

## Andover Cemetery Trustee Minutes 9/21/22

The meeting opened at 7 PM. Jim Reed, Beth Frost, & Cheri Swenson present.

Old minutes 5/12/22 and 8/17/22 were approved.

### OLD BUSINESS

Discussion of mowing: Proctor was mowed before Labor Day but Lakeview was not. However, Anthony was able to mow Durgin and East Andover Church cemeteries. Cheri has spoken with him and he intends to mow Lakeview one more time.

Water leak at Proctor has been repaired. We had to hire Clayton Miller to come as we weren't able to fix ourselves. Clayton fixed the problem and did not charge us! (We will send him a thank you note.)

Water is now available at Lakeview.

Dana is taking care of reissuing the deed to Jim Delaney for his lots that were numbered incorrectly.

Gravestone cleaning workday was very successful; we are having three more sessions. Cheri would like to spray paint the fence at Philbrick w/black paint.

The Upton site in Proctor (new section) will be bought back by us and then that lot will not be sold again until that section is available. (Uptons both buried elsewhere and family wants to sell us back the lot for the \$400 they paid.)

Cheri reported that there is an area in Proctor that needs to be re-seeded. There is a pile of loam there that could be used. Discussion about type of seed to use. Jim said that conservation seed (which has 4 stages) is good for roadsides but not good for cemeteries. He said Belletetes sells seed we could use (especially good for drought areas). He also thinks that the cemeteries (big ones) need to be aerated; and suggests we rent a machine and do it in the spring. Also we will lyme them.

Stone repairs have been done and inspected by Dana and Beth. The total amount due for that is only \$5,800 as some items he was not able to do. Bid was for \$6,500.

Signs and posts for older graveyards are almost done (posts being painted by Cheri) and Dana & Jim will install them.

There is a new key for the Lakeview buildings in the town office. However, Dana had purchased two locks w/combinations and will use those instead. He will give the combination to the Selectmen.

No one showed up for the walk thru of cemeteries in the bidding process. Cheri had contacted several businesses local and out of town letting them know about the request for bids. Cheri is going to see if a note can go on the Town Home page announcing the request for bids. The bids will be opened on October 19th at the town office.

#### NEW BUSINESS

When roofs are done for the sign posts, Dana will contact Jjm & they will install the six sign posts at older graveyards.

Keith (stone repair) suggested we take a walk thru the cemeteries with him some time in November to pick out other stones that need repair. Some of the large stone lots have stones that are tipping around the lot. Jim would like to try fixing one to see how it would come out.

Water faucet covers will be installed soon.

Jim said that we can do the draining of the water pipes in Lakeview ourselves; we don't need to hire someone. He knows how to do it. Proctor does Proctor.

Flags for Vets and large flags for the main cemeteries; Bill had already spent this year's allotment so we need to put it in our budget for next year. The big ones are about \$100 each. We should order in January; maybe budget \$600 for next year.

#### Tentative Budget for 2023:

Labor	\$ 31,000
Software	\$55
Electric for Lakeview	\$400
Secretary	\$500
Flags for Vets/cemeteries	\$500
Sexton	\$1,200
Cornerstones	\$3,200 ?? Just based on pass thru
Stone repair work	\$6,500
Projects	\$6,200
Other ??? Plumbing, trimming, special clean up???	

Cheri reminded us that regarding spending money, small amounts up to \$100, Jim can OK. Amounts up to \$500, Marge can OK; amounts over that, the Selectme must approve.

Cheri submitted the receipts for the posts and signs as well as the bill for the stone repairs.

Cheri also confirmed with Jim Delaney our meeting on October 19th, at the town office with the Selectmen to open the mowing bids at 5:45. We will have our own meeting right after that.

Meeting adjourned at 8:30 PM.

Respectfully submitted, Beth Frost, Secretary

