Meeting convened at 7:00 p.m.

PRESENT: Nancy Teach, Chair; Art Urie, Vice-Chair; Doug Phelps, Randy Monti, and John Hodgson, Members; Patricia Moyer, Planning and Zoning Administrator

PREVIOUS MINUTES

After discussion, the Board agreed to review the May 14, 2019 minutes in the absence of Lisa Meier, Secretary. Several edits were made. Teach will work on editing and bring the draft to the next meeting on Tuesday, June 25, 2019.

The Board reviewed and accepted the May 28, 2019 minutes. Urie made the motion to approve the May 28, 2019 minutes as amended. Blinn seconded the motion. All in favor. The minutes of May 29, 2019 are approved as amended.

25TH ANNUAL PLANNING AND ZONING CONFERENCE

The conference was held in Concord on Saturday June 1, 2019. Teach, Phelps, Monti, Hodgson, and Moyer attended. Attendees felt there was a lot of information, the sessions were well presented, and worth attending. Members attended sessions including Planning Board Basics, Zoning Board of Adjustment Decision Making, Plan Reading and Analysis, Short Term Rentals, and Recreational Trail Planning, The In one case, the concern was that the handout didn’t match the presentation. Teach indicated there is a Fall Conference on Saturday, October 5, 2019 and encouraged members to attend.

MERZI NOISE CONDITION ON SITE PLAN APPROVAL

After discussion the Board agreed that the Site Plan Noise Condition is approved as stipulated in the Andover Zoning Ordinance as follows:

ARTICLE X: PERFORMANCE STANDARDS FOR COMMERCIAL USES Section B. Performance Standards 12. Structures and uses shall be designed, maintained, and operated so as not to result in an offsite sound level above 60 DBA as measured at the property line.

Furthermore, if a noise complaint arises due to the crushing activity on the applicant’s property, all such operations must cease until such time until the decibel level is verified by the Zoning Administrator or their designee not to be in violation of the Andover Zoning Ordinance approved sound limit resulting of no more than 60 DBA at the property line. Any cost associated with the noise level verification will be borne by the applicant.

ZONING ADMINISTRATOR

* Moyer received an email from a Highland Lake new resident questioning if the Town has any involvement if they install a seasonal dock. After discussion, the Board agreed that any disturbance of the shoreland area, it is a State issue that the person needs to contact the department of Environmental Services (DES) for assistance. Moyer will contact the resident and advise them accordingly.

OTHER BUSINESS

* The Board discussed ideas on how to make the village district bicycle and pedestrian friendly. Some suggestions were to have sidewalks, rest and refreshment stations. The Town cannot provide sidewalks per se. The Town would need to petition the State for crosswalks or sidewalks.
* Teach will continue to look for the New Hampshire Municipal Center’s calendar of important deadlines for Town Meeting. It might be premature for the calendar to be published.
* The Board discussed the next step in Champagne’s process. The Board agreed that once the Site Plan Review application is fully completed, then a Non-binding Consultation will be scheduled. The Board agreed that the February 14, 2019 application is very deficient in information and a new application needs to be completed. Champagne also needs the survey map.
* Phelps reviewed several other town’s Junk Yard Ordinances to assist in the Board to developing one for the Town. Phelps provided a hand out of key features to consider. Further review at the next Board meeting on June 25th.

ADJOURNMENT

Urie made the motion to adjourn the meeting. Phelps seconded the motion. All in favor. The meeting adjourned at 9:05 p.m.

Minutes prepared in the absence of Lisa Meier, Planning Board Secretary