

APPROVED
ANDOVER SELECT BOARD
MEETING MINUTES
May 25, 2023



Members Present: Jim Delaney, Chair; Roland Carter; Dana Swenson

Also present for duration of appropriate item: Kimberley Edelmann, Town Administrator; Seth Currier; Frank Bryson, Highway Supervisor; Nancy Teach; Nancy Robart; Jim Hanson; Ed & Mary Hiller; Janet Eklund; Bill Hoffman; Jesse Schust; Kaytlynn Monroe; David Leak; Orlando Martinez; Ban Belin; Jess Farrell; and Lisa Meier, Secretary

Delaney opened the meeting at 4:00 p.m. with roll call.

Andover Historical Society

Bill Hoffman and Nancy Teach presented an update on the Historical Society indicating that downtown Potter Place should be managed as and considered a real resource for Andover and they are looking to create a Historical District in this area. Plans, a zoning map and photos were presented of the area. The Railroad Station is authentic to the turn of the century along with Emmons Store with the Post Office. The Postmistress House (Lull House), the Freight House along with the boxcar and caboose management are under the auspice of the Historical Society. The Historical Society will be presenting a Warrant Article for the 2024 Town Meeting to create a Historical District. Should the Warrant Article pass, the Select Board would need to appoint members. The Historical Society has been before the Planning Board in regards to the construction of a structure to display the Concord Coach. A summarization of the proposed project was distributed to the Select Board members and Teach advised they would like to speak with the nine property owners in the area and then would need to go before the Planning Board to create this District. Swenson asked if they had spoken with any of the property owners yet and the response was no, that is what public hearings are for. Hoffman stated that the Zoning Ordinance overlay is strictly for visual. Delaney stated that the Masonic Hall and the Potter Place Inn should be the boundaries. Edelmann asked what is needed from the Select Board and the response was a smile and a favorable send-off.

Andover Conservation Commission

Robart stated that in relation to the approved Warrant Article from Town Meeting, the Commission is working with Ausbon and it is necessary to get the property surveyed. Two bids have been received – one from Pierre Bedard for \$3700 and the second from Colin Brown for \$2500; however, the Commission only has a \$1800 allotted budget. The Commission would like approval from the Select Board to expend the additional money from the Reserved Fund. Delaney made a motion to allow the use of money from the Reserved Fund. Swenson seconded the motion and the motion passed.

Janet Eklund – Highland Lake Geese Issue

Eklund indicated that the park has been raked, the Highway Department has picked up the debris and the Town Administrator has approved the borrowing of “scare devices” from NH DOT. The “scare devices” are on loan through the end of August 2023. There are two other tactics the town can take if this does not work. Swenson stated that he believes the total number of geese is down this year compared to past years.

Kaytlynn Monroe – Twin States Clean Energy

Kaytlynn Monroe, Orlando Martinez, Dan Belin, and Jess Farrell presented a slide presentation regarding the proposed transmission line project from Canada through Vermont and down to Londonderry, NH. This presentation can be viewed on the town website or you can request a copy of the presentation at the Town Offices.

Questions, concerns and comments of the public include:

1. How is New Hampshire Electric tying into this project? This will inject into the transmission market and drive the price down. Hydro is dispatchable.
2. What is the capacity of hydro-electric? The response was they are unsure.
3. Will hydro work year-round? Yes.
4. What is the time-line? If approved, the permitting process is within another six months and then start the project in 2026 and finish in 2030
5. Public relations work is crucial
6. This is fulfilling in some purpose as Northern Pass but is less invasive.
7. What is the fallback? This is needed for the region.
8. Would there be more information sessions for Andover? Yes
9. When are letters of endorsement for the project needed? By July 5, 2023.

Road Agent Report

1. Grading and ditching are being done along with putting down calcium.
2. Need a price from Ambrose for the hotbox which keeps the asphalt warm while using it.
3. Would like to purchase a blower for the front of the truck for cleaning ditches.
4. Bryson asked the board if there are any concerns with him doing his job. Swenson stated he has received good reports from the town residents; Carter asked how he is doing budget-wise and the response was they have not gone over budget yet. Delaney stated he believes Bryson is doing a good job.
5. Bryson stated he has chain-of-command concerns. He asked if the chain of command should be any issues with the Highway Department comes from the Select Board who brings it to the Town Administrators attention and then the Town Administrator brings it to the Highway Supervisor and the response was yes, this is how it should be.
6. A work-order system is being worked on.
7. Bryson asked what the expectations for his attendance at Select Board meetings are and the response was if he could provide a report for each meeting; however, his physical presence is not necessary at every meeting. Swenson stated there should be a rotating agenda for each department head at Select Board meetings.
8. A new turn-around spot needs to be found for Valley Road. Leak asked if it would still be his property if a turn-around spot is installed and the response was yes. Leak asked if this would impact his taxes and the response was no. Bryson indicated that the stump would have to be removed in order to turn the grader around. Bryson asked where the Class VI portion started and the response was at the bridge. Leak asked about changing Valley Road to a private road and Delaney responded he was not in favor of this. Bryson stated that a smaller grader would be a benefit for Andover roads.
9. Bryson recommended cameras be installed at the beach facing towards the bathhouse and parking lot due to vandalism.
10. Swenson mentioned that the trees on the island were falling and Schust replied that this is not a Conservation Commission concern and the town should remove them.

