DRAFT

ANDOVER SELECT BOARD

MEETING MINUTES

February 22, 2022

Members Present: Todd Goings, Chair; Michelle Dudek, John Kinney.

Also present for duration of appropriate item: Marj Roy, Town Administrator; Elita Reed, Bookkeeper.

Chair Goings opened the meeting at 6:00 p.m.

Road Agents Report – Michelle Dudek

Road Agent, Jon Champagne was absent due to illness. Dudek read the Road Agent’s report. The road crew has been plowing and treating the roads as necessary. Jon is concerned about the deteriorating concrete at the Lawrence Street Bridge. He had sent pictures to Roy last week and she contacted Hoyle Tanner Engineering asking for an inspection.

Budget Review

1. The Board asked Reed to recategorize three Highway Department expenses.

Highway Garage Project

Due to the rising cost of building materials, the projected cost for the construction of a highway department garage has increased beyond the $400,000 that is requested in the warrant article going to Town Meeting. Roy stated she has received information about competitive grants for infrastructure and buildings. She will provide the Board with that information prior to Town Meeting.

Town Meeting

The Board scheduled a work session: Monday, February 28, 2022 at 5:00.

Town Administrator Report

1. Roy reported that the 2021 Town Report was prepared and sent to the printer last week.

The Refinery

The Board reviewed the PB diagram and decision regarding the parking at The Refinery. The restaurant has two parking lots with easy access to the door and those areas are the only areas in which parking is authorized. It was decided that cars parked on Mill Road will be ticketed. Roy will discuss this with Chief Mahoney and then call The Refinery to talk with the manager/owner.

Miscellaneous

The Board requested that Roy set up a docusign account for electronic signatures.

Roy will print the Safe Walk letter.

Roy will write two letters to Dan LaBonte regarding water issues from his driveways on Currier and Boston Hill Roads.

Correspondence / Signatures

1. Sign application from Circle K.
2. Abatement of interest charged mistakenly on a timber tax bill.
3. Manifests

Respectfully Submitted,

At 7:00 p.m. the board voted unanimously to enter back into public session.

Marjorie M. Roy

Town Administrator.