! Here is <u>only one</u> benefit of recycling materials rather than manufacturing products from virgin resources.
ELECTRONIC DEVICES	5,290.00 LBS	 You conserved enough energy to fire up about <b>114.53</b> propane BBQ grills!
GLASS	77,200.00 LBS	 You conserved the equivalent of about <b>1,061.50</b> gallons of diesel being consumed!
SCRAP METAL	175,160.00 LBS	 You conserved enough energy to drive a car about <b>954,359.26</b> miles!
PAPER	117,960.00 LBS	 You conserved enough energy to charge about <b>24,034,526.94</b> cell phones!
TIRES	19,175.00 LBS	 You conserved the equivalent of about <b>4,026.75</b> pounds of coal being burned!

## AVOIDED EMISSIONS



Recycling uses much less energy than making products from virgin resources, and using less energy means fewer greenhouse gases emitted into the atmosphere.

By recycling the materials above, you avoided about **1,345,314.14 lbs.** of carbon dioxide emissions. This is the equivalent of removing about **132.66** passenger cars from the road for an entire year.

*\*\*The above data was calculated using the U.S. Environmental Protection Agency's Waste Reduction Model (WARM).*

2101 Dover Road, Epsom, NH 03234 | 603.736.4401 | [info@nrrarecycles.org](mailto:info@nrrarecycles.org) | [www.nrrarecycles.org](http://www.nrrarecycles.org) | [f /NRRAreCycles](https://www.facebook.com/NRRAreCycles)



# Andover NH 2022 NRRA Annual Activity Report

Product: Product Name	Pickup Date	Release Number	Net Lbs	Gross/Net Tons	Quantity	Customer Price	Report Transportation	Customer Revenue	Customer Expense
C&D	1/28/2022	692005	8560	4.28	1	\$87.0000	-\$210.0000		\$372.3600
	2/16/2022	692253	9160	4.58	1	\$87.0000	-\$210.0000		\$398.4600
	3/8/2022	692602	8280	4.14	1	\$87.0000	-\$210.0000		\$360.1800
	3/14/2022	692708	6100	3.05	1	\$87.0000	-\$210.0000		\$265.3500
	3/25/2022	692903	7200	3.6	1	\$87.0000	-\$210.0000		\$313.2000
	3/29/2022	692954	5060	2.53	1	\$87.0000	-\$210.0000		\$220.1100
	4/7/2022	693215	8420	4.21	1	\$87.0000	-\$210.0000		\$366.2700
	4/19/2022	693398	7520	3.76	1	\$87.0000	-\$210.0000		\$327.1200
	4/19/2022	693397	10140	5.07	1	\$87.0000	-\$210.0000		\$441.0900
	4/29/2022	693631	7220	3.61	1	\$87.0000	-\$210.0000		\$314.0700
	5/10/2022	693889	8560	4.28	1	\$87.0000	-\$210.0000		\$372.3600
	5/17/2022	694045	6180	3.09	1	\$87.0000	-\$210.0000		\$268.8300
	5/27/2022	694323	5260	2.63	1	\$87.0000	-\$210.0000		\$228.8100
	6/6/2022	694494	7160	3.58	1	\$87.0000	-\$210.0000		\$311.4600
	6/15/2022	694748	5860	2.93	1	\$87.0000	-\$210.0000		\$254.9100
	6/22/2022	694916	7060	3.53	1	\$87.0000	-\$210.0000		\$307.1100
	6/28/2022	695044	8380	4.19	1	\$87.0000	-\$210.0000		\$364.5300
	7/7/2022	695237	7560	3.78	1	\$115.0000	-\$210.0000		\$434.7000
	7/14/2022	695412	6160	3.08	1	\$115.0000	-\$210.0000		\$354.2000
	7/19/2022	695511	9860	4.93	1	\$115.0000	-\$210.0000		\$566.9500
	7/26/2022	695646	6120	3.06	1	\$115.0000	-\$210.0000		\$351.9000
	8/1/2022	695827	10160	5.08	1	\$115.0000	-\$210.0000		\$584.2000
	8/8/2022	695973	8300	4.15	1	\$115.0000	-\$210.0000		\$477.2500
	8/16/2022	696082	8240	4.12	1	\$115.0000	-\$210.0000		\$473.8000
	8/19/2022	696188	6520	3.26	1	\$115.0000	-\$210.0000		\$374.9000
	8/26/2022	696322	7660	3.83	1	\$115.0000	-\$210.0000		\$440.4500
	9/6/2022	696523	6500	3.25	1	\$115.0000	-\$210.0000		\$373.7500
	9/13/2022	696721	7700	3.85	1	\$115.0000	-\$210.0000		\$442.7500
	9/19/2022	696765	6880	3.44	1	\$115.0000	-\$210.0000		\$395.6000
	9/28/2022	696968	10440	5.22	1	\$115.0000	-\$210.0000		\$600.3000
	10/3/2022	697164	7720	3.86	1	\$115.0000	-\$210.0000		\$443.9000
	10/3/2022	697093	6680	3.34	1	\$115.0000	-\$210.0000		\$384.1000
	10/14/2022	697364	10260	5.13	1	\$115.0000	-\$210.0000		\$589.9500
	10/14/2022	697312	10880	5.44	1	\$115.0000	-\$210.0000		\$625.6000
	10/24/2022	697490	7900	3.95	1	\$115.0000	-\$210.0000		\$454.2500
	10/25/2022	697560	9140	4.57	1	\$115.0000	-\$210.0000		\$525.5500
	11/7/2022	697941	5460	2.73	1	\$115.0000	-\$210.0000		\$313.9500
	11/14/2022	698006	9480	4.74	1	\$115.0000	-\$210.0000		\$545.1000
	11/23/2022	698224	9940	4.97	1	\$115.0000	-\$210.0000		\$571.5500
	11/23/2022	698163	8600	4.3	1	\$115.0000	-\$210.0000		\$494.5000
	12/6/2022	698505	7620	3.81	1	\$115.0000	-\$210.0000		\$438.1500
	12/13/2022	698631	10200	5.1	1	\$115.0000	-\$210.0000		\$586.5000
	12/23/2022	698826	9100	4.55	1	\$115.0000	-\$210.0000		\$523.2500

Product: Product Name ↑	Pickup Date	Release Number	Net Lbs	Gross/Net Tons	Quantity	Customer Price	Report Transportation	Customer Revenue	Customer Expense
Subtotal	Sum		341200	170.6	43		-\$9,030.0000	\$0.0000	\$17,853.3200
C&D-Mattresses	2/16/2022	692253	0	0	3	\$25.0000			\$75.0000
	3/8/2022	692602	0	0	3	\$25.0000			\$75.0000
	3/25/2022	692903	0	0	6	\$25.0000			\$150.0000
	3/29/2022	692954	0	0	6	\$25.0000			\$150.0000
	4/19/2022	693398	0	0	6	\$25.0000			\$150.0000
	5/27/2022	694323	800	0.4	8	\$25.0000			\$200.0000
	7/14/2022	695412	700	0.35	7	\$25.0000			\$175.0000
	7/19/2022	695511	100	0.05	1	\$25.0000			\$25.0000
	7/26/2022	695646	700	0.35	7	\$25.0000			\$175.0000
	8/8/2022	695973	500	0.25	5	\$25.0000			\$125.0000
Subtotal	Sum		2800	1.4	52		\$0.0000	\$0.0000	\$1,300.0000
Electronics-Comm. Surcharge	8/5/2022	695764	0	0	5290	\$0.0300			\$158.7000
Subtotal	Sum		0	0	5290		\$0.0000	\$0.0000	\$158.7000
Electronics-Console TV	8/5/2022	695764	339	0.1695	1	\$0.2700			\$91.5300
Subtotal	Sum		339	0.1695	1		\$0.0000	\$0.0000	\$91.5300
Electronics-Flat Screen TV	8/5/2022	695764	1661	0.8305	1	\$0.1650			\$274.0700
Subtotal	Sum		1661	0.8305	1		\$0.0000	\$0.0000	\$274.0700
Electronics-Peripheral Mid Grade	8/5/2022	695764	416	0.208	1	\$0.1200			\$49.9200
Subtotal	Sum		416	0.208	1		\$0.0000	\$0.0000	\$49.9200
Electronics-TV Cathode Ray Tu	8/5/2022	695764	2874	1.437	1	\$0.1650	-\$228.0000		\$474.2100
Subtotal	Sum		2874	1.437	1		-\$228.0000	\$0.0000	\$474.2100
Fibers-Mixed Loose	3/17/2022	692762	19280	9.64	1	\$70.0000	-\$470.0000	\$674.8000	
	6/22/2022	694917	19020	9.51	1	\$60.0000	-\$470.0000	\$570.6000	
	9/19/2022	696764	18160	9.08	1	\$35.0000	-\$470.0000		\$317.8000
	12/8/2022	698574	16620	8.31	1	\$35.0000	-\$470.0000		\$290.8500
Subtotal	Sum		73080	36.54	4		-\$1,880.0000	\$1,245.4000	\$608.6500
Fibers-OCC Baled	5/24/2022	694142	44880	22.44	39	\$145.0000	\$0.0000	\$3,253.8000	
Subtotal	Sum		44880	22.44	39		\$0.0000	\$3,253.8000	\$0.0000
Freon-Units	4/28/2022	693444	0	0	35	\$8.0000			\$280.0000
	7/12/2022	695300	0	0	45	\$8.0000			\$360.0000
	9/8/2022	696485	0	0	34	\$8.0000			\$272.0000
	11/30/2022	698162 - CANCELLED	0	0	0	\$0.0000			
	12/8/2022	697937	0	0	51	\$8.0000			\$408.0000
Subtotal	Sum		0	0	165		\$0.0000	\$0.0000	\$1,320.0000
Glass-PGA	1/28/2022	691903	19300	9.65	1	\$40.0000	-\$225.0000		\$386.0000
	4/29/2022	693524	19300	9.65	1	\$40.0000	-\$225.0000		\$386.0000
	7/22/2022	695508	19300	9.65	1	\$40.0000	-\$225.0000		\$386.0000
	10/7/2022	697167	19300	9.65	1	\$40.0000	-\$225.0000		\$386.0000
Subtotal	Sum		77200	38.6	4		-\$900.0000	\$0.0000	\$1,544.0000
Glass-PGA Rental	1/1/2022	691344	0	0	1	\$130.0000			\$130.0000
	2/1/2022	691345	0	0	1	\$130.0000			\$130.0000
	3/1/2022	691346	0	0	1	\$130.0000			\$130.0000
	4/1/2022	691347	0	0	1	\$130.0000			\$130.0000