11. Bryson recommended that the board look into having a Parks & Recreation Committee for the beach and cemetery area. Delaney responded that Committee could start on a seasonal basis. Edelmann stated that this is what the town of Warner has done.

Department Reports

Select Board

Carter stated that the Planning Board was approved to utilize the school for the hearing on June 10, 2023 for CWS fence.

New Business

- A. The current Town Investment Policy was distributed which was signed. Swenson asked who is handling the investments now and the response was the town treasurer. Swenson stated he would like the board to receive quarterly reports.
- B. Edelmann stated that people are asking to utilize the Town Green and she has spoken with the Police Chief and received a copy of the August 2020 policy pertaining to use of the Town Green. The policy indicates a Special Events Permit is required. Swenson recommended instituting a sign-up policy which includes a "no alcohol" clause.
- C. The board signed a survey agreement with Pierre Bedard and Associates, PC.

Old Business

1. Highway Department Building – Swenson made a motion to reject the current bids by Countryside and Seppala. Delaney seconded the motion and the motion passed. Swenson made a motion to re-establish the Highway Advisory Committee using the existing plans, establish new specifications and put them out to bid. Delaney seconded the motion and the motion passed. Swenson made a motion to appoint Jim Hanson to head up the committee. Hanson stated that he is unsure if they would be able to put the committee together again and that he is willing to advise the Select Board without the redundancy. Swenson withdrew his motion.
2. Radon Status – Edelmann stated that the radon level is 0 and the air quality is much better. Delaney stated he has ordered shelving material for the basement.

Correspondence / Signatures

1. The 4th of July Permit for the parade was approved.
2. A sign permit for Tax Map 19 Lot 614,218 was signed.
3. A payroll manifest for \$38,049.49 was signed.

Public Participation

1. Jesse Schust and Seth Currier indicated that he is concerned with the covered bridges and believes that the Cilleyville Bridge is not prioritized as highly as Keniston Bridge. They are willing to come up with a report for ways to move forward. Delaney responded that the board was going with a metal bridge. Schust also stated that the Keniston Bridge does not have the correct approach and the board needs to address this. Currier stated he is surprised there is no CRF (Capital Reserve Fund) for covered bridges and suggested the board do a Warrant Article for Town Meeting for maintenance of covered bridges. Edelmann stated she would check with DRA (Department of Revenue Administration) to determine if there could be a second CRF for bridges. Hanson stated it is critical to remove the salt in the spring and

was curious about the Moose Plate Fund. Meier stated she would look into finding out about a potential fund. Schust stated that the two covered bridges are on the Register of Historical Places and would like signs near each bridge indicating the specialness of each bridge. Carrier stated he echoes Schust and is concerned with having a red roof on the bridge. Delaney responded that red was recommended; however, not finalized. A color wheel was received to choose the color for the roof. Carrier asked if there would be a public hearing to choose the color and the response was this would be done at a Select Board meeting. Schust also stated that the Conservation Commission is looking into formalizing conservation at two Bradley Lake properties owned by the Town and are also reaching out to aquatic resources for wetland restoration to fund improved stream crossing on Valley Road. Delaney responded that the town has a contract with Hoyle & Tanner for bridge inspection program which is in place.

Non-Public Session

At 9:05 p.m. Delaney made a motion to enter non-public session per RSA 91-A:D. Swenson seconded the motion and the motion passed.

Public Session

At 9:20 p.m. Delaney made a motion to enter back into public session. Swenson seconded the motion and the motion passed. Swenson made a motion to seal the non-public minutes for 30 days. Carter seconded the motion and the motion passed.

Swenson made a motion to adjourn at 9:21 p.m. Delaney seconded the motion and the motion passed.

Respectfully Submitted,

Lisa Meier
Secretary

These minutes were approved at the
Selectboard meeting on August 10, 2023.