

APPROVED  
ANDOVER SELECT BOARD  
MEETING MINUTES  
September 28, 2023

Members Present: Jim Delaney, Chair; Roland Carter; Dana Swenson

Also present for duration of appropriate item: Todd Goings; Jim Hanson; Jon Champagne; John McDonald; Les Fenton; Chuck Keyser; Al & Kat Hitchmoth; Glynis Hart, Wilmot Select Board; Ken Kessler;

Chair Delaney opened the meeting at 6:00 p.m. with roll call.

Transfer Station

TA Edelman introduced Wilmot Select Board member Glynis Hart. Hart stated that the Wilmot Select Board is interested in sharing services with other towns in the area. Hart stated that Brian Patenaude from NRRA had met with the Andover and Wilmot Transfer Station employees and she would like a point person for Andover or a committee member from Andover. Hart was wondering about the possibility of consolidating both Transfer Stations. Brian Patenaude had some recommendations which were passed on to the board and Hart will follow up with Casella regarding consolidating. Carter advised that the Andover Transfer Station Manager has stepped down; however, the board is working through this.

Carter believes this would be great for both towns; and the logistics need to be worked out. Hart stated she had received the formula for average commodity revenue from David Allen. Swenson asked if this was part of Wheel-A-Brator and the response was no. Delaney appointed Carter to be the point person for this. Carter asked Hart if there had been any research done on roadside pickup and the response was no. Carter stated he would give David Allen a call about this. Swenson asked if Hart was looking for a joint committee or a separate Andover committee and Hart responded the more persons involved the better as this will ultimately go to town meeting.

Departments – Road Agent report given by Town Administrator  
Kimberley Edelmann

Edelmann stated that Cristy in the accounting office had found prior quotes for paving of Flaghole Road, Maple Street and Cristy will create a “Paving” file for these. A \$20,000 quote was received for a chain link fence at the Transfer Station. A previously approved quote from Porter Paving for additional work was signed. The crew has been ditching many roads. Flagging will need to be done for Porter Paving. Edelmann stated she is concerned with speeding on Cilleyville Road now. Carter stated a yellow line needs to be put down and Champagne responded that town roads are not striped so that people drive in the center of the road rather than to the side.

Departments – Town Administrator

Edelmann stated she is currently working on the minutes to include diagrams from white boards.

#### Minutes of September 14, 2023

The board did not act on these minutes.

#### Minutes of September 20, 2023

Delaney – Motion to approve

Carter – Second

Unanimous – Vote to approve

#### Minutes of September 21, 2023

Delaney – Motion to approve

Carter – Second

Unanimous – Vote to approve

#### Highway Garage

Groundbreaking took place on Wednesday, September 27, 2023 and photos and video were taken. Fenton advised he has conversed with Rob regarding the soil testing and material on site. They need to determine the quantity on hand. Pushing dirt will start next week with concrete by the end of October.

#### Dana re: CIP

The board needs to determine who can do an assessment of Town Hall regarding life safety, egress, ADA compliance and the third floor. There are several privacy concerns. Swenson advised that the old Fire House on Poplar Street has been offered to the Town and could possibly be used for storage. Swenson spoke about the possibility of consolidating the Fire Departments into a single structure at White Oak pit. There are several Transfer Station changes that need to be discussed also such as covers on the containers and pads under the trailers. Is there a possibility of constructing a sand building at the Highway Garage location.

### Manifests & Signatures

Invoice for Porter Paving in the amount of \$6,600 for Ives Road was signed. Check manifest for \$364,238.89 was signed. Invoice for roadside mowing in the amount of \$7,315.00 was signed. Yield on Timber Tax for Tax Map 22, Lot 172,360 was signed for \$249.59. Tax Exemption for solar for Tax Map 11, Lot 802,752 in the amount of \$16,800 was signed. Payroll manifest in the amount of \$27,363.39 was signed. Invoice for J&B Landscaping in the amount of \$1,440.00 was signed. A request for a donation in the amount of \$2,000 was received from Twin Rivers Food Pantry. A letter from the Andover Snowmobile Club was received for permission to go across town property. A

request for a donation was received from the Center for Non-Profits.

### Public Comment

1. John McDonald asked if there is a policy in place pertaining to Chain-of-Command and if not, one should be in place.
2. Someone made mention regarding the possibility of relocating the town office to the East Andover Fire Station and do a Municipal Complex for the Fire Department, Police Department and Highway Department at White Oak.
3. Jon Champagne stated that the spoils at White Oak was given to him by a prior Select Board and if this board no longer wishes to honor that deal, he wants to be paid for the materials the town has already received. If this agreement is now null & void, Champagne would like a letter as to why. Champagne also stated he is concerned with the Code of Conduct not be adhered to. Swenson asked if there is a time-limit / end-time on spoils and the response was September 28, 2023. Swenson asked if this was in perpetuity and the response was no. Keyser stated that there was only one pile traded. Champagne asked if the leaf pile at the Transfer Station out of his reach now also. Carter responded to Champagne that he reviewed the meeting video and only saw where there were five to ten loads referred to.

4. Al Hitchmoth asked if a complete aerial view of the Transfer Station including the wetlands could be done. Swenson stated his brother has a drone which could be used for this and believed it would be best to have done once the foliage is down.

Delaney made a motion to enter non-public per RSA 91-3A.3(IIC) at 7:03 p.m. Carter seconded the motion and the motion passed. Delaney made a motion to enter back into public session at 7:11 p.m. Carter seconded the motion and the motion passed.

Delaney made a motion to enter non-public per RSA91-A:3 II(c) at 7:12 p.m. Carter seconded the motion and the motion passed. Swenson made a motion to enter back into public session at 7:30 p.m. Delaney seconded the motion and the motion passed.

Delaney made a motion to enter non-public per RSA91-A:3 II(c) at 7:31 p.m. Swenson seconded the motion and the motion passed. Delaney made a motion to enter back into public session at 7:39 p.m. Swenson seconded the motion and the motion passed.

There being no further discussion, Swenson made a motion to adjourn at 7:40 p.m. Carter seconded the motion and the motion passed.

Respectfully Submitted,

Lisa Meier  
Recording Secretary