

APPROVED  
ANDOVER PLANNING BOARD  
MEETING MINUTES  
May 10, 2016

Members present: Nancy Teach, Chair; Jon Warzocha, Vice-Chair; Art Urie; Pat Moyer; Doug Phelps; Paul Currier; Randall Costa, Alternate; and David Blinn, Ex-Officio

Also present for duration of appropriate items: Charles Klee

Minutes of April 26, 2016 meeting

Phelps – Motion to approve as amended

Moyer – Second

Vote - Unanimous

Announcements / Correspondence

1. The new Planning and Zoning Coordinator is Pat Moyer. With this new position, Pat cannot be a Planning Board member. Warzocha made a motion to endorse Randall Costa as a full-time board member. Phelps seconded the motion and the board voted unanimously in favor of the motion.
2. Planning Board resources – Warzocha indicates the board notebooks should include a copy of the current zoning map. The new zoning map (either a paper copy or one which includes the meets and bounds descriptions) needs to be adopted by town residents
3. Planning Board Experts – Phelps indicated he has submitted the digital overlays to Mike Izard at Lakes Region Planning Commission and discrepancies have been found and need to be addressed. Phelps and Currier will engage in a conference call with Lakes Region Planning Commission to discuss.
4. Schedule of Fees – the Selectboard has approved the draft fee schedule.

Non-Binding Consultation: Van Dam/Klee – Costa Trust – lot line adjustment/annexation – 130 West Shore Road – Clayton Platt

Charles Klee indicated that a discrepancy of lot line determined upon the Costa's purchase of their property. The Costa's and Van Dam/Klee agreed to resolve the

discrepancy through a sale to Van Dam/Klee of a small section of the Costa property to correlate the property with the deed / survey. Klee presented an application, fees and abutter list. The application was reviewed for completeness. A waiver for I.A.8 in application for minor subdivision approval was requested along with a waiver of soils, etc. Phelps made a motion to deem the application complete. Urie seconded the motion and the board voted unanimously in deeming the application complete. The board will act on the application Tuesday May 24, 2016 at 7:30 p.m. Notices will be sent to abutters. An accurate map reflecting correct lot numbers and abutters will be presented at the May 24, 2016 meeting.

Discussion and updates as time allows:

1. Teach distributed draft Principal Uses & Accessory Uses for the board to review to discuss at the next meeting.
2. Subdivision Regulations – Concern was raised that an applicant using the shorter minor subdivision application might assume that the full regulations do not apply. Costa volunteered to formulate a draft consolidation of the applications into one form for future review and discussion by the board.

There being no further discussion, the meeting was adjourned at 9:00 p.m.

Respectfully Submitted,

Lisa Meier, Recording Secretary