

September 05, 2017

Meeting convened at 6:05 p.m.

PRESENT: Marj Roy, Town Administrator; Vicky Mishcon, Select Board Chair; Jim Delaney, Select Board; Dave Blinn, Ex-Officio; Glenn Laramie, Chief of Police; Dan Shaw, Patrolman; John Guiheen and Dylan Gortney

SOLAR PROJECT AND TOWN OFFICE BUILDING BUDGET REVIEW

Mishcon explained that the solar project for the Town Hall building has been put on hold. Before the project can go forward, the roof needs some additional work. Randal Costa went to Re-Vision to re-negotiate the cost. Re-vision agreed to complete the project for approximately \$3300.00. The Energy Committee is interested in donating the funds to complete the project. If a donation comes in, the project can be completed.

Blinn would like to have some type of structure as to how committees report to the Board to keep all apprised of current doings. Issues come up during projects and everyone is not always aware of what is currently going on. E-mails should be going to the full Board for any projects along with the Town Administrator. Additionally, should a resident come to one Board member, those concerns should be read and put into the minutes of the next meeting. The Board agreed that awareness is the key and in the future a better effort will be made. A written policy was suggested so that current and future boards will know the procedures.

The Energy Committee can either donate the funds to the Town or directly to Re-Vision. After the Board discussed what the best option was for the Town to receive the donation, the Board agreed that the best way is to have the Energy Committee donate the funds directly to Re-Vision earmarked for this project.

Delaney made the motion to accept the donation of \$3,396.70 from the Energy Committee on behalf of the Town of Andover for completion of the solar project on the Town Hall building. The funds will be paid directly to Re-Vision earmarked for this project. Blinn seconded the motion. All in favor. Motion passed.

The Board reviewed the Maintenance and Supplies budget for the Town Hall building. There was some unanticipated work at the Town Hall such as the cost of the painting materials, the library door's rotted sill, and the library ramp. It was noted that the Merrimack County Correctional Facility failed to complete the painting project as promised. Thus, the Maintenance and Supplies budget for the Town Hall building at this point has a negative balance.

ROAD AGENT REPORT

- Old College Road – Work stopped on this road until a plan is made as to how to complete it. To repair only a portion of the road will be approximately \$175, 000 to \$185, 000. After Thompson gets actual price quotes, he will check prices for re-claiming the road.

September 05, 2017

- Re-claiming is usually a less costly. For this winter, the road can be shimmed and patched, and then the whole project will be done next year.
- Thompson signed a contract and reserved the average 300 tons of salt for this winter.
- Thompson is working on bids and specs for the winter sand, also.
- The crew is working on odds and ends currently. Ditching on Pieters Road, Tilton Road, and the top of Tucker Mountain Road. The mowing continues.
- Gale Road – The Board decided to leave the bridge alone and instead of demolishing it, they decided to make it a foot bridge only. There is \$65, 000 in the bridge fund for demolition of this bridge. The cost to do the foot bridge will be less costly. There was a wedding at the bridge area that Thompson waited for before starting work there. The wedding took place and now this project will be scheduled.
- Bradley Lake Road Bridge – This is the responsibility of the Town.
- The grader is back working. Electrical sensors were repaired and replaced.

BUDGET WORK SESSIONS SCHEDULED FOR THE SELECT BOARD

Thursday, September 14, 2017 at 9:30 a.m.

Thursday, September 21, 2017 at 9:30 a.m.

JOHN GUIHEEN AND DYLAN GORTNEY

Gortney was very upset over an issue with his missing hound dog over the weekend. The dog walked off the property at 1 Potters Road on Friday afternoon. Gortney stated he called the Andover Police three times between Friday and Saturday, but they did not know anything about a missing dog. Gortney had several friends out looking at 4:30 a.m. Sunday morning in town. Gortney didn't find the dog until a company who specializes in lost dogs told him that the Police Department dropped the dog off on Friday afternoon at the Pleasant Lake Veterinary Hospital in Elkins.

Due to what transpired with Gortney's lost dog, Gortney decided to renege on the deal to buy the property at 1 Potters Place from his father, Guiheen. Gortney stated that he does not want to invest in a town where they can't even find his dog.

Guiheen told Gortney to tell the Board about his issue with the Planning Board. Gortney said the Planning Board made him do more things than another applicant. Gortney stated he is out of Andover. The Board indicated those Planning Board concerns should be addressed with the Planning Board.

