

**BUILDING PERMIT APPLICATION**

APPLICANT: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(if other than property owner)

TELEPHONE NUMBER: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

E-MAIL ADDRESS: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

PROPERTY ADDRESS: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

TAX MAP/LOT NUMBER: \_\_\_\_\_\_ \_\_\_\_\_\_ \_\_\_\_\_\_

ZONING DISTRICT: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

PROPERTY OWNER: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

TELEPHONE NUMBER: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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CONTRACTOR: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (may be homeowner)

PLUMBING: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (may be homeowner if premises is owner-occupied)

ELECTRICAL: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (may be homeowner if premises is owner-occupied)

MECHANICAL: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

PROPANE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (must be done by licensed/certified contractor)

BRIEF DESCRIPTION OF PROJECT: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (Examples: new house, addition, garage/shed/barn, new apartment units, swimming pool, store, remodeling, commercial building)

How is property now used? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

What is intended use of new construction? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (if residential, number of bedrooms \_\_\_\_\_\_)

Is project a permitted use? \_\_\_\_\_\_\_\_\_\_\_\_ Special Exception? \_\_\_\_\_\_\_\_\_\_\_\_ (if special exception, has approval been granted by the Zoning Board of Adjustment? \_\_\_\_\_\_ Approval date: \_\_\_\_\_\_\_\_\_\_\_\_

Is property: An existing lot ­­­­\_\_\_\_\_\_ Conforming \_\_\_\_\_\_ In the flood plan \_\_\_\_\_ Assessed in Current Use Valuation \_\_\_\_\_\_ Conservation Easement Holder \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Is lot on waterfront as defined in zoning ordinance: \_\_\_\_\_\_\_\_\_\_\_\_

Setbacks (in feet): front yard \_\_\_\_\_\_ side yard \_\_\_\_\_\_ rear yard \_\_\_\_\_\_ (please attach site plan-size of existing and new building, well/septic field, etc, and where located on lot)

Offstreet Parking: \_\_\_\_\_\_ sq.ft Building height: \_\_\_\_\_\_ ft

Is the property within a land subdivision which has been approved by the Planning Board? \_\_\_\_\_ Approval date: \_\_\_\_\_\_ Is subdivision application pending? \_\_\_\_\_\_

If the use is non-residential or multifamily (more than two living units) has site plan approval been granted by the Planning Board? \_\_\_\_\_\_

Is excavation material to be sold commercially as part of the construction process? \_\_\_\_\_\_ (if so, has the Planning Board reviewed the proposal and issued an excavation permit? \_\_\_\_\_\_

N.H.W.S.P.C.C. Septic system design approval NR? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

New Hampshire Energy Code compliance certificate? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

N.H. Department of Health and Human Services kitchen inspection and design approval number? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (commercial only)

If the property is on a state highway, date driveway access permit issued by the N.H. Department of Transportation: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Building Plan or Sketch attached: \_\_\_\_\_

Plan includes: (Y or N for yes or no)

\_\_\_\_\_\_ Fire resistive roofing

\_\_\_\_\_\_ Tile lined chimney with cleanouts or UL approved metabestos chimney

\_\_\_\_\_ Chimney projects 30” above roof opening and 24” above any part of the structure within 10’ of chimney

\_\_\_\_\_\_ Smoke pipe is properly distanced from structural members

\_\_\_\_\_\_ National Electrical Code will be complied with

\_\_\_\_\_\_ Structure has adequate permanent foundation

\_\_\_\_\_\_ Framing is in accordance with good standard practice

\_\_\_\_\_\_ Exterior wall covering will be installed within one (1) year from start

\_\_\_\_\_\_ Septic system design approved

\_\_\_\_\_\_ Compliance with plumbing code

\_\_\_\_\_\_ Do any Panning Board special conditions to building/septic restrictions exist

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

APPLICANT SIGNATURE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (Applicant is, or is authorized representative of, property owner, signed under penalty of perjury)

APPLICATION DATE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

DATE RECEIVED BY ZONING ADMINISTRATOR: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

ZONING ADMINISTRATOR SIGNATURE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Note: Applicant’s compliance with all state and local laws and regulations is required whether or not listed on this form**