

SELECT BOARD

APPROVED

JULY 17, 2017

Meeting convened at 6:35 p.m.

PRESENT: Marj Roy, Town Administrator; Vicky Mishcon, Select Board Chair, Jim Delaney, David Blinn, and Chief Glenn Laramie

ROAD AGENT REPORT: John Thompson was excused from the Board's meeting tonight due to a family emergency situation.

- Gale Road Bridge – Several people in town have asked about turning this bridge into a pedestrian bridge. Vehicles have not traveled on this bridge for about fifty years. However, people used this bridge for pedestrian traffic all along these past fifty years. The question is whether the substructure of the bridge strong enough for pedestrian traffic. The Board would like to have Hoyle and Tanner come look at the bridge at the same time they come for the Lawrence Street Bridge. There is \$65, 000 set aside for repairing the bridge in the budget. However, if it is deemed appropriate for the bridge to become a pedestrian bridge, then Town will have to vote on it to re-purpose the funds. A town group may want to take on this project along with some town funds could be used. Chief Laramie voiced his concern if the Town decides to use this bridge as a pedestrian bridge, people will want to park in that area, thus the number of vehicle to get out of there safely is a concern for the Police Department. Roy will contact Hoyle and Tanner in the morning. The Board will view the bridge on Wednesday, July 19th at 9:30 a.m. from the Route 4-A side.
- Old College Road – Delaney spoke to John Thompson about ditching this road when the dirt roads are being done in town. The road will be “restored” so that it is safe and usable, but will remain as a country lane.
- Town Office - There is a leak at the front entry way that is believed to be the cause of the electric failure on the elevator. The leak is bringing in dirt from the outside into the entry way. Additionally, there are several projects, such as burying the fuel tanks, removing the old retaining wall timbers, and removing the debris from outside the library that will be included as one project. The Board will speak with Thompson during the next work session.
- 6-Wheeler – The driveshaft has been taken care of, it is registered and has plates now. It is road worthy, just awaiting a driver.
- Road Signs – There are numerous signs missing around town. Chase Hill Road, Switch Road, Dyer's Crossing Road signs are among the missing along with a Stop Sign at Boston Hill and Flaghole Road. The Board discussed the ongoing issue of missing signs. Roy will check on the cost of replacement signs compared to using permanent poles with the street names placed on those.

- Transfer Station – The Board will have Reggie Roy attend during one of their work sessions
- Morrill Hill Road – The Board will speak with John Thompson at their next work session.

APPROVAL OF MINUTES

Delaney made the motion to accept the minutes of June 5, 2017, June 29, 2017, July 5, 2017 and the June 28, 2017 Emergency Service Session minutes. Mischon seconded the motion.

Delaney asked if a decision was made at the July 5, 2017 meeting regarding having two of the town owned properties surveyed. One is the White Oak Pit property and the other is the 76 Bridge Road property. Delaney made a motion to hire a surveyor for both properties. Mishcon seconded the motion. All in favor. Motion passed.

All in favor of approving the June 5, 2017, June 29, 2017, July 5, 2017, and the Emergency Service Session on June 28, 2017. Motion passed.

SCHEDULING OF SUMMER WORK SESSIONS

The Board scheduled the following work sessions for July:

- Monday, July 24, 2017 at 8:30 a.m. Road Agent – dirt road process and schedule
- Thursday, July 27, 2017 at 9:00 a.m. – Budget details only (2 hours)
- Monday, July 31, 2017 at 9:00 a.m. – Reggie Roy – Transfer Station

ONGOING PROJECTS

- Planning and Zoning Coordinator Office – Delaney donated a window for this office. It will be installed along with the other Town Hall projects.
- Re-location of office space – The Andover Beacon moved from the downstairs office which freed up office space for Town Hall. As an interim measure, the Bookkeeper will be relocated to the former Beacon office.
- Town Hall Painting - the interior painting was not completed by the Merrimack County House of Corrections crew in June. However, as time permits it will be completed by the building custodian or individuals can paint their own space.

SIGNATURES

- Deputy Fire Wardens - Deputy Fire Chief Steve Barton appointed Jake Otis and Jeff Miller as Deputy Fire Wardens. All three Select Board members signed the form that will go to the State.
- Department of Revenue Administration – All three Select Board members signed the form indicating the Town will not use the yearly inventory forms.
- Land Use Change Tax - form signed for Phillip and Janet DeCato's property on Franklin Highway

NON-PUBLIC SESSIONS (2)

Closed public meeting at 7:35 p.m.

Opened non-public session (1) at 7:35 p.m.

Closed non-public session at 7:39 p.m.

Re-opened public meeting at 7:39 p.m.

Closed public meeting at 7:39 p.m.

Opened non-public session (2) at 7:39 p.m.

Closed non-public session at 7:50 p.m.

OTHER BUSINESS

- A resident on West Shore Drive on Highland Lake contacted Roy regarding his neighbor who moored his boat in front of this resident's lake front property. Highland Lake is a small lake and the State is not authorized to regulate it, nor is the Town. Roy advised the resident to contact the Highland Lake Protection Association.
- Roy left a message at Hoyle and Tanner regarding the second bidder's information on the Morrill Hill Road project.
- A resident of Highland Lake who lives next to the beach complained that for the past two or three years, even though there is a posted No Trespass sign on the property's cement retaining wall, people continue to fish off that wall. The resident also indicated that there are a lot of dogs on the beach recently. And that from dusk to about 10:00 p.m. there is a lot of vehicle activity there.

ADJOURNMENT

Delaney made that motion to adjourn the meeting at 9:00 p.m. Mishcon seconded the motion. All in favor. Meeting adjourned at 9:00 p.m.

Minutes prepared by Patricia Moyer, Select Board Secretary