Meeting convened at 6:30 p.m.

PRESENT: Marj Roy, Town Administrator; Chuck Keyser, Select Board Chair; Dave Blinn, and Select Board Member. Police Officers Dan Shaw, Dan Mori, and Chief Joe Mahoney

Also present were: Jake Hubbard, Beth Hubbard, Jane Hubbard, Jay Hubbard and Todd Goings

POLICE OFFICER OFFICIAL SWEARING IN

Marj Roy performed the swearing in for Andover’s new full-time police office, Jake Hubbard.

TOWN ADMINISTRATOR REPORT by Marj Roy

* Mainstay Computer Replacements - Roy explained that in January 2020, Mainstay will no longer support Windows 7. The Police Department requires three (3) new desktops and two (2) Tough laptops with an estimated cost of $6700.00. The Town Hall requires three (3) desktops and two (2) laptops also at an estimated cost of $4200.00. The Police Department’s laptops are more costly because they need the Tough laptops. Roy will have a new laptop with her old desktop going to the Town Clerk/Tax Collector Office. This will happen either in the summer or Fall this year.
* New Hampshire Town & City Magazine - Roy included a copy of the “Recycling Still Rules$!” But the “Rules They are a Changing” article in a recent edition of the magazine in their packets for the Board’s review. Roy also included a copy of the Financing Capital Projects article for their review. After the Board has time to review the articles, a discussion can take place at a later meeting.
* Town of Andover Credit Card Policy - Roy included in the packet for the Board’s review.
* Capital Alarm Company - Roy reported Capital Alarm set up the new panic alarms this past Friday. Roy distributed the alarms earlier today prior to the meeting to all but one Town Hall employee which will be distributed tomorrow.
* Town of Bristol - Roy spoke to Bristol’s Land Use Manager prior to the meeting on Wednesday, June 12, 2019 at 7:00 pm. Bristol sent a notice of a potential Regional Impact of a proposed cell tower in their town. Bristol is in the very beginning stages at this point. The meeting was meant to gather resident input. Roy attended for the first few minutes of the meeting and left but will continue to follow it and report to the Select Board of the progress.

OUT OF TOWN TRASH

This has always been an issue and hard to enforce. Chuck Keyser suggested letting the new Transfer Station Supervisor aware of the issue. Everyone needs to be mindful because it costs the Town money. It was suggested that when the Town Clerk registers vehicles, they can ask if the person has their beach sticker/town dump sticker.

TOWN HALL WATER ISSUE

The Town Hall has full water pressure as of this afternoon. The water pressure has been very low for a long time. Roy thanked Toby Locke and Brandon Meier from the Andover Village Water District and Andrews Construction for alleviating this problem. The broken pipe found under Route 4 was fixed. There are grants available to the Andover Village Water District that the Town is willing to help the Commissioners work on.

NORTHEAST RESOURCE RECOVERY ASSOCIATION (NRRA)

Blinn researched having a trailer from NRRA available for the 4th of July Celebration. Blinn spoke to Doug Phelps who is a member of the 4th’s Committee. There is no one available to go get a trailer and get it back to NRRA the next day, so for this year, the Town will buy some barrels and clearly mark them for specific recyclable items. After the 4th Celebration, the barrels can be used at the cemeteries as trash containers where needed. The Board decided that three (3) barrels are needed. One for rubbish and two for recycling at different locations. One of the recycling barrels will be for cans and the other can will be used for plastics.

VILLAGE GREEN by Todd Goings

Goings explained that Proctor completed their part for the 4th of July Celebration. Proctor also ran a conduit to the flagpole with electricity. Goings understanding is that 4th’s Committee is waiting for their electrician and for NHEC to complete their part.

Proctor inventoried trees. The person taking on this task measures, writes a description, checks to see if the tree needs anything, numbers, writes a report on each individual tree and puts a value on the tree. On the Andover Common, there are three possibly four trees listed as not in very good health any more. Three are not quite dead, but are not well. Goings will get a price for the cost of taking down three trees. One tree by the Chapel was taken care of already.

Proctor traditionally likes to plant two new trees to every large old tree they take down. Goings asked the Board if the Town is willing to help split the cost of the new trees. The new trees will be approximately 2.5” to 3” diameter and approximately 8’to 10’ in height at a cost of approximately $360 to $400 per tree. Eight new trees will be needed. The old stumps will be ground. Proctor would like to plant the trees this year but it could be next year.

Another issue are the crosswalks on the Common are dark and poorly lit. Proctor has a lighting plan for approximately ten LED photo sensor lights that turn on at dusk and off in the morning.

Nine of the lights electric usage will be paid for by Proctor. Proctor would like the Town to pay for the electric usage on the one light near Maxwell Savage Building.

Proctor expects to do the lighting project this year for the safety of the students. It will take until at least the Fall and possibly next Spring to complete the project. The lead time for getting the actual lighting fixtures is long, typically, months.

After discussion, the Board will talk to Bill Keyser who is absent tonight for this meeting. Blinn also suggested to run this by the Planning Board. Goings will keep the Board apprised of the situation on both the trees and the lighting plan.

CILLEYVILLE BOG BRIDGE ISSUE

After the last Select Board Meeting, Roy spoke to Tim Andrews of Barns and Bridges regarding Cilleyville Bog Bridge issues. Andrews is traveling a lot and cannot come to look at the bridge for a while. Previously, Andrews looked at the bridge briefly and feels it needs some minor work such as grouting and shoring it up, but that it is not an emergency. There is no vehicular traffic on that bridge, only pedestrian and biking traffic is allowed. After discussion, the Board thought in the meantime that taking some good photos of the bridge and sending them to Andrews for his opinion might be helpful for him to offer his opinion in more detail and then a plan can be made.

NOBIS GROUP MONITORING OF OLD LANDFILL ON MONTICELLO DRIVE

After a continued brief discussion from the last Select Board meeting on the Nobis Group continuation of their monitoring of the closed landfill on Monticello Drive, Blinn made the motion to have Nobis continue to monitor the Town’s old landfill on Monticello Drive. Chuck Keyser seconded the motion. All in favor. Motion passed unanimously.

CORRESPONDENCE AND SIGNATURES

* Petition and Poll Licenses (2) Work Order #22877134 Bury cable under Maple Street Bury cable under Maple Street near #292
* New Hampshire Department of Natural and Cultural Resources, Division of Forest and Lands initial notice to the Town of their plan to harvest 49 acres of the Ragged Mountain State Forest. Notice will be posted on Town Bulletin Board and website.

NON-PUBLIC SESSION

Chuck Keyser made the motion to go into Non-Public Session by Roll Call Vote:

Chuck Keyser YES Dave Blinn YES Bill Keyser ABSENT

Moyer was excused from the Non-Public Session by Chuck Keyser at 7:30 p.m.

Minutes prepared by Patricia Moyer, Select Board Secretary