Product: Product Name ↑	Pickup Date	Release Number	Net Lbs	Gross/Net Tons	Quantity	Customer Price	Report Transportation	Customer Revenue	Customer Expense
	5/1/2022	691348	0	0	1	\$130.0000	\$0.0000		\$130.0000
	6/1/2022	691349	0	0	1	\$130.0000	\$0.0000		\$130.0000
	7/1/2022	691350	0	0	1	\$130.0000	\$0.0000		\$130.0000
	8/1/2022	691351	0	0	1	\$130.0000	\$0.0000		\$130.0000
	9/1/2022	691352	0	0	1	\$130.0000	\$0.0000		\$130.0000
	10/1/2022	691353	0	0	1	\$130.0000	\$0.0000		\$130.0000
	11/1/2022	691354	0	0	1	\$130.0000	\$0.0000		\$130.0000
	12/1/2022	691355	0	0	1	\$130.0000	\$0.0000		\$130.0000
Subtotal	Sum		0	0	12	\$0.0000	\$0.0000	\$0.0000	\$1,560.0000
Propane-10#	6/2/2022	693320	0	0	1	\$1.2500			\$1.2500
Subtotal	Sum		0	0	1	\$1.2500	\$0.0000	\$0.0000	\$1.2500
Propane-100#	6/2/2022	693320	0	0	5	\$2.2500			\$11.2500
Subtotal	Sum		0	0	5	\$2.2500	\$0.0000	\$0.0000	\$11.2500
Propane-20#	6/2/2022	693320	0	0	49	\$0.7500	-\$100.0000		\$36.7500
Subtotal	Sum		0	0	49	\$0.7500	-\$100.0000	\$0.0000	\$36.7500
Propane-20# Damaged	6/2/2022	693320	0	0	7	\$1.2500			\$8.7500
Subtotal	Sum		0	0	7	\$1.2500	\$0.0000	\$0.0000	\$8.7500
Propane-30#	6/2/2022	693320	0	0	12	\$1.2500			\$15.0000
Subtotal	Sum		0	0	12	\$1.2500	\$0.0000	\$0.0000	\$15.0000
Propane-Acetylene, Argon, O2	6/2/2022	693320	0	0	1	\$2.2500			\$2.2500
Subtotal	Sum		0	0	1	\$2.2500	\$0.0000	\$0.0000	\$2.2500
Propane-Misc.	6/2/2022	693320	0	0	1	\$2.2500			\$2.2500
Subtotal	Sum		0	0	1	\$2.2500	\$0.0000	\$0.0000	\$2.2500
Scrap-Facility Fee	6/27/2022	694972	0	0	1	\$16.8300			\$16.8300
	7/8/2022	695301	0	0	1	\$15.6300			\$15.6300
	7/25/2022	695510	0	0	1	\$18.7500			\$18.7500
	8/5/2022	695879	0	0	1	\$19.7300	-\$196.1200		\$19.7300
	8/22/2022	696182	0	0	1	\$19.9100	-\$192.0100		\$19.9100
	9/9/2022	696566	0	0	1	\$19.8700	-\$192.0100		\$19.8700
	9/19/2022	696745	0	0	1	\$20.9400	-\$190.6400		\$20.9400
	10/6/2022	697169	0	0	1	\$19.6400	-\$187.9100		\$19.6400
	10/25/2022	697521	0	0	1	\$41.9600	-\$197.4800		\$41.9600
	11/10/2022	697940	0	0	1	\$36.7000	-\$201.5900		\$36.7000
	12/1/2022	698329	0	0	1	\$41.4300	-\$204.3300		\$41.4300
	12/22/2022	698712	0	0	1	\$46.3400	-\$196.1200		\$46.3400
Subtotal	Sum		0	0	12	\$155.0000	-\$1,758.2100	\$0.0000	\$317.7300
Scrap-Light Iron	1/27/2022	691993	7900	3.5268	1	\$175.0000	-\$171.4800	\$546.6500	
	3/3/2022	692473	9120	4.0714	1	\$175.0000	-\$178.3300	\$712.5000	
	3/28/2022	692911	8200	3.6607	1	\$190.0000	-\$189.2700	\$695.5300	
	4/18/2022	693350	9140	4.0804	1	\$200.0000	-\$192.0100	\$816.0800	
	5/4/2022	693709	9520	4.25	1	\$200.0000	-\$205.7000	\$850.0000	
	5/16/2022	694020	7880	3.5179	1	\$200.0000	-\$209.5800	\$703.5800	
	6/2/2022	694438	10500	4.6875	1	\$190.0000	-\$209.8000	\$890.6300	
	6/14/2022	694707	7840	3.5	1	\$175.0000	-\$205.7000	\$612.5000	



Product: Product Name ↑	Pickup Date	Release Number	Net Lbs	Gross/Net Tons	Quantity	Customer Price	Report Transportation	Customer Revenue	Customer Expense
Tires-Fuel Surch.	6/27/2022	694972	7540	3.3661	1	\$85.0000	-\$205.7000	\$286.1200	
	7/8/2022	695301	7000	3.125	1	\$85.0000	-\$205.7000	\$265.6300	
	7/25/2022	695510	8400	3.75	1	\$85.0000	-\$198.8500	\$318.7500	
	8/5/2022	695879	8840	3.9464	1	\$85.0000		\$335.4400	
	8/22/2022	696182	8920	3.9821	1	\$85.0000		\$338.4800	
	9/9/2022	696566	8900	3.9732	1	\$85.0000		\$337.7200	
	9/19/2022	696745	9380	4.1875	1	\$85.0000		\$355.9400	
	10/6/2022	697169	8800	3.9286	1	\$83.0000		\$326.0700	
	10/25/2022	697521	9400	4.1964	1	\$93.0000		\$390.2700	
	11/10/2022	697940	8220	3.6696	1	\$93.0000		\$341.2700	
	12/1/2022	698329	9280	4.1429	1	\$93.0000		\$385.2900	
	12/22/2022	698712	10380	4.6339	1	\$123.0000		\$569.9700	
Subtotal	Sum		175160	78.1964	20		-\$2,172.3400	\$10,078.4200	\$0.0000
Tires-Passenger	6/8/2022	694046	0	0	1	\$66.3800		\$66.3800	
	9/21/2022	696355	0	0	1	\$77.2500	\$0.0000	\$77.2500	
	12/14/2022	698328	0	0	1	\$65.2500	\$0.0000	\$65.2500	
	Sum		0	0	3		\$0.0000	\$0.0000	\$208.8800
Subtotal	3/23/2022	690585	5250	2.625	210	\$2.2500	\$0.0000	\$472.5000	
	6/8/2022	694046	4425	2.2125	177	\$3.0000	\$0.0000	\$531.0000	
	9/21/2022	696355	5150	2.575	206	\$3.0000		\$618.0000	
	12/14/2022	698328	4350	2.175	174	\$3.0000		\$522.0000	
Subtotal	Sum		19175	9.5875	767		\$0.0000	\$0.0000	\$2,143.5000
Sum	Sum		738785	360.0089	6491		-\$16,068.5500	\$14,577.6200	\$27,982.0100



January 2023

Dear Friends:

On behalf of the team at Lake Sunapee Region VNA & Hospice (LSRVNA), thank you for the opportunity to provide home health, hospice, personal care, clinics, support groups and more in 2022. We remain proud of our ability to adapt and do our part to help address increasingly complex health and home care needs in our region. In 2022 we completed our most current *Community Health Needs Assessment* (CHNA), done in collaboration with local hospitals. The findings help guide us and make program decisions that have the greatest impact. While the pandemic brought changes and new challenges, we face them with the strength of a unified, dedicated team. Arguably the greatest obstacle remains the shortage of staff, a serious concern impacting the entire region and every industry. As we have said before, *LSRVNA is its people*, with more than 80% of our budget dedicated to staff salaries and benefits. As the difficulty to find qualified employees increases, the cost does as well. Our leadership team has been focusing on this and other key strategic priorities, and on how we can adjust and prioritize in response to this landscape. We recently implemented a new Electronic Medical Record (EMR), arguably the largest project a health care provider can undertake, in an effort to have the right tools for staff and the technology required to best serve residents of Andover and 30+ other towns. I am proud to report that for the 12-month period ending September 30, 2022, we served residents of Andover in the following ways:

- ⬇ Provided skilled nursing, therapy, hospice and in-home supportive care to 58 residents;
- ⬇ Provided free/reduced cost in-home nursing, therapy and social work visits to residents; visits were also provided under various Medicaid programs (NH Medicaid reimburses at less than 65% of cost);
- ⬇ Provided 14 months of bereavement programming to hospice families after the death of their loved ones at no cost, including virtual bereavement support groups so that families and the community could safely access this vital assistance;
- ⬇ Residents continued to benefit from our growing Palliative Care program, helping to navigate serious illnesses with an emphasis on symptom management and personal goals;
- ⬇ Foot Care clinics expanded in 2022 both in the number of locations (Bradford, Charlestown, Claremont, Hanover, Lebanon, New London, Newport) and the frequency of clinic hours in response to a growing need and lack of access to this service;
- ⬇ Wellness Clinics were provided in four area towns (Claremont, Bradford, Lebanon, Hanover);

With so much demanding our time and attention, we are beyond grateful for those who sustain LSRVNA as an enduring presence. Our frontline caregivers, behind the scenes employees, donors and diverse community partners who, together, complete this puzzle of health care. We understand that your funds, like ours, are limited. This makes us that much more grateful for your ongoing generosity and confidence. Please do not hesitate to contact me if there is any way we may be of service to you or your Town's residents. Thank you.

