

Meeting convened at 6:31 p.m.

PRESENT: Marj Roy, Town Administrator; Vicky Mishcon, Select Board Chair; Dave Blinn and Chuck Keyser, Select Board Members; Jim Reed, Transfer Station Manager; and Police Chief Joe Mahoney

Also present were: Tim Wallace, River Edge Forestry; Mark Cowdrey, Library Trustee; and Joe Haas

TRANSFER STATION REPORT by Jim Reed, Manager

- The balers came in on this past Thursday and are in place. The electrical wiring was done today. Several trial runs were done and all seems to be working fine.
- Dennis Patnoe, the Lancaster, NH Transfer Station Supervisor, has been a great help. Patnoe is part of the NRRA Action Team.
- The expected day to go live with sorting of the recycling materials is Wednesday, October 31, 2018. It is the last Wednesday of the month.
- Reed was notified today that the NH the Beautiful signs have arrived in Epsom. The signs will designate where to put each type of recyclable items. The signs did not cost anything because the Town has 65 points and thus the signs are free.
- Mishcon and Reed will meet in the near future to talk about volunteers helping out with the new sorting of recyclables for the first Wednesday, October 31, and Saturday, November 3, 2018 to guide the residents. The boy scouts might be possible volunteers for this project.
- The Transfer Station Office Building is almost complete. The only item left to do is to paint the floors. When the building is completed, it will be open for the public to come and view what was done there.
- Tomorrow, Reed and Transfer Station Attendant Rich Gross will head to Lancaster to meet with Patnoe again to learn how to use the new balers. Tomorrow will be water bottles. Last week's trip to Lancaster, Patnoe taught cardboard baling.

ROAD AGENT REPORT by Marj Roy in John Thompson's absence

- Bridge Road - Thompson was unable to attend tonight's meeting due to the Bridge Road emergency situation. The Highway Department is currently working on that issue.
- Last Street Bridge – Thompson received the plans from the engineers. Thompson is waiting for the materials to be delivered. Keith Blinn of the Highway Department has reviewed the plans.

VERIZON CELL TOWER UPDATE

Blinn will follow up with Verizon's attorney, Victor Manougian, for a status update tomorrow.

JOE HAAS

Haas spoke to the Board regarding the illegality of towns collecting money for their school districts over the “adequacy” number. Haas encouraged the Town to write a letter in support of the Town not collecting taxes over the “adequacy” education funding figure. The Board thanked Haas for the information. Haas will give a courtesy copy of a report coming out on Monday, October 22, 2018 for the Town.

PREAMBULATION

Tim Wallace of River Edge Forestry was appointed by Wilmot to do their perambulation. Mishcon will walk the Town boundaries with Wallace. Wallace expects it should take one full day and possibly a part of a second day. After discussion, Wallace and Mishcon decided to start the perambulation on **Sunday, October 28, 2018**. If a second day is needed, they will continue the next day, **Monday, October 29, 2018**. The plan is to meet at the Park and Ride at **7:30 a.m.** Once completed, Wallace will furnish a report including photos of the monuments among other things. The job of the Select Board representative is mostly to observe. A representative of the Select Board in Wilmot might possibly also do the perambulation with Mishcon and Wallace.

Roy will check tomorrow to see if there is any information on previous perambulations in order to locate some monument markers.

LIBRARY RAMP PROJECT by Mark Cowdrey, Library Trustee

There have been some safety concerns expressed regarding the ramp and the steps at the library. The traction on the ramp and steps when they are wet or icy, and the steepness of the steps are a concern. The sense of the library trustee board is to assist financially. Mishcon expressed her concerns about doing the job so that it lasts. The project funds would not come from this year’s budget, but be planned for in the upcoming 2019 budget.

The trustees acknowledge that the library is a town owned building and would like to work with the town in developing a plan. Cowdrey offered to help with his architectural drafting skills. Cowdrey stated that he would be happy to meet and give the Board his thoughts and considerations on how to address the issues presented. Mishcon indicated that a non-meeting could be planned to see the preliminary options Cowdrey has to offer and then afterwards a public meeting can be held.

After discussion, the Board set **Tuesday, October 23, 2018 at 12:30 p.m. at the Town Hall** to meet with Cowdrey for some preliminary options and then go from there.

TDS PROPOSAL by Marj Roy

Roy met with Mainstay’s IT people recently. The Town technological needs have increased and in order to do the work that is needed to be accomplished appropriately, the computer system needs to be upgraded. Currently, Roy’s computer serves as the Town’s server. However, there are issues because it is not adequate at this point to handle the Town’s needs. In working with Mainstay, the new server will be a Cloud hosted one. It will be at Town Hall but will need a

smaller space than thought a few years ago. The price has also decreased by approximately fifty percent from the quote given a couple of years ago. The funds are available in an expendable trust. The recent quote is approximately \$5200.00

One of the issues is the Town needs a faster internet service. Currently, Comcast is the Town's internet provider. However, Mainstay recommends the Town use a fiber optic option which is available through TDS. The cost is approximately \$100.00 monthly for three years. At third year, the price can be re-negotiated.

Mainstay would like to come to explain what the Town needs for next year at a regularly scheduled Select Board meeting and to invite the Budget Committee to that meeting. The next Select Board meeting will be Monday, November 5, 2018. Roy will contact Mainstay to let them know and the Budget Committee will be invited.

BUDGET REVIEW

Roy reported that as of today, the Town should have approximately 19.25 percent left from the 2018 budget year. At this point in the year, the Town is doing well with most of the budget showing approximately 29.13 percent left in the 2018 budget.

The Board scheduled a work session for Friday, October 19, 2018 at 1:00 p.m.

ELBOW POND ROAD CULVERT WETLANDS BUREAU PERMIT APPLICATION

Hoyle Tanner Engineers submitted the application. A wire bound copy is at Town Hall for review.

Roy spoke to Jane Hubbard regarding the FEMA grant. Hubbard was packaging up the grant application. It is ready to go out for submission. It is expected that there will be a fairly quick turnaround to find out if the Town will receive any grant money. The permit should be issued and the Town should receive it in a couple of weeks. Initially, the Town will pay for the work and then if there is any FEMA grant money awarded, the Town will be reimbursed.

HIGHLAND LAKE DRAW DOWN

The draw down has already started. Roy has not heard from the dam operator, Jason Dudek, so it is assumed that it is going well at this point.

REMINDER: ELECTION AND VOTING IS ON TUESDAY, NOVEMBER 6, 2018. THE BOARD WILL NEED TO SET UP THE VOTING BOOTHS AND EQUIPMENT THE DAY BEFORE STARTING AROUND 4:00 P.M.

CORRESPONDENCE AND SIGNATURES

- New Hampshire Electric Co-op Petition and Pole License #3694
Six (6) poles on Boston Hill Road
Three copies of the petition were signed by all three Board members
- New Hampshire Electric Co-op Pole Location Plan #3698
Relocating off the Right of Way on Chase Hill Road
Mishcon and Blinn signed for the Board
- Select Board and Town Counsel Questionnaire
Plodzick and Sanderson's yearly ethics questionnaire
Completed by the Board and Signed by Mishcon for the Board
- Intent to Cut Hillard Road (Hill) – connects to Old College Road 18-015-013

NON-PUBLIC SESSION

Mishcon made the motion to enter into Non-Public Session at 7:50 p.m. by Roll Call Vote:

Mishcon	Yes	Blinn	Yes	Keyser	Yes
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Moyer was excused from the Non-Public Session.

ADJOURNMENT

Meeting was adjourned atper.....

Minutes prepared by Patricia Moyer, Select Board Secretary