Guiheen was upset and said he lost \$500, 000.00 (\$250, 000 for the property and \$250, 000 for the contents) now because his son is not purchasing the property. Guiheen was upset because he said there was a letter in his property file from an attorney that shouldn't be in there and it violated confidentiality. Guiheen asked the Board several times what the Board was going to do

September 05, 2017

for him. Mishcon indicated that it sounded like the Planning Board concern is one of fairness. Mishcon encouraged Guiheen to voice his concern with the Planning Board.

The Board agreed to let the Planning Board know of Guiheen and Gortney's fairness concern. After the Board discusses this with the Planning Board Chair and they are advised by the Planning Board Chair, a letter will be sent out to Guiheen of their findings.

The Board took a fifteen (15) minute break at 7:05 p.m. and returned at 7:25 p.m.

Chief Laramie took the call for the missing dog last Friday and explained the situation. The Chief received a call from dispatch that a dog was loose at the Potters Place Train Station. When the Chief arrived, there was a gentleman who had hold of two dogs. One was his own dog that he was walking on the rail trail and another dog that had been running loose. The other dog did not have any tags or identification no it. As Andover Police Department policy, when a dog does not have any identification to locate the owner, the dogs are taken to Pleasant Lake Veterinary Hospital in Elkins. There, the dogs are scanned for a micro-chip. The Chief contacted Dispatch when he arrived at the Potters Place Train Station, when he was leaving for Pleasant Lake Vets, when he arrived at Pleasant Lake Vets, and then when he left Pleasant Lake Vets to head back to the Police Department.

Andover Police did what they were supposed to do. The Chief checked with Officer Shaw who was on duty Friday evening and Saturday and there were no calls about a missing dog. The Chief explained that he could have given Gortney two summonses for breaking the leash law in town and for an unlicensed dog. The Chief will follow up with Dispatch.

The Board discussed the issue with the Chief. They agreed to put a notice of the lost dog policy in the Beacon so people will know to check with Pleasant Lake Veterinary Hospital in Elkins if their dog is missing.

Roy addressed the e-mail in the property file. It was not sensitive information. The e-mail refers to a letter the Planning Board Chair sent to the Town Attorney for his opinion prior to it being sent to Guiheen. The attorney basically said the letter was fine to send to Guiheen.

TEMPORARY MOBILE FOOD CART AT BLACKWATER RESTAURANT REQUEST BY BEN SAXON

Roy spoke to a representative at Health and Human Services about the Mobile Food Cart rules about licenses. Roy explained that there are two exemptions from the licensing requirement. 1) A mobile food cart can be used for up to four days only in a 30-day period or 2) The mobile food cart must be tied to a specific event such as a town fair, state fair, etc. Therefore, what Saxon wants to does not fall under the two exemptions and he is required to be licensed. Roy will send Saxon a letter.

September 05, 2017

Delaney made a motion that once Saxon approaches the State for a license and he obtains a license, he can go see the Planning Board. Mishcon seconded the motion. All in favor. Motion passed.

APPROVAL OF MINUTES

Mishcon made a motion to approve the August 21, 2017 minutes. Blinn seconded the motion. All in favor. Minutes of August 21, 2017 are approved.

Mishcon made a motion to approve the August 31, 2017 Work Session Minutes as amended. Delaney seconded the motion. All in favor. August 31, 2017 Work Session Minutes as amended are approved.

CORRESPONDENCE AND SIGNATURES

- Department of Transportation, David Scott – Roy received a letter regarding Andover's concern of assigning Plains Road as the wide load alternate route while working on the two bridges in Town. The State decided to re-route the wide loads through Salisbury and Franklin instead due to the cost effectiveness. They will travel ten miles out of their way instead of incurring the cost of overlaying the 1.62 miles of Plains Road when the project is completed.
- Huckleberry Fuels – Mishcon signed the agreement for oil at \$1.71 per gallon fixed price (Three weeks ago, a letter was sent to AD&G for their quote but there was no response)
- Huckleberry Fuels – Mishcon signed the agreement for propane at \$1.39 per gallon fixed price

OTHER BUSINESS

The Board will invite a resident of Pinewood Drive to meet with them to discuss a driveway issue between this resident and a nearby neighbor.

NON-PUBLIC SESSIONS (2)

Public Meeting closed at 7:52 p.m.

Non-Public Session opened at 7:52 p.m.

Non-Public Session closed at 8:05 p.m.

Public Meeting re-opened at 8:05 p.m.

Moyer was excused for this Non-Public Session per Select Board at 8:10 p.m.

Public Meeting closed at 8:10 p.m.

Board went into Non-Public Session at 8:10 p.m.

Board adjourned the meeting at 9:15 p.m. per Select Board

Minutes prepared by Patricia Moyer, Select Board Secretary