With gratitude,

*Jim Culhane*, President & CEO





## TWIN RIVERS Food Pantry

2 Central Street, Unit C, Franklin, NH 03235  
Info.twinrivers@gmail.com  
(603) 934-2662

November 10, 2022

Town of Andover  
Board of Selectmen and Welfare Director  
PO Box 61  
Andover, NH 03216-0061

Dear Andover Officials:

Twin Rivers Food Pantry is working diligently to mitigate food insecurity in this region. We are providing food assistance to a growing number of folks from your community, and we also offer contact information and encouragement to help them connect with other resources, including SNAP benefits, WIC, and the Commodity Supplemental Food Program for seniors. We no longer limit access to the Pantry to once a month -- folks are welcome to come whenever they need food. Since January, we have provided assistance during 102 visits from Andover households, and we provide supplemental weekend food bags to seventeen children attending the Andover Elementary Middle School.

To combat the stigma many harbor about needing assistance, our space is set up to resemble a small grocery store. Folks use shopping carts to browse our shelves and choose food items to meet the specific needs of their families. We know that having choices restores dignity to the process, and we believe it is making a major difference to the food insecure households in this area. We want those who need assistance but are afraid to come to know that we don't just hand out a prepacked box of items.

The Pantry is providing choices of nonperishable food items, fresh produce, frozen meat, farm-fresh milk, baked goods, and basic personal hygiene items to over 100 households each week. We transport an average of 4,000 pounds of food weekly from the New Hampshire Food Bank and its Fresh Rescue partners, 3,000-4,000 pounds monthly from USDA, and a significant number of pounds from individual and community donations and food drives. We purchase an average of 150 half-gallons of milk weekly from Contoocook Creamery, and we purchase basic personal hygiene and cleaning products, toilet paper, feminine products, and diapers, as needed. The availability of both nutritious food and non-food items saves dollars to pay for gas, utilities, and other basic necessities.

We encourage you to come and learn more about this important resource for your residents, and we welcome your questions and support!

Sincerely,

Daisy Blaisdell  
President, Board of Directors

A Nonprofit 501(c)(3) Organization, Tax ID #02-0465936  
Nourishing communities today for a healthier tomorrow!



75 Chestnut Street  
Franklin, NH 03235  
[www.FranklinVNA.org](http://www.FranklinVNA.org)



Phone: 603.934.3454  
Fax: 603.934.2222  
E-mail: [info@FranklinVNA.org](mailto:info@FranklinVNA.org)

September 12, 2022

Town Selectmen  
Town of Andover  
P.O. Box 61  
Andover, NH 03216

Re: FY 2023 Budget

Dear Town Selectmen:

The Visiting Nurse Association of Franklin dba Franklin VNA & Hospice is a Medicare-certified, nonprofit home health and hospice agency established in 1945. We are proud to serve the residents of Andover and our surrounding communities, providing high quality, professional health care services in people's homes. These services allow our neighbors to recover from illness or injury, manage a chronic disease or receive end of life care in the security and comfort of their own homes. From birth through death, our highly skilled and compassionate staff is engaged with our community members from baby's first homecoming visit through treatment for illness, injury, disease management and end of life care.

Our Support Services program provides help to those in need of assistance with activities such as light housekeeping, meal prep, grocery shopping, errands and socialization. Services such as these are often enough to allow our frail elders and other vulnerable residents to remain safely in their homes.

In addition to home health, hospice and support services visits, Franklin VNA & Hospice also offers blood pressure clinics, flu clinics, and foot care clinics in the community. We are pleased to provide healthcare education, on topics such as the importance of completing advance directives to community groups upon request.

Our agency also participates in the Winnepesaukee Public Health Council and Emergency Preparedness Teams where we focus attention on the safety needs of homebound residents within the region.

Franklin VNA & Hospice is grateful to the Town of Andover for their continued financial support. For 2023, we request level funding in the amount of \$2,000.00. Between August 1, 2021 and July 31, 2022, we provided 281 visits to Andover residents.

We encourage Andover residents to contact Franklin VNA & Hospice at 934-3454 or via the web at [www.Franklinvna.org](http://www.Franklinvna.org) when they have home care needs or questions.

Sincerely,

Krystin Albert, BSN RN  
CEO  
Enclosures



## Andover Home Health Services Statistical Report

August, 2021 – July, 2022

Skilled Nursing Visits	59
Home Health Aides	14
Physical Therapy	128
Occupational Therapy	43
Medical Social Worker	13
Homemaker	24
<b>TOTAL</b>	<b>281</b>

We appreciate the support from Kathleen “Kitty” Kidder, who represents Andover on our Board of Directors.



**September 9, 2022**

**Board of Selectmen  
Members of the Budget Committee  
Town of Andover  
P.O. Box 61  
Andover, NH  
03216**

**RE: Request for Funds 2023**

**COA Chapin Senior Center respectfully submits a request for \$5,610.00 from the Town of Andover to help defray its expenses in providing services and programs for the seniors in Andover.**

**COA receives no restricted government funding. We operate with 2.5 employees, and we use volunteer staff to provide most of our programs and services. Our funding requests are based on actual residents served versus per capita population.**

**We see consistently steady numbers of unduplicated units of participation from Andover residents. In 2021 Andover had 82 units of participation. Participation units are defined as each visit to COA (whether it's at the Chapin Senior Center or delivered to them in their town, such as transportation) to receive a service or to participate in a program.**

**We have enhanced programming to include "Zoom" and we have 21 active programs including Outdoor Recreation for Seniors, chair exercises and men's discussion group. We continue to run our invaluable transportation service. We have the largest mobility lending program in the area.**

**Since the pandemic we have seen a steady increase in our services and act as a resource center to seniors and their families.**

**I am available to answer any questions at a Budget meeting or a Selectmen's meeting.**

**Thank You,**

**Kelley F. Keith, BA, MS  
Executive Director  
COA Chapin Senior Center  
603-526-6368**

**Please note our data is based on 2021 partial units as we are not able to distribute data in September 2022 for a full year.**





## KEARSARGE LAKE SUNAPEE COMMUNITY FOOD PANTRY

We are grateful to the many people who continue to provide us with financial support, and to those who are supporting our programs by donating food and volunteering at the Kearsarge Lake Sunapee Community Food Pantry. This support has allowed us to continue our existing food programs and to adapt to the evolving needs as they arise.

Mother Theresa said, "if you can't feed 100 people, feed one." This statement has been the guiding philosophy of the KLSCFP for the past 13 years. We know we can't eliminate hunger but we can help our neighbors who are in need of food.

The KLSCFP is a 501(c)3 tax exempt non-profit supported by local area individuals, businesses and organizations. We rely solely on donations and our amazing volunteers as we have no paid staff. Our Mission is to help meet the food and household needs of people in the Kearsarge Lake Sunapee Region who are experiencing financial hardship. The towns included in this outreach effort are: Andover, Bradford, Danbury, New London, Newbury, Salisbury, Springfield, Sunapee (including Georges Mills), Sutton, Warner, and Wilmot. Families from all of these towns use the pantry's services.

KLSCFP relies solely on donations and volunteers to provide this community service. It does not receive any federal, state or local funding. More than 125 volunteers from the area towns are involved in running the food pantry. The food pantry is located in the back of the First Baptist Church in New London and is open Wednesday evenings from 4:30 to 6:30PM and on Saturdays from 10:00 to 11:30AM.

KLSCFP provides a variety of non-perishable foods as well as dairy, meat, eggs, fresh fruit and vegetables, paper goods and toiletries, laundry and dish detergents and diapers. Families are able to visit the food pantry on a weekly basis. Before the school year begins, in coordination with the First Baptist Church, we make available backpacks for children so they will have supplies for the upcoming school year. We have a Summer Meals Program to provide children with additional breakfast and lunch food when school is on vacation.

We have 246 registered families and serve up to 50 of them a week. There are numerous reasons why individuals come to the food pantry. Many are struggling to pay their rent, dealing with higher grocery bills and some have lost their homes and are living in temporary housing. All of these challenges have brought new people to the food pantry. It's been difficult for us at KLSCFP to see the increasing number of families who come to the food pantry looking for help.

