APPROVED

Planning Board Minutes

October 10, 2023

Members present: Ken Wells, Chair; Jacob Gilman, Vice-Chair; Nancy Walsh-Robart; Art Urie; Donna Duclos; Roland Carter, Ex-Officio and Brian Thomas, Alternate.

Also present: Nancy Teach; Doug Phelps; Bill Hoffman; Pat Moyer, Planning & Zoning Administrator; Lisa Meier, Secretary

Chair Wells opened the meeting at 7:00 p.m. with roll-call.

Minutes of September 26, 2023

Duclos – Approve

Walsh-Robart – Second

Unanimous – Vote to approve

Reports – Zoning Administrator – Pat Moyer

Moyer explained that a letter was received from Nobis requesting a project extension for Overlook Drive Solar, LLC due to lack of availability and lead time on parts. Urie made a motion to approve the extension. Walsh-Robart seconded the motion and the motion passed.

Public Hearing: A Site Plan Review for Andover Historical Society, to allow the construction of a storage / display barn for the Concord Coach. The property is Tax Map 27 Lot 770,093 located at 89 Depot Street and is in the Village District

Wells opened the public hearing at 7:15 p.m. Moyer stated she had received the waiver letter and stated that Town Counsel needs to review it. Gilman asked if the fees had been paid and the response was yes. Duclos asked if the person that signed the wavier was authorized to sign it. Moyer stated she was concerned with the map not being detailed enough. Teach responded that a map was presented at prior meetings with the board. Phelps asked when the waiver letter would be sent to Town Counsel and what it needs for specific language. Moyer stated she would reach out to Town Counsel to review the waiver and provide edits. Teach stated the Historical Society would sign the waiver once Town Counsel completes it and Phelps agreed. Teach presented a scale model of the building including a coach. Thomas asked if there is any other town with a similar structure and the response was New London has one. Duclos made a motion to approve the Site Plan Review pending receipt of an appropriate liability waiver and map. Carter seconded the motion and the motion passed.

Master Plan – Continued Discussion of Informational Session

Wells stated that they received public feedback. The next meeting will be held Saturday, October 14, 2023 at 10:00 at the Town Office Meeting Room. The Planning Board will do a final review at their October 24, 2023 meeting. Hard copies will be available at town hall and the Survey Monkey will be put on-line. A QR code will be put into the Andover Beacon. Gilman stated a sequence of events needs to be determined. Gilman will draw up a letter to the Select Board for funds for the survey.

Reports – Select Board – Roland Carter

Carter stated he is working with DOT engineers on the Lawrence Street Bridge. Carter has met with Andover Village District regarding the water main. DOT would like to remain with access to Park Street where they proposed it originally.

There being no further discussion, Duclos made a motion at 8:25 p.m. to adjourn. Walsh-Robart seconded the motion and the motion passed.

Respectfully submitted,

Lisa Meier

Recording Secretary