Select Board Meeting

August 17, 2020

Minutes

The meeting was convened by Chairman Todd Goings at 6:30 PM. Those in attendance were:

Select Board members Goings, Kinney and Dudek, Road Agent Jon Champagne, Town Administrator Marjorie Roy, Emergency Management Director Jane Hubbard, Highway Department Advisory Committee Chairman Jim Hanson. Brad Hardie and Cindy Benson were also present representing residents of Shirley and Poplar Streets.

Highway Dept. Advisory Committee-Jim Hanson

Jim thanked the Select Board for appointing the members of the Advisory Committee because each person had strength and knowledge in specific areas. Jim said the make-up of the committee made his job as chairman go smoothly. As requested, the Committee will be ready to present their entire plan to the Select Board on September 10th.

Road Agent’s Report-Jon Champagne

Jon reported that he had received a quote for next year to rehab the beach house plumbing and electric so the building can be open for summer of 2021. The quote is: well pump $4,000 (labor & materials + $1,500 for the pump and tank plumbing.

The road crew has been cutting and chipping brush all over town. This provides much better visibility for drivers. Road patching has been done on Cilleyville Road. There is a need for more cold patch, approximately $2,000, one load.

The beaver deceiver on Emery Road is plugged. The TA will notify the Conservation Commission.

The Pro-mower will need to be replaced for next year due to neglect over the previous two years. The engine is pulling in raw fuel.

The TA will call Michel’s regarding their Beech Hill Road reparation agreement.

Shaw Hill Road paving update: Scheduled for September 7, 2020. Pike will provide “Work Commencing” signage, not electric.

Shirley Street Drainage-Brad Hardie

Brad: The catch basin that was installed last year is too low and he was told it would be fixed last November. The second basin needs to be installed. The Road Agent responded that he has a work order, signed by the Select Board, for that installation. The first basin needs to be scoped prior to installation of the second basin. Brad stated that snow removal and storage are an issue on Poplar and Shirley and leads to flooding in that area. He also said the right-of-way markers that were put up are “incorrect.” The Road Agent and the Board stated there is encroachment in the right-of-way and it will interfere with snowplowing.

Emergency Management-Jane Hubbard

Jane reviewed the various programs available to the Town through the CARES act.

1. Emergency Responders stipends
2. GOFERR Grant-$56,225 allocated to Andover but the application and verification processes must be completed.

Jane spoke briefly about the AEMS plan for reopening and dealing with students or staff who test positive for Covid-19. She also informed the Board that Proctor Academy has a good plan and they have a negative pressure room for their students and faculty should they test positive.

The Board and Jane restated the need for community preparedness such as frequent handwashing, masks, etc.

The first Select Board meeting of September will be on Thursday, September 10, 2020.

Respectfully submitted,

Marjorie M. Roy

Town Administrator.