The pandemic forced us to rethink how we could best serve our clients and keep them and our tireless volunteers safe. A group of volunteers met and rewrote the procedures for the distribution of food. We also took on the food shortages that bedeviled the grocery stores and many of our suppliers. We had to identify new ways of supplying the high-quality food that our clients deserve.

Finding food was not our only problem. Aging equipment produced additional complexities. Thanks to the concerted efforts of many of our volunteers the food pantry now has a commercial refrigerator and freezer, as well as an upgraded heating and cooling system.

Through all of this our volunteers embraced change and made it possible for the food pantry to face these challenges and stay open. This never give up spirit has permeated the food pantry since way back in May of 2008, when a group of people, concerned about their neighbors' abilities to put food on the table created the Kearsarge Lake Sunapee Community Food Pantry.

We continue to receive food from the New Hampshire Food Bank and Hannaford Feed America Fresh Rescue Program, the USDA, Warner Food Pantry, and the SCPA. We are thankful for the fresh produce from Kearsarge Food Hub, Spring Ledge Farm, our twice weekly delivery of fresh bread from Blue Loon and local residents who share their summer garden



bounty with us. We have also benefitted from the food drives conducted by the Boy Scouts, St. Andrews Church, Windy Hill School and Auto Advisors in Springfield.

We are thankful to Loaves & Fishes for donating to our account at the New Hampshire Food Bank. Each year Hannaford and the New London Police Department partner for a very successful "Stuff-the-Cruiser" food donation event. Benjamin Edwards shreds documents for the public once a year for free asking only for a donation of food to the Food Pantry. The Food Pantry receives hundreds of pounds of food as well as monetary donations from these two events.

The O'Halloran Group who has been generous not only to us but to the Warner and Newport Food pantries via their yearly Ultra 1K Road Race. We were also the beneficiary of the "Breadboard Fundraiser" during which beautiful breadboards were handcrafted from local wood by Peter Gunn. They were sold at Blue Loon and Spring Ledge and the profits donated to the food pantry.

Once again, we were invited to participate in the New London Community Service Organization breakfast, and along with other non-profits we received a very generous donation. We would also like to thank a "friend" of the food pantry who for the past three years has made a generous donation of gift cards for our clients to use at locally owned businesses in the Kearsarge area.

We deliver food to those at Bittersweet who do not have transportation or are ill and cannot come to the food pantry on their own. We continue to partner with Kearsarge Neighborhood Partners to deliver food to those who cannot come to the food pantry and with students from Colby Sawyer College who help our volunteers carry bags and load cars with groceries.

The New Hampshire Food Bank received a \$900,000 grant from the U.S. Department of Agriculture (USDA) to support efforts to provide those in need with access to locally grown fruits, vegetables, meat and dairy. Our food pantry was given a grant of \$1,500 to partner with small local farmers. We partnered with Crow Tree Farm in Andover and Nalla Farm in Wilmot.

In the Fall of 2022, we were asked to participate in a Community Engaged Learning Project involving students from a Colby Sawyer Class run by Professor Kathleen Farrell. The students combined assigned course work with community involvement at the KLSCFP. They were involved with volunteers in the many aspects of running the food pantry. It was a winning situation because of the work the students did to help and what they learned about food needs in this area.

We would be remiss if we did not thank the First Baptist Church which has housed the food pantry since it opened on January 28, 2009. The food pantry could not function without the help and support it receives from the church staff, Steph Barton, Kit Ross and Steven Hunt. Steph and Kit have been supporting the food pantry since 2009.

We would not have been able to keep the food pantry open if we didn't have the support from the communities we serve. We are fortunate to live in an area where people truly care about those who have less. Together, we continue to make a difference!

Respectfully submitted,  
Clara Sheehy & Marilyn Paradis  
Co-Chairs



**COMMUNITY ACTION PROGRAM**  
**BELKNAP-MERRIMACK COUNTIES, INC.**  
EMPOWERING COMMUNITIES SINCE 1965



January 17, 2023

Select Board, Town of Andover  
PO Box 61  
Andover, New Hampshire 03216

Dear Andover Select Board:

The Community Action Program Belknap-Merrimack Counties operates a resource center open to Andover residents in Warner, NH. This CAP Resource Center is funded primarily from three main sources: local tax dollars in conjunction with funding from the Electric Assistance Program (via the state utility companies) and the Low-Income Home Energy Assistance Program (a federal program also known as Fuel Assistance Program). The Center is the local service delivery network for agency programs in your community. The local support of our Center is vital for us to continue intake, referral, contact, and support with residents of your community.

We have compiled data regarding Agency programs accessed by Andover residents, including the number of residents served and the dollar amount of assistance provided through the work of the Center staff. In the most recent program year, the programs run through our Center served more than 39 Andover households and, through fuel and electric assistance, provided \$71,857.44 worth of service dollars to residents of Andover. We would be happy to share the budget for the minimum cost of maintaining the Center at your request.

We will continue to work closely with your welfare officer to ensure the maximum availability of resources from our programs, as well as continue to mobilize any resources other than local tax dollars that become available to help serve residents of your community. To help us continue to provide support to your local community, we respectfully request consideration of our services and submit the following recommendation to the Budget Committee:

“To see if the Town will vote to raise and appropriate the sum of \$3,000.00 for the continuation of services to the low income residents of Andover through the Warner Resource Center of the Community Action Program Belknap-Merrimack Counties, Inc.”

We thank you for your continued interest and support of our programs. As always, we will be available to answer any questions that you may have. I can be reached via phone at 603-225-3295 ext 1169 or via email at [lrichards@capbm.org](mailto:lrichards@capbm.org).

Sincerely,  
Leah Richards  
Director of Energy and Area Resource Centers



## UNH COOPERATIVE EXTENSION MERRIMACK COUNTY

UNH Cooperative Extension serves residents in each of Merrimack County's 27 towns with diverse programming through 4-H Education & Youth Development, Health & Well-Being, Nutrition Connections, Food & Agriculture, Community & Economic Development, Natural Resources and Dairy. Extension is the public outreach arm of the University of New Hampshire, bringing information and education into NH's towns, helping to make individuals, businesses, and communities more successful and keeping NH's natural resources healthy and productive.

**Food & Agriculture:** We support the county's agricultural industries, including producers of fruits, vegetables, ornamental plants, and livestock, through workshops and trainings, diagnostic services, applied research, and one-on-one consultations. In 2022, 1100 individuals participated in programs focused on food and agriculture production, 430 individuals received one-on-one consultation through email and phone conversations, and 120 farm visits were conducted, during which recommendations were tailored towards the individual educational needs of the client. A total of 320 soil tests were reviewed and approved, optimizing soil fertility practices, and maximizing production on sites throughout the county. UNH Extension in Merrimack County has led the Vegetable and Fruit Integrated Pest Management program for the past two seasons. This program monitors vegetable and fruit pests on 15 farms and provides recommendations for best management practices. In 2021, the program saved producers an estimated \$425,000 in value of reduced crop loss due to optimal pest control practices combined with reduced costs associated with fewer pesticide applications, labor costs and fuel consumption.

The State Dairy Specialist position has been filled after a 3-year vacancy. The office has been moved from its traditional location (Grafton County) to Merrimack County. Sarah Allen started November 14, 2022, and is now more centrally located in the state to serve the dairy producers and be involved in policy development.

**Natural Resources:** Our natural resources team provides research, education, and stewardship throughout the state with a "boots on the ground" approach, extending state-wide programs in forestry and wildlife, natural resource development, land and water conservation, and marine fisheries. This year, 1,398 Merrimack County residents received one-on-one education from woodlot visits, educational events, telephone calls, and email correspondence. At least 758 County residents participated in-person, outdoors, educational events: Tree Farm Field Days, Tree Id Walks, Invasive Plant Control workshops, Wildlife Habitat field tours, Forest Health workshops, and Forest Ecology Field Tours for Middle School Science Classes. This year's educational offerings were augmented by a wide variety of virtual meetings and Facebook Live webinars (<https://www.facebook.com/nhwoods.org>) to comply with the COVID-19 restrictions and to provide residents with virtual learning opportunities. This year, there were 400 Volunteers who worked with UNH Extension in Merrimack County helping to conserve and manage its natural resources. The Volunteers participated in the Natural Resource Stewards program, the Coverts Project, Nature Groupie, the NH Big Tree Program, and the Lakes Lay Monitoring Program. Please visit our website to find out how to Volunteer with UNH Extension <https://extension.unh.edu/about/volunteering>.

**Community and Economic Development (CED):** The CED team provides programming and technical assistance to communities, businesses, and nonprofit organizations around New Hampshire. The CED team's work focuses on revitalizing main streets, retaining and growing local businesses, supporting entrepreneurs and innovators, improving quality of life, and leveraging tourism and the recreation economy. Central to the CED team's work is engaging individuals from throughout the community in developing a vision, designing an approach, and moving to action. The Merrimack County CED role transitioned to a new staff person in mid-2022 who has taken lead on a variety of projects that have begun throughout the county. Support is continuing for the Northfield-based Foothills Foundation, an



organization that plans to make the area a hub for recreation access and economic development through collaboration, promotion, and trail building. Additional work and engagement is starting in Hopkinton/Contoocook Village to provide support and programming surrounding business and engagement and retention, with additional work to assess recreational resources and downtown vibrancy. The Merrimack County CED is also supporting community programming surrounding housing and broadband and is developing a County-wide needs assessment where stakeholder engagement and from all communities throughout the county will be incorporated.

