

Meeting convened at 6:36 p.m.

PRESENT: Marj Roy, Town Administrator; Vicky Mishcon, Select Board Chair, Dave Blinn and Chuck Keyser, Select Board Members; John Thompson, Road Agent; and Police Chief Joe Mahoney

Also present were: Steve Barton

PUBLIC REMINDER

Mishcon reminded Town residents that the Hoyle and Tanner engineer would be at the Lawrence Street Bridge this **Wednesday, September 19, 2018 at 4:30 p.m.** for all interested residents to review the plans for the bridge replacement and closure. After viewing the bridge, the meeting will convene at the **Town Hall at 6:00 p.m.** for further discussion and to answer questions residents might have.

ROAD AGENT REPORT by John Thompson

Old College Road – The project is on schedule. The under drainage is completed along with the ditching. It is graded 2%. Weather permitting, or with only light rain, the paving will start tomorrow.

Keyser asked Thompson if he was able to come up with a load count for the gravel used on Old College Road. Thompson said he did.

Last Street Bridge -Thompson spoke to Josif from Hoyle, Tanner, and Associates Engineers. Josif should have three quotes by tomorrow for Thompson along with information on the beams. In an attempt to keep it local, Josif contacted A & B Lumber, Cyr Lumber, and Belletetes for quotes,

Town Pot Holes – Some of the pot holes were fixed on Cilleyville Road and over by Elbow Pond. There are two on Bay Road and some on Boston Hill Road. Roy received a call from Jim Hanson who lives on North Street. Hanson wanted to know when North Street was on the schedule. Thompson indicated that it will be added to the list tomorrow and within the week it should be done.

Winter Salt and Sand – Thompson secured the salt for the year. Thompson will put the winter sand out to bid this week.

Roy will speak with Josif at the Lawrence Street Bridge meeting on Wednesday to set up a time to meet for the Elbow Pond Bridge project.

CLASS VI ROAD ISSUE

Mishcon indicated that on August 6, 2018 the Board at their regularly scheduled meeting, voted not to accept the Planning Board's recommended policy on Class VI Roads in Andover. Mishcon presented the Board members with a copy of her summary of why that decision was made at that

time. All three Board members signed the summary. The signed summary is attached to these minutes.

TOWN ADMINISTRATOR REPORT

- An assessor contacted Roy who told her that he assessed White Oak Pit. The figures should be in by mid-September. The assessor met with the other property owners. He stated that the Town must be in a similar situation as the other property owners. Roy agreed.
- Roy recently took a highway class. Roy found out that Andover's town roads value is \$16,599. 176.00

TRANSFER STATION REPORT by Marj Roy

- The **C containers** are scheduled to be delivered on **Thursday, September 20, 2018**. Keyser questioned whether the company will roll back the containers and place them on the blocks already set up without the Town's assistance. Roy believes this is part of the contract but will call and confirm the information.
- The welding project on the solid waste hopper was more work than initially expected but it is completed. It will be available to use this Wednesday. The welding repair cost approximately \$2,208.
- The Tilton trailer left today.

TRANSFER STATION BUILDING UTILITIES

Mishcon addressed Steve Barton with questions from the Energy Committee presented her with as follows:

- Was solar power looked at for the new office building at the Transfer Station?
The reason solar power was not used was because the building faces east.
- Is the lighting LED?
Yes.
- Is the water heater an on-demand water heater system?
There is no water heater at the time, but in the future when one is installed, yes, it will be an on-demand system.
- Are the windows energy efficient?
Yes, the windows are all energy star rated.
- Is the heating system a mini-split heat pump system?
Yes, it will be the bigger system and rated for 20 degrees below zero. The smaller system is only rated for 5 degrees below zero and with the constant opening and shutting of the door and the second floor, it was better to go with the bigger system for the added cost of approximately \$500.00.

The project should be completed within the next two weeks.

REPLACING EXISTING ELECTRICAL POWER ON THE TOWN GREEN

Previously the 4th of July Committee requested permission for the Select Board to acquire quotes to have the power upgraded. The Board agreed. Doug Phelps received a quote for Single Source for \$2810.00. The company will remove the 100-amp system and replace it with a 200-amp system and put it into a new weather proof box. After discussion, the Board agreed that Phelps should get two more quotes before a decision is made. Roy will let Phelps know that the Board needs two more quotes. The work is not going to be done until next Spring.

ELBOW POND CULVERT

The Board discussed setting up a meeting with Josif with Hoyle, Tanner, and Associates Engineers. The Board would like the meeting to take place within the next ten-day window. Possible options are at approximately 1:00 p.m. on either Monday, September 24, 2018 or Tuesday, September 25, 2018 for 1:00 p.m. Roy will contact Josif for his availability on these dates.

CORRESPONDENCE AND SIGNATURES

- Timber Tax \$ 532.87 Proctor Academy 18-616-150
All three Select Board members signed.
- Timber Tax \$2893.45 Edgar/Elbow Pond Road 18-834-578
All three Select Board members signed.
- Mainstay – quote for web-based server at \$5940 plus two work stations for \$1587.50.
The total quote is \$7, 527.50. This expenditure has already been voted on in the budget.
All three Select Board members signed the Reimbursement Request.
- FEMA Hazmat Mitigation Proposal \$61, 075 Elbow Pond Road Project
Mishcon signed for the Select Board

NON-PUBLIC SESSION

Mishcon made the motion to go into Non-Public Session at 7:30 p.m. by Roll Call Vote:

Mishcon	Yes	Blinn	Yes	Keyser	Yes
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Moyer was excused at 7:30 p.m. per Select Board

ADJOURNMENT

The meeting adjourned at 9:00 p.m. per Town Administrator, Marj Roy

Minutes prepared by Patricia Moyer, Select Board Secretary