

APPROVED
ANDOVER PLANNING BOARD
MEETING MINUTES
October 10, 2017

Members present: Nancy Teach, Chair; Paul Currier; Art Urie; Jon Warzocha; and David Blinn, Ex-Officio

Also present for duration of appropriate items: Dave Powers, Zoning Administrator; Pat Moyer, Zoning & Planning Coordinator; Brian MacKenzie; AJ Giglio; Anna Warzocha and Josh MacKenzie

Minutes of September 26 2017

Urie – Motion to approve as amended

Currier – Second

Vote – Unanimous

Announcements / Correspondence

1. Office of Energy and Planning is now Office of Strategic Initiatives and includes Division of Energy and Division of Planning.
2. Nancy presented the time-line for submission of Zoning Ordinance articles for Town Meeting.

Non-Binding Consultation: 162 Hoyt Road; Matt Hollins; Build on a 65 -70 acre lot. The property is in the Agricultural / Residential Zone

The board did not act on this as the party was not present.

Non-Binding Consultation: 4 Mill Road –Brian MacKenzie and AJ Giglio – Operate a Restaurant. Property is in the Agricultural / Residential Zone

MacKenzie and Giglio presented an outline of their proposed use of the property, retaining the rental aspect of the property and converting the brick building into a restaurant / bar and also developing the back lower portion of the property to entertain larger groups. The septic would be upgraded along with the well. There would be no drive-thru. They were advised the Planning Board would need to deem the site appropriate for the use; a Special Exception approval from the Zoning Board of Adjustment would be needed and a Site Plan Review approval would be needed from the Planning Board.

Pat Moyer – Planning / Zoning Coordinator

1. All revised / approved Planning Board form have been submitted for upload onto the town website.
2. An inquiry was made from the new owner of 216 Cilleyville Road as to whether parcel 2 (tax map 21 lot 570,497) is a buildable lot. The board determined that it is a buildable lot; however, if they chose to subdivide the lot, it would be necessary to build a public (Class VI) road as there is not enough road frontage.
3. A possible buyer for 72 Main Street inquired whether the upstairs apartment was a legal apartment. It was determined that it is not a legal apartment.

Dave Powers – Zoning Administrator

1. Has had requests regarding accessory dwelling units as the information could not be found on the town website. Nancy will provide both Dave and Pat Moyer with copies.
2. Dave will follow up with Brian Signor regarding vehicles parked in the town right-of-way and number of vehicles and Dan Merzi regarding completion of the Site Plan Review process.

Dave Blinn – Selectboard

1. The board has met with a new web designer to redo the town website.
2. Solar panels are being installed on town hall.
3. Highland Lake drawdown will take place in 2018.
4. Budget season has begun.
5. There will be a budget open house on October 23, 2017 with a back-an alternative date of October 30, 2017.
6. The Selectboard's proposed budget will be presented to the budget committee the first or second week of November.

There being no further discussion, the meeting was adjourned at 8:30 p.m.

Respectfully Submitted,

Lisa Meier, Recording Secretary