**Education and 4-H Youth Development:** 4-H is the youth educational program of UNH Cooperative Extension that provides youth the opportunity to engage in hands-on learning opportunities that spark their passion for life after 4-H, while learning important life skills such as communication and leadership. Programming is delivered utilizing 4-H volunteers that involve youth in the learning process through youth-adult partnerships. Coming out of the COVID-19 pandemic, Merrimack County 4-H members were able to participate in a variety of program opportunities. A highlight for many is the annual Hopkinton State Fair. Sixty-three 4-H members submitted items to the Ruth Kimball 4-H Exhibit Hall to display their projects from throughout the course of the 4-H year. Over 100 4-H members exhibited their animals at the fair and helped to educate the public about agriculture. To close out the 2021-2022 program year, Merrimack County involved 310 youth and 122 volunteers.

**Nutrition Connections** is a no-cost, hands-on nutrition and physical education program that provides limited-resource families the knowledge and skills needed for better health. In Merrimack County, Nutrition Connections provided programming to youth in schools around making healthy food choices and eating fruits and vegetables. Nutrition Connections partnered with local agencies and housing sites to reach adults and families, covering topics like reading food labels, preparing low-cost meals and snacks, saving money at the grocery store, choosy eaters, and more.

**Health & Well-being:** Provides information, programs and training grounded in research to help young people and their families succeed and thrive, such as Youth and Adult Mental Health First Aid Training, Chronic Disease, and Chronic Pain Self-Management Programs. We are working collaboratively with schools and public health partners to increase prevention and early intervention for mental health and wellness and substance misuse in communities. Our Merrimack County Field Specialist is serving as Project Director for the NH Opioid Prevention Project, funded by SAMHSA, which is bringing opioid prevention education to audiences across NH.

We would like to thank our Advisory Council that consists of 11 citizens of Merrimack County, and a representative of the County Commissioners office and County Delegation. These advisors assist Extension program staff to evaluate current programming, identify local educational and research needs, and to consider new programming across the county. Our 2021-2022 council members included: Chuck & Diane Souther, Josh Marshall, Tim Meeh, Jill McCullough, Ken Koerber, Mark Cowdrey, Chip Donnelly, Janine Condi, Page Poole, Anya Twarog, Commissioner Stuart Trachy, and Rep. Thomas Schamberg.

**Connect with us:** <https://extension.unh.edu/facility/merrimack-county-office>

## **Andover Summary of Services**

### **ENERGY ASSISTANCE – The center staff provide direct service.**

<b>PROGRAM</b>	<b>Description</b>	<b>Units of Service</b>	<b>Value</b>
Fuel Assistance Program	Assists income eligible households with cost of energy during prime heating season. This year, benefits were also given to assist with cooling costs.	Enrolled: 39 households 78 people	\$57,175.00 – heat
Electric Assistance Program	Assists income eligible households by providing a specific tier of discount ranging from 8% to 76% off electric bills	Enrolled: 38 households	\$14,532.14 amount of discount
Other (smaller programs, agency funds)	Smaller programs with funds assisting with urgent energy needs (shut offs, disconnects, etc)	1 household	\$150.00

### **HOUSING ASSISTANCE – The center staff frequently refer clients to these programs.**

<b>PROGRAM</b>	<b>Description</b>	<b>Units of Service</b>	<b>Value</b>
NH Emergency Rental Assistance Program	This COVID-relief program provided funds for income-eligible households with rent and other housing expenses	Enrolled: 7 households	\$55,858.77  Paid in rent and housing expenses

**All data is from most recent program year for program.**

**TOTAL: \$71,857.44 (not including housing assistance from NH ERAP)**





### The Sunapee-Ragged-Kearsarge Greenway

The Sunapee-Ragged-Kearsarge Greenway Coalition (SRKGC) was founded in 1993. It is an all-volunteer, non-profit organization to promote hiking and land conservation. A 75 mile hiking trail forming a loop known as the SRK Greenway was built to link the most prominent peaks in the area – Mt. Sunapee, Ragged Mt., and Mt. Kearsarge.

The SRK Greenway extends through ten towns and of its 75 miles of trails, 9.4 miles of SRKG trails are in Andover, with ancillary trail connections to Proctor Academy trails and Morey Pond in Wilmot. The SRKG Trail #10 enters Andover from Twist Hill Rd. (off Kearsarge Mountain Rd. just below the entrance to the Kearsarge State Park on the Winslow side of Mt. Kearsarge). Trail #10 comes down Dawes Rd., links to Bridge St. and ends at Proctor Academy near the Field House. Shortly after entering the gravel road part of Twist Hill Rd. there is a spur trail to Morey Pond, a delightful 1.6 mile loop off SRK Trail #10. SRKG Trail # 9 begins at the Proctor Field House near the tennis courts and goes up to the east and west peaks of Ragged Mt., and has an ancillary spur trail to Balancing Rock on the south side of Ragged Mt. Trail # 9 goes past one of the Ragged Mt. ski area towers and then descends into Wilmot, coming out at a trailhead on the New Canada Rd. Much of SRK Trail # 9 passes over private property and would not exist were it not for the generosity of many landowners. The SRKG has a trailhead kiosk near the Proctor Academy field house, with maps of all the SRKG trails, and information about the Proctor woodlands. This kiosk was financed by the SRKG from charitable donations to the SRKG through the Scott Hollinger Family Memorial funds.

2021 - 2022 COVID once again mandated some changes from the SRKG. We held our SRK Annual Meeting this year in person on 4-10-22. Dave Anderson, Senior Educator for the Society for the Protection of NH Forests was the guest speaker. Due to concerns for COVID, we did not host our famous pot-luck supper with our Annual Meeting in 2022. However, next April 2023 will be the 30<sup>th</sup> anniversary of the SRK Greenway Coalition, and, COVID and nature allowing, we plan to have an in-person annual meeting with the annual pot-luck dinner. Watch our website for details! The 2021-2022 second year of COVID restrictions again brought heavy use to our SRK trails. Thanks to generous memorial donations from the Hollinger and Moseley families, and volunteer trail work from the SRK Board and other small volunteer groups, the SRK was able to accomplish significant improvements to our trails in 2022: We put up seven new trailhead signs; we purchased trail work equipment - an electric chainsaw and weed whackers – and cleared many sections of our whole trail system; a replacement bridge was built in the

Landau forest connecting to SRK Trail 6. In 2021-2022 18 hikers obtained certificates and a completion medallion from the SRK after hiking the 75 miles of the SRK trails.

To learn more about the SRKG, or to join as a member, please visit our SRKG website at [SRKG.org](http://SRKG.org), or visit us on Face Book. Thank you for your support and we hope you enjoy our trails!

Photos:

The SRK Greenway trails 9 and 10 play a prominent role in the Wilderness Orientation Program for new students at Proctor Academy:

Photo 1: SRK Trail blaze (Photo by Sooze Hodgson)

Photo 2: Proctor students on Trail 9, Wilson's Wonder, Fall 2022 (Photo from Heidi Thoma)



Photo 2: Proctor students and Proctor leaders atop Mt. Kearsarge (Trail 10) early fall 2022, (Photo from Proctor Academy)





**32:1 Statement of Purpose.** – The purpose of this chapter is to clarify the law as it existed under former RSA 32. A town or district may establish a municipal budget committee to assist its voters in the prudent appropriation of public funds. The budget committee, in those municipalities which establish one, is intended to have budgetary authority analogous to that of a legislative appropriations committee. It is the legislature's further purpose to establish uniformity in the manner of appropriating and spending public funds in all municipal subdivisions to which this chapter applies, including those towns, school districts and village districts which do not operate with budget committees, and have not before had much statutory guidance.

**Source.** 1993, 332:1, eff. Aug. 28, 1993.

**32:5 Budget Preparation.** –

I. The governing body, or the budget committee if there is one, shall hold at least one public hearing on each budget, not later than 25 days before each annual or special meeting, public notice of which shall be given at least 7 days in advance, and after the conclusion of public testimony shall finalize the budget to be submitted to the legislative body. If a town or district uses sub-accounts to budget or track financial data it shall make that data available for public inspection at the public hearing. One or more supplemental public hearings may be held at any time before the annual or special meeting, subject to the 7-day notice requirement. If the first hearing or any supplemental hearing is recessed to a later date or time, additional notice shall not be required for a supplemental session if the date, time, and place of the supplemental session are made known at the original hearing. Public hearings on bonds and notes in excess of \$100,000 shall be held in accordance with RSA 33:8-a, I. Days shall be counted in accordance with RSA 21:35.

II. All purposes and amounts of appropriations to be included in the budget or special warrant articles shall be disclosed or discussed at the final hearing. The governing body or budget committee shall not thereafter insert, in any budget column or special warrant article, an additional amount or purpose of appropriation which was not disclosed or discussed at that hearing, without first holding one or more public hearings on supplemental budget requests for town or district expenditures.

III. All appropriations recommended shall be stipulated on a "gross" basis, showing anticipated revenues from all sources, including grants, gifts, bequests, and bond issues, which shall be shown as offsetting revenues to appropriations affected. The budget shall be prepared according to rules adopted by the commissioner of revenue administration under RSA 541-A, relative to the required forms and information to be submitted for recommended appropriations and anticipated revenues for each town or district.

