

APPROVED
ANDOVER PLANNING BOARD
MEETING MINUTES
October 25, 2016

Members present: Nancy Teach, Chair; Jon Warzocha, Vice-Chair; Randall Costa; Doug Phelps; Paul Currier; Art Urie

Also present for duration of appropriate items: Pat Moyer, Planning and Zoning Coordinator; Dave Powers, Zoning Administrator; Bill Demers

Minutes of October 11, 2016 meeting

Currier – Motion to approve as amended

Phelps – Second

Vote – Unanimous

Announcements / Correspondence

1. Teach stated she and Town Administrator Marj Roy attended the Municipal Law Lecture Series presentation on October 16, 2016.
2. The November 8, 2016 meeting has been rescheduled to Tuesday, November 1, 2016.

Zoning Administrator

Powers indicated he had received a phone call from an abutter on Tilton Brook Road advising there is a shed being built and is concerned it is too close to the property line. Powers will go out to the property to review.

Planning & Zoning Coordinator

Moyer stated she continues to work on the driveway permits applications, procedures and regulations. She distributed a packet of draft revisions to the permit application, procedures and regulations to board members for review and further revisions. Moyer stated she had been contacted by Ray Gauthier on Monticello Drive regarding changing the zoning for his area to commercial zone in order to have a business in his area.

Non-Binding Consultation – Bill Demers for property on Agony Hill Road

Demers presented a diagram of his property indicating the 430' of road frontage. The proposal is to divide out 2 or 4 acres for a building lot in the future. After review, the board determined that there was not enough road frontage for a second lot.

2017 Town Meeting

Teach presented a time-frame schedule with deadlines for public hearings and warrant articles in preparation for Town Meeting 2017.

Accessory Dwelling Units – Review draft for Warrant Article - Nancy Teach

Teach presented a new draft article for the Zoning Ordinance titled Accessory Dwelling Unit as a warrant article for the March 7, 2017 Town Meeting. The board reviewed and made some revisions. Board members will distribute via email additional comments and finalize an article at the November 1, 2016 meeting.

There being no further discussion, the meeting was adjourned at 9:05 p.m.

Respectfully Submitted,

Lisa Meier, Recording Secretary