IV. Budget forms for the annual meeting shall include, in the section showing recommended appropriations, comparative columns indicating at least the following information:

(a) Appropriations voted by the previous annual meeting.

(b) Actual expenditures made pursuant to those appropriations, or in those towns and districts which hold annual meetings prior to the close of the current fiscal year, actual expenditures for the most recently completed fiscal year.

(c) All appropriations, including appropriations contained in special warrant articles, recommended by the governing body.

(d) If there is a budget committee, all the appropriations, including appropriations contained in special warrant articles, recommended by the budget committee.

V. When any purpose of appropriation, submitted by a governing body or by petition, appears in the warrant as part of a special warrant article:

(a) The article shall contain a notation of whether or not that appropriation is recommended by the



governing body, and, if there is a budget committee, a notation of whether or not it is recommended by the budget committee;

(b) If the article is amended at the first session of the meeting in an official ballot referendum municipality, the governing body and the budget committee, if one exists, may revise its recommendation on the amended version of the special warrant article and the revised recommendation shall appear on the ballot for the second session of the meeting provided, however, that the 10 percent limitation on expenditures provided for in RSA 32:18 shall be calculated based upon the initial recommendations of the budget committee;

(c) Defects or deficiencies in these notations shall not affect the legal validity of any appropriation otherwise lawfully made; and

(d) All appropriations made under special warrant articles shall be subject to the hearing requirements of paragraphs I and II of this section.

V-a. The legislative body of any town, school district, or village district may vote to require that all votes by an advisory budget committee, a town, school district, or village district budget committee, and the governing body or, in towns, school districts, or village districts without a budget committee, all votes of the governing body relative to budget items or any warrant articles shall be recorded votes and the numerical tally of any such vote shall be printed in the town, school district, or village district warrant next to the affected warrant article. Unless the legislative body has voted otherwise, if a town or school district has not voted to require such tallies to be printed in the town or school district warrant next to the affected warrant article, the governing body or the budget committee adopted under RSA 32:14 may, on its own initiative, require that the tallies of its votes be printed next to the affected article.

V-b. Any town may vote to require that the annual budget and all special warrant articles having a tax impact, as determined by the governing body, shall contain a notation stating the estimated tax impact of the article. The determination of the estimated tax impact shall be subject to approval by the governing body.

VI. Upon completion of the budgets, an original of each budget and of each recommendation upon special warrant articles, signed by a quorum of the governing body, or of the budget committee, if any, shall be placed on file with the town or district clerk. A certified copy shall be forwarded by the chair of the budget committee, if any, or otherwise by the chair of the governing body, to the commissioner of revenue administration pursuant to RSA 21-J:34.

VII. (a) The governing body shall post certified copies of the budget with the warrant for the meeting. The operating budget warrant article shall contain the amount as recommended by the budget committee if there is one. In the case of towns, the budget shall also be printed in the town report made available to the legislative body at least one week before the date of the annual meeting. A school district or village district may vote, under an article inserted in the warrant, to require the district to print its budget in an annual report made available to the district's voters at least one week before the date of the annual meeting. Such district report may be separate or may be combined with the annual report of the town or towns within which the district is located.

(b) The governing body in official ballot referenda jurisdictions operating under RSA 40:13 shall post certified copies of the default budget form or any amended default budget form with the proposed operating budget and the warrant.

(c) If the operating budget warrant article is amended at the first session of the meeting in an official ballot referendum jurisdiction operating under RSA 40:13, the governing body and the budget committee, if one exists, may each vote on whether to recommend the amended article, and the recommendation or recommendations shall appear on the ballot for the second session of the meeting.

VIII. The procedural requirements of this section shall apply to any special meeting called to raise or appropriate funds, or to reduce or rescind any appropriation previously made, provided, however, that any budget form used may be prepared locally. Such a form or the applicable warrant article shall, at a



minimum, show the request by the governing body or petitioners, the recommendation of the budget committee, if any, and the sources of anticipated offsetting revenue, other than taxes, if any.

IX. If the budget committee fails to deliver a budget prepared in accordance with this section, the governing body shall post its proposed budget with a notarized statement indicating that the budget is being posted pursuant to this paragraph in lieu of the budget committee's proposed budget. This alternative budget shall then be the basis for the application of the provisions of this chapter.

X. If a town or district uses sub-accounts to budget or track financial data, it shall ensure the budget data at the account and sub-account levels is available for public inspection prior to and at the annual or special meeting, at which the budget or any appropriation is to be considered.

**Source.** 1993, 332:1, eff. Aug. 28, 1993. 1996, 214:2, eff. Aug. 9, 1996. 1997, 41:1, eff. July 11, 1997. 2001, 71:2, eff. July 1, 2001. 2002, 61:1, eff. June 25, 2002. 2004, 68:1, eff. July 6, 2004; 219:2, eff. Aug. 10, 2004; 238:5, eff. June 15, 2004; 238:12, eff. Aug. 10, 2004 at 12:01 a.m. 2007, 305:1, eff. Sept. 11, 2007. 2009, 2:1, eff. Feb. 20, 2009. 2010, 90:1, eff. July 24, 2010. 2012, 6:1, eff. May 21, 2012; 217:1, eff. July 1, 2013. 2014, 190:7, eff. Sept. 9, 2014. 2018, 246:1, eff. Aug. 11, 2018. 2021, 134:3, 4, eff. Sept. 21, 2021.

### **32:16 Duties and Authority of the Budget Committee. —**

In any town which has adopted the provisions of this subdivision, the budget committee shall have the following duties and responsibilities:

I. To prepare the budget as provided in RSA 32:5, and if authorized under RSA 40:14-b, a default budget under RSA 40:13, IX(b) for submission to each annual or special meeting of the voters of the municipality, and, if the municipality is a town, the budgets of any school district or village district wholly within the town, unless the warrant for such meeting does not propose any appropriation.

II. To confer with the governing body or bodies and with other officers, department heads and other officials, relative to estimated costs, revenues anticipated, and services performed to the extent deemed necessary by the budget committee. It shall be the duty of all such officers and other persons to furnish such pertinent information to the budget committee.

III. To conduct the public hearings required under RSA 32:5, I.

IV. To forward copies of the final budgets to the clerk or clerks, as required by RSA 32:5, VI, and, in addition, to deliver 2 copies of such budgets and recommendations upon special warrant articles to the respective governing body or bodies at least 20 days before the date set for the annual or special meeting, to be posted with the warrant.

**Source.** 1993, 332:1, eff. Aug. 28, 1993. 2004, 219:4, eff. Aug. 10, 2004.

### **32:17 Duties of Governing Body and Other Officials. —**

I. The governing bodies of municipalities adopting this subdivision, or of districts which are wholly within towns adopting this subdivision, shall review the statements submitted to them under RSA 32:4 and shall submit their own recommendations to the budget committee, together with all information necessary for the preparation of the annual budget, including each purpose for which an appropriation is sought and each item of anticipated revenue, including all sub-accounts used by the governing body, at such time as the budget committee shall fix. In the case of a special meeting calling for the appropriation of money, the governing body shall submit such information not later than 5 days prior to the required public hearing. Department heads and other officers shall submit their departmental statements of estimated expenditures and receipts to the budget committee, if requested.

II. The information provided to the budget committee as required by this chapter shall be in a format



acceptable to the budget committee. This requirement may be satisfied by the municipality by providing the assistance of a knowledgeable staff person who will attend the budget committee meetings with access to and the ability to provide the required information.

III. The governing body shall incorporate any sub-accounts created by the budget committee into the software used to budget or track financial data.

Source. 1993, 332:1, eff. Aug. 28, 1993. 2021, 134:5, eff. Sept. 21, 2021.

#### **40:13 Use of Official Ballot. –**

I. Notwithstanding RSA 39:3-d, RSA 40:4-e, or any other provision of law, any local political subdivision as defined in RSA 40:12 which has adopted this subdivision shall utilize the official ballot for voting on all issues before the voters.

II. The warrant for any annual meeting shall prescribe the place, day and hour for each of 2 separate sessions of the meeting, and notice shall be given as otherwise provided in this section. Final budgets and ballot questions shall be printed in the annual report made available to the legislative body at least one week before the date of the second session of the annual meeting.

II-a. Notwithstanding any other provision of law, all local political subdivisions which adopt this subdivision, who have not adopted an April or May election date under RSA 40:14, X, shall comply with the following schedule pertaining to notice, petitioned articles, hearings, and warrants for the annual meeting:

(a) The final date for posting notice of budget hearings under RSA 32:5 and RSA 195:12 and hearings under RSA 33:8-a shall be the second Tuesday in January.

(b) The "budget submission date" as defined in RSA 273-A:1, III and the final date for submission of petitioned articles under RSA 39:3 and RSA 197:6 shall be the second Tuesday in January, provided however, that if a petitioned article proposes a bond governed by RSA 33:8-a, the deadline shall be the preceding Friday.

(c) Budget hearings under RSA 32:5 and RSA 195:12 and hearings under RSA 33:8-a shall be held on or before the third Tuesday in January. One or more supplemental budget hearings may be held at any time before the first session of the annual meeting, subject to the 7-day notice requirement in RSA 32:5. If the first hearing or any supplemental hearing is recessed to a later date or time, additional notice shall not be required for a supplemental session if the date, time, and place of the supplemental session are made known at the original hearing. In a political subdivision that has adopted a municipal budget committee pursuant to RSA 32:14, the last day for the budget committee to deliver copies of the final budget and recommendations to the governing body pursuant to RSA 32:16, IV shall be the Thursday before the last Monday in January.

(d) Warrants under RSA 39:5 and RSA 197:7 and budgets shall be posted and copies available to the general public on or before the last Monday in January.

II-b. Notwithstanding any other provision of law, all political subdivisions which hold their annual meetings in April shall comply with the following schedule pertaining to notice, petitioned articles, hearings, and warrants for the annual meeting.

(a) The final date for posting notice of budget hearings under RSA 32:5 and RSA 195:12 and hearings under RSA 33:8-a shall be the second Tuesday in February.

(b) The "budget submission date" as defined in RSA 273-A:1, III and the final date for submission of petitioned articles under RSA 39:3 and RSA 197:6 shall be the second Tuesday in February, provided however, that if a petitioned article proposes a bond governed by RSA 33:8-a, the deadline shall be the preceding Friday.

(c) Budget hearings under RSA 32:5 and RSA 195:12 and hearings under RSA 33:8-a shall be held on or before the third Tuesday in February. One or more supplemental budget hearings may be held at any



time before the first session of the annual meeting, subject to the 7-day notice requirement in RSA 32:5. If the first hearing or any supplemental hearing is recessed to a later date or time, additional notice shall not be required for a supplemental session if the date, time, and place of the supplemental session are made known at the original hearing. In a political subdivision that has adopted a municipal budget committee pursuant to RSA 32:14, the last day for the budget committee to deliver copies of the final budget and recommendations to the governing body pursuant to RSA 32:16, IV shall be the Thursday before the last Monday in February.

(d) Warrants under RSA 39:5 and RSA 197:7 and budgets shall be posted and copies available to the general public on or before the last Monday in February.

II-c. Notwithstanding any other provision of law, all political subdivisions which hold their annual meetings in May shall comply with the following schedule pertaining to notice, petitioned articles, hearings, and warrants for the annual meeting:

(a) The final date for posting notice of budget hearings under RSA 32:5 and RSA 195:12 and hearings under RSA 33:8-a shall be the second Tuesday in March.

(b) The "budget submission date" as defined in RSA 273-A:1, III and the final date for submission of petitioned articles under RSA 39:3 and RSA 197:6 shall be the second Tuesday in March, provided however, that if a petitioned article proposes a bond governed by RSA 33:8-a, the deadline shall be the preceding Friday.

(c) Budget hearings under RSA 32:5 and RSA 195:12 and hearings under RSA 33:8-a shall be held on or before the third Tuesday in March. One or more supplemental budget hearings may be held at any time before the first session of the annual meeting, subject to the 7-day notice requirement in RSA 32:5. If the first hearing or any supplemental hearing is recessed to a later date or time, additional notice shall not be required for a supplemental session if the date, time, and place of the supplemental session are made known at the original hearing. In a political subdivision that has adopted a municipal budget committee pursuant to RSA 32:14, the last day for the budget committee to deliver copies of the final budget and recommendations to the governing body pursuant to RSA 32:16, IV shall be the Thursday before the last Monday in March.

(d) Warrants under RSA 39:5 and RSA 197:7 and budgets shall be posted and copies available to the general public on or before the last Monday in March.

II-d. The voter checklist shall be updated in accordance with RSA 669:5 for each session of the annual meeting.

III. The first session of the annual meeting, which shall be for the transaction of all business other than voting by official ballot, shall be held between the first and second Saturdays following the last Monday in January, inclusive of those Saturdays; between the first and second Saturdays following the last Monday in February, inclusive of those Saturdays; or between the first and second Saturdays following the last Monday in March, inclusive of those Saturdays at a time prescribed by the local political subdivision's governing body.

IV. The first session of the meeting, governed by the provisions of RSA 40:4, 40:4-a, 40:4-b, 40:4-f, and 40:6-40:10, shall consist of explanation, discussion, and debate of each warrant article, including warrant articles pertaining to the operating budget and the default budget. A vote to restrict reconsideration shall be deemed to prohibit any further action on the restricted article until the second session, and RSA 40:10, II shall not apply. Warrant articles may be amended at the first session, subject to the following limitations:

(a) Warrant articles whose wording is prescribed by law shall not be amended.

(b) Warrant articles that are amended shall be placed on the official ballot for a final vote on the main motion, as amended.

(c) No warrant article shall be amended to eliminate the subject matter of the article. An amendment that changes the dollar amount of an appropriation in a warrant article shall not be deemed to violate



this subparagraph.

V. [Repealed.]

V-a. The legislative body of any town, school district, or village district may vote to require that all votes by an advisory budget committee, a town, school district, or village district budget committee, and the governing body or, in towns, school districts, or village districts without a budget committee, all votes of the governing body relative to budget items or any warrant articles or ballot questions shall be recorded votes and the numerical tally of any such vote shall be printed in the town, school district, or village district warrant next to the affected warrant article or on the ballot next to the affected ballot question. Unless the legislative body has voted otherwise, if a town or school district has not voted to require such tallies to be printed in the town or school district warrant next to the affected warrant article or on the ballot next to the affected ballot question, the governing body may do so on its own initiative.

VI. All warrant articles shall be placed on the official ballot for a final vote, including warrant articles as amended by the first session. All special warrant articles shall be accompanied on the ballot by recommendations as required by RSA 32:5, V, concerning any appropriation or appropriation as amended. For any article that proposes the adoption or amendment of an ordinance, a topical description of the substance of the ordinance or amendment, which shall be neutral in its language, may be placed on the official ballot instead of the full text of the ordinance or amendment, subject to the provisions of paragraphs VII-a and VIII-a. With respect to the adoption or amendment of a zoning ordinance, historic district ordinance, or building code, the provisions of RSA 675:3 shall govern to the extent they are inconsistent with anything contained in this paragraph or in paragraph VII-a or VIII-a.

VII. The second session of the annual meeting, which is the official ballot voting day as defined in RSA 652:16-g, to elect officers of the local political subdivision by official ballot, to vote on questions required by law to be inserted on said official ballot, and to vote on all warrant articles from the first session on official ballot, shall be held on the second Tuesday in March, the second Tuesday in April, or the second Tuesday in May, as applicable unless it is postponed in accordance with RSA 40:4, II(b) and RSA 669:1. Notwithstanding RSA 669:1, 670:1, or 671:2, the second session shall be deemed the annual election date for purposes of all applicable election statutes including, but not limited to, RSA 669:5, 669:19, 669:30, 670:3, 670:4, 670:11, 671:15, 671:19, and 671:30 through 32; and votes on zoning ordinances, historic district ordinances, and building codes under RSA 675.

VII-a. When a topical description of the substance of a proposed ordinance or amendment to an ordinance is to be placed on the official ballot, an official copy of the proposed ordinance or amendment, including any amendment to the proposal adopted the first session, shall be placed on file and made available to the public at the office of the clerk of the political subdivision not later than one week prior to the date of the second session of the annual meeting. An official copy of the proposed ordinance or amendment shall be on display for the voters at the meeting place on the date of the meeting.

VIII. The clerk of the local political subdivision shall prepare an official ballot, which may be separate from the official ballot used to elect officers, for all warrant articles. Wording shall be substantively the same as the main motion, as it was made or amended at the first session, with only such minor textual changes as may be required to cast the motion in the form of a question to the voters.

VIII-a. A question as to the adoption or amendment of an ordinance shall be in substantially the following form:

"Are you in favor of the adoption of (amendment to) the ordinance as proposed by the selectmen as follows: (here insert text or topical description of proposed ordinance or amendment)?" In the event that there shall be more than a single proposed amendment to an ordinance to be submitted to the voters at any given meeting, the issue as to the several amendments shall be put in the following manner: "Are you in favor of the adoption of Amendment No. \_\_\_\_ to the ordinance as proposed by the selectmen as follows: (here insert text or topical description of proposed amendment)?"



IX. (a) " Operating budget " as used in this subdivision means " budget, " as defined in RSA 32:3, III, exclusive of " special warrant articles, " as defined in RSA 32:3, VI, and exclusive of other appropriations voted separately.

(b) " Default budget " as used in this subdivision means the amount of the same appropriations as contained in the operating budget authorized for the previous year, reduced and increased, as the case may be, by debt service, contracts, and other obligations previously incurred or mandated by law, and reduced by one-time expenditures contained in the operating budget and by salaries and benefits of positions that have been eliminated in the proposed budget. For the purposes of this paragraph, one-time expenditures shall be appropriations not likely to recur in the succeeding budget, and eliminated positions shall not include vacant positions under recruitment or positions redefined in the proposed operating budget, as determined by the governing body, unless the provisions of RSA 40:14-b are adopted, of the local political subdivision. In calculating the default budget amount, the governing body shall follow the statutory formula which may result in a higher or lower amount than the proposed operating budget.

(c) " Contracts " as used in this subdivision means contracts previously approved, in the amount so approved, by the legislative body in either the operating budget authorized for the previous year or in a separate warrant article for a previous year.

X. If no operating budget article is adopted, the local political subdivision either shall be deemed to have approved the default budget or the governing body may hold a special meeting pursuant to paragraph XVI to take up the issue of a revised operating budget only; provided that RSA 31:5 and RSA 197:3 shall not apply to such a special meeting. If no operating budget article is adopted the estimated revenues shall nevertheless be deemed to have been approved.

XI. (a) The default budget shall be disclosed and presented for questions and discussion at the first budget hearing held pursuant to RSA 32:5 or RSA 197:6. The governing body, unless the provisions of RSA 40:14-b are adopted, shall complete a default budget form created by the department of revenue administration to demonstrate how the default budget amount was calculated. The line item details for changes under subparagraph (2) shall be available for inspection by voters. The form and associated calculations shall, at a minimum, include the following:

- (1) Appropriations contained in the previous year's operating budget;
- (2) Reductions and increases to the previous year's operating budget including identification of specific items that constitute a change by account code, and the reasons for each change;
- (3) One-time expenditures as defined under subparagraph IX(b); and
- (4) Reductions for eliminated positions and benefit expenditures as defined under subparagraph IX(b).

(b) This amount shall not be amended by the legislative body. However, this amount may be adjusted by the governing body, unless the provisions of RSA 40:14-b are adopted, acting on relevant new information at any time before the ballots are printed, provided the governing body, unless the provisions of RSA 40:14-b are adopted, completes an amended default budget form.

(c) The wording of the second session ballot question concerning the operating budget shall be as follows:

"Shall the (local political subdivision) raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$ \_\_\_\_\_? Should this article be defeated, the default budget shall be \$ \_\_\_\_\_, which is the same as last year, with certain adjustments required by previous action of the (local political subdivision) or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only."

XI-a. If a political subdivision maintains a separate fund for the revenues and expenditures related to the operation, maintenance, and improvement of a water or sewer system, and if any appropriation for



such fund is to be raised through user fees or charges and is included in a warrant article separate from the operating budget, the warrant article may include a default amount for such appropriation, which shall be deemed to have been approved if the proposed appropriation is not approved. The default amount shall be determined by the governing body, or by the budget committee if the political subdivision has adopted the provisions of RSA 40:14-b, and shall equal the amount of the same appropriation for the preceding fiscal year, reduced and increased, as the case may be, by debt service, contracts, and other obligations previously incurred or mandated by law, and reduced by one-time expenditures contained in the previous year's appropriation. The warrant article shall state the default amount for the appropriation and shall state that if the appropriation proposed in the article is not approved, the default amount shall be deemed to have been approved.

XII. Voting at the second session shall conform to the procedures for the nonpartisan ballot system as set forth in RSA 669:19-29, RSA 670:5-7 and RSA 671:20-30, including all requirements pertaining to absentee voting, polling place, and polling hours.

XIII. Approval of all warrant articles shall be by simple majority except for questions which require a 2/3 vote by law, contract, or written agreement.

XIV. Votes taken at the second session shall be subject to recount under RSA 669:30-33 and RSA 40:4-c.

XV. Votes taken at the second session shall not be reconsidered.

XVI. The warrant for any special meeting shall prescribe the date, place and hour for both a first and second session. The second session shall be warned for a date not fewer than 28 days nor more than 60 days following the first session. The first and second sessions shall conform to the provisions of this subdivision pertaining to the first and second sessions of annual meetings. Special meetings shall be subject to RSA 31:5, 39:3, 195:13, 197:2, and 197:3, provided that no more than one special meeting may be held to raise and appropriate money for the same question or issue in any one calendar year or fiscal year, whichever applies, and further provided that any special meeting held pursuant to paragraphs X and XI shall not be subject to RSA 31:5 and RSA 197:3 and shall not be counted toward the number of special meetings which may be held in a given calendar or fiscal year.

XVII. Notwithstanding any other provision of law, if the sole purpose of a special meeting is to consider the adoption, amendment, or repeal of a zoning ordinance, historic district ordinance, or building code pursuant to RSA 675, including the adoption of an emergency zoning and planning ordinance pursuant to RSA 675:4-a, the meeting shall consist of only one session, which shall be for voting by official ballot on the proposed ordinance, code, amendment, or repeal. The warrant for the meeting shall be posted in accordance with RSA 39:5.

**Source.** 1995, 164:1, eff. July 31, 1995. 1996, 276:1, 2, eff. June 10, 1996. 1997, 318:4, 5, 12, eff. Aug. 22, 1997. 1999, 86:1-3, eff. Aug. 2, 1999. 2000, 16:2, 3, 4, 5, eff. April 30, 2000. 2001, 71:5-7, eff. July 1, 2001. 2004, 219:1, eff. Aug. 10, 2004. 2007, 305:2, eff. Sept. 11, 2007. 2009, 2:2, eff. Feb. 20, 2009. 2010, 69:1, eff. July 18, 2010; 90:2-4, eff. July 24, 2010. 2011, 1:1, eff. Feb. 4, 2011; 57:1, eff. May 9, 2011. 2012, 217:2, eff. July 1, 2013. 2013, 116:1-3 eff. Aug. 24, 2013; 191:2, eff. Aug. 31, 2013. 2014, 7:1-4, eff. July 5, 2014; 190:1-3, 8-10, eff. Sept. 9, 2014. 2018, 241:1, 2, eff. Aug. 11, 2018; 313:1, 2, eff. Aug. 24, 2018. 2019, 192:2, eff. July 10, 2019.

### **31:95-h Revolving Funds. –**

I. A town may, by vote of the legislative body, establish a revolving fund. Each revolving fund shall be limited to one of the following purposes:

(a) Facilitating, maintaining, or encouraging recycling as defined in RSA 149-M:4;

(b) Providing ambulance services, or fire services, or both;

(c) Providing public safety services by municipal employees or volunteers outside of the ordinary detail of such persons, including but not limited to public safety services in connection with special events,

highway construction, and other construction projects, or for any other public safety purpose deemed appropriate by the municipality;

(d) Creating affordable housing and facilitating transactions relative thereto;

(e) Providing cable access for public, educational, or governmental use;

(f) Financing of energy conservation and efficiency and clean energy improvements by participating property owners in an energy efficiency and clean energy district established pursuant to RSA 53-F; or

(g) Facilitating transactions relative to municipal group net metering.

II. If a town establishes a revolving fund for any of the purposes listed in paragraph I, it may deposit into the fund all or any part of the revenues from fees, charges, or other income derived from the activities or services supported by the fund, and any other revenues approved by the legislative body for deposit into the fund. The money in the fund shall be allowed to accumulate from year to year, and shall not be considered part of the town's general surplus. The town treasurer shall have custody of all moneys in the fund, and shall pay out the same only upon order of the governing body, or other board or body designated by the local legislative body at the time the fund is created; provided, that no further approval of the legislative body, if different from the governing body, shall be required. Such funds may be expended only for the purposes for which the fund was created.

III. The legislative body may, at the time it establishes a revolving fund or at any time thereafter, place limitations on expenditures from the fund including, but not limited to, restrictions on the types of items or services that may be purchased from the fund, limitations on the amount of any single expenditure, and limitations on the total amount of expenditures to be made in a year. No amount may be expended from a revolving fund established hereunder for any item or service for which an appropriation has been specifically rejected by the legislative body during the same year.

IV. The provisions of this section shall not preclude the establishment of a revolving fund for any other purpose authorized by law.

**Source.** 2005, 79:1, eff. Aug. 6, 2005. 2008, 68:1, eff. July 20, 2008; 391:1, eff. Sept. 15, 2008. 2010, 215:3, eff. Aug. 27, 2010. 2013, 9:1, eff. July 6, 2013. 2017, 95:1, eff. Aug. 7, 2017. 2018, 30:1, eff. July 14, 2018; 58:1, eff. July 24, 2018.



# **Town of Andover**

## **Holiday Schedule for Year 2023**

**The following days will be holidays for All Town Employees during 2023**

New Year's Day	Monday	January 2
Martin Luther King Jr.	Monday	January 16
President's Day	Monday	February 20
Memorial Day	Monday	May 29
Independence Day	Tuesday	July 4
Labor Day	Monday	September 4
Columbus Day	Monday	October 9
Thanksgiving Day	Thursday	November 23
Day after Thanksgiving	Friday	November 24
Christmas Day	Monday	December 25



**TOWN DIRECTORY**  
**31 SCHOOL STREET**  
**ANDOVER NEW HAMPSHIRE**  
<https://www.andover-nh.gov>

**ASSESING OFFICE.....735-5332**

Monday – Thursday 9:00 – 2:00 pm

**ANDOVER PUBLIC LIBRARY.....735-5333**

Monday 6:00 – 8:00 pm, Wednesday 9:00 – 12:00 pm & 6:00 – 8:00 pm

Thursday 1:00 – 5:00 pm, Saturday 9:00 – 12:00 pm

**BACHELDER LIBRARY.....735-5076**

Tuesday 9:00 – 12:00 pm & 6:00 – 8:00 pm, Thursday 1:00 – 5:00 pm

Friday 1:00 – 5:00 pm

**FIRE DEPARTMENT.....848-3346**

**HIGHWAY DEPARTMENT.....735-5287**

Monday – Friday 7:00 – 3:00 pm

**HUMAN RESOURCES.....735-5332**

Monday – Thursday 9:00 – 2:00 pm

**POLICE DEPARTMENT (DISPATCH).....735-5777**

Monday – Friday 7:00 – 3:00 pm

**EMERGENCY.....911**

**SELECT BOARD’S OFFICE.....735-5332**

Monday – Friday 9:00 – 2:00 pm

**TRANSFER STATION.....735-5450**

Wednesday & Saturday 7:00 – 5:00 pm

**TOWN CLERK/TAX COLLECTOR.....735-5332**

Monday, Wednesday, Thursday 9:00 – 2:00 pm Tuesday 1:30 – 